

OAKLAND COUNTY Community Corrections Division

WWAM

(Weekend & Weekday Alternative for Misdemeanants)

Participant Guidelines and Rules

ATTENDANCE

- ✓ Attendance is mandatory.
- ✓ Any changes must be made through the court from which you were sentenced.

TIMES

- ✓ Check-in is between 8:00 am and 8:15 am. Any participant arriving after that time is considered **late**, and **may not** be permitted entry for the day, resulting in **termination**.
- ✓ WWAM participants will be dismissed at 4:00 pm.

FEES

- ✓ The participant **must** bring a **MONEY ORDER** (no cash or checks will be accepted) payable to **OCCCD (Oakland County Community Corrections Division)**
- ✓ Money orders **must** be filled out ahead of time. **No other form of payment** will be accepted.
- ✓ The fee is **\$15.00** for each day sentenced. The total amount will depend on the number of days sentenced. Daily payment is required or the participant will be terminated.
- ✓ Full payment may be made in advance.
- ✓ Credit for completion of WWAM is not given unless all payments are made in full.
- ✓ There is a **\$15 Reinstatement Fee** for participants that have been terminated and then reinstated.



PICTURE ID

- ✓ It is **mandatory** that the participant bring in a picture I.D.

OR

- ✓ If no picture I.D. is available, a photograph identifying the participant and signed by the court of jurisdiction will be accepted.


CLOTHING

- ✓ From **November 15th through March 31st**, participants **MUST WEAR boots and winter jackets**. If a participant arrives in items other than appropriate outdoor gear, they will be terminated. **NO TENNIS SHOES** are allowed from Nov. 15th through March 31st. 
- ✓ The participant will be **responsible for dressing appropriately for all weather conditions**, including hot and cold temperatures, snow, rain, etc. Outdoor work may occur during these weather conditions. If a participant is **not prepared to work outdoors**, they can be terminated. 
- ✓ **NO** shorts, oversized pants (waist & length), elephant or wide belled pants, skirts, dresses, swimsuits, tank tops, muscle T-shirts, halter tops, crop tops or strapless tops.
- ✓ Shirts must cover the stomach and pants must be worn around the waist **at all times**.
- ✓ **NO** clothing will be worn that advertises alcohol, tobacco, drugs, sex, profanity or gestures.
- ✓ **NO** sandals, clogs, water shoes, slippers, open toed shoes or shoes with elevated heels.

RECOMMENDED ATTIRE

- ✓ Blue jeans or cotton work pants
- ✓ Short sleeved full length T-shirts, long sleeved shirts, or sweatshirts.
- ✓ Work boots are strongly recommended.

PROHIBITED ITEMS

- ✓ Pagers, cell phones, illegal drugs, alcohol, radios, iPods, and weapons of all types are prohibited. Any prohibited item found on a participant will be confiscated, the court will be notified and the participant will be terminated.
- ✓ WWAM is a **ZERO TOLERANCE** program. If a participant is believed to be under the influence of **alcohol, controlled substance, or combination thereof**, or if there is an odor of alcohol and/or a display of mental and/or physical impairment, the participant may be required to submit to a PBT and/or field sobriety testing. Positive testing will result in immediate **termination** from the WWAM Program. Random screening may be conducted. 
- ✓ Jewelry - **ALL** bracelets, neck chains and necklaces are prohibited. **ALL** earrings and facial piercings except studs are **prohibited**.
- ✓ Participants are not allowed to possess narcotics (prescription or otherwise) while participating at WWAM and are subject to medical termination if they are brought to the facility.

CONDUCT

- ✓ **Any** destructive, assaultive or inappropriate behavior including but not limited to the following:

Profanity	Inappropriate attire
Inappropriate physical contact	Harassment
Unauthorized breaks	Failing to work
Not following directions	Lying
Sleeping	Stealing

by the participant, may result in participant being placed "on notice" or **terminated**.
- ✓ Leaving a work site will result in **termination**. Using a telephone (without the WWAM Staff per-

(continued)

mission) at a work site is prohibited. Friends and family members are prohibited from being at the work site.

- ✓ All participants **will** wear seatbelts while in a County van. If a participant refuses to wear a seatbelt, they will be terminated.
- ✓ Safety glasses will be worn when required. All equipment will be used appropriately. If it is determined that a participant intentionally damaged equipment, they will be terminated and may be prosecuted.
- ✓ **Smoking and/or eating** is prohibited in County vans, and County buildings unless approved by WWAM Staff.
- ✓ If a person is terminated for conduct reasons, he/she will not be given credit for any time worked that day nor will WWAM refund any fees.

BREAKS

- ✓ The participant is responsible for bringing their own lunch. Refrigerators and microwaves are not provided. The participant **WILL NOT** be permitted to leave the work site to purchase food or beverage. (Crew leaders are not authorized to stop at fast food or any form of restaurant, party store or gas station to purchase food and/or drinks. **DO NOT ASK!**)
- ✓ The participant will be provided two (2) fifteen (15) minute breaks and a 1/2 hour lunch break or a combination thereof. Smoking is a privilege and permitted during break

times **only** (depending on the site).

MEDICAL

- ✓ Medical documentation is required for **all** work disabilities and medical conditions that would prevent the participant from performing their assigned tasks. Such medical documentation may result in the participant being **medically terminated** from the WWAM Program.
- ✓ The participant must inform Staff of all prescription medications being taken and if they are taking medication during the hours of WWAM.
- ✓ Narcotics are **NOT ALLOWED** on site.

WHERE TO REPORT

Participants are to report **between 8:00 and 8:15 a.m.** to the CCAC Building (24 East) in the County complex.

24 East County Center Drive is located in the Oakland County Complex off Telegraph Road in Pontiac. See map →

WWAM Weekend & Weekday Program

is located in the Community Corrections Alternative Center (CCAC) off County Center Drive in the Oakland County Complex
1200 N. Telegraph, Bldg. 24 East, Pontiac MI 48341
(24 East is 4 buildings north of the Oakland County Jail - 10 East)

WWAM Contact Numbers
(248) 451-2330 (Weekdays only)
(248) 858-7199 (Weekends only)

