OAKLAND COUNTY
Information Technology Leadership Group
Meeting Agenda

LEADERSHIP GROUP: LAND	**MEETING DATE: 11/1/2022**

GOAL(S): To help direct and allocate valuable IT development resources to initiatives and projects that are the most beneficial to the County organization.

TIME: 3:00PM	**LOCATION: Via Microsoft Teams Meeting**

NEXT MEETING DATE:	1/31/2023	**TIME:**	3:00PM

Call to Order

1. Approval of Minutes from August 2, 2022, Meeting-**Approved**

2. **Review 2021- 2022 Master Plan Quarterly Status Report:**
   Closing out
   a. **Vacant position report**
      At 14 total vacant positions. For 9% vacancy rate.

   b. **Master Plan Activity Status-**
   - #1- EH Enterprise Imp-Accela- Go Live 10/3/22
   - #3- RCOC Traffic Signal Management- On Hold
   - #4C-LAMS Rewrite Phase 4- Development completed
   - #5- WRC Northstar Replacement Phase 1- finalized contract
   - #8- FMO Replace Building Management- completed trainings. New project has been open.
   - #12- OCIA Lease Management- negotiations completed and contract signed
   - #13-WRC Development Budget 2021-2022- Inter gov completed. Legacy apps flipped to read only.
   - #14-GIS Enterprise Program 2021-2022- new maps created
   - #14A- Parcel Fabric Migration- Workshop held with vendor.
   - #16-FM GIS Indoors- last quarter contract amendment, test environment and document workflows.
   - #18-WRC Digital Content Management- Closed to pursue different approach.
   - #20- WRC legacy App Requirements- estimate for next phase completed
   - #21- CAMS Enterprise Enhancements 2021- created test cases to improve support.
   - #23- Land Enhancement Budgets- wrapping up requirements. Closed
   - #24- WRC Northstar Replacement Phase 2- kick off occurred.
   - #25- CMS Replacement- last quarter working with department of public communications. Future site wire frame and site map completed. New user experience. Started content migration phase.

    C. Master plan analysis

        For Land at 82% delivery

        Planned Maintenance at 64% delivery

        Support & Maintenance at 107% delivery

        Overall, at 89% delivery for this group.

        All groups at 92%.

        *Several factors for lower delivery. Had hiring challenges with staff and contract employees. Mandates have contributed. Hiring challenges to interview and hire then find qualified individual and no show on first day. Delay impacted delivery. Trying to be creative and flexible to compete. Worse the last two years as have normal retirements and leaves as well.

        2021-2022 Master Plan is Closed.

3.   **2023-2024 Master Plan**

        High overview of Master Plan, page by page.

        Availability & Allocation all full-time positions and average professional services rate Take all positions and availability hours. Grand total of hours available and add professional services funding equal Total available for 2 years. Spread across groups. Came up with 76,483 for land for 2 years.

        E-Government Leadership Group eliminated from Master Plan.

        Only 1 project fell below the line: Equal Lams Split project.

        Will be updating the start dates at IT. Lower listed items will be second year.

4.

        New carry over project: FM GIS Indoors. Leave project as new #1. **Motion and Approved.**

5   **Leadership Roles:** Chair, Vice Chair and Recording Secretary.

        Stay the Same: Chair: Jody DeFoe, Vice Chair: Sara Stoddard,

        Rec Sec: Tiffany Jacob- **Motion and Approved.**

6   **IT Updates**

        Proposals from departments $2M of ARPA funds. Several Departments conference room upgrades approved. Process ongoing. Will keep us posted.

        Still having issues with hardware. PCs in limited supply. Printers over a year old. Hard time getting product in.

        Ken Theis, interim CIO for County to work on strategic initiatives. EJ Widen, TJ Fields, and Mike Timm will report to Ken. Ken looking forward to meeting the departments and meet your needs. Look at ways IT can help you meet your needs.

    Adjourn - until next meeting, **January 31, 2023 @ 3:00PM.**