

OAKLAND COUNTY SMOKING POLICY PROHIBITION OF SMOKING IN COUNTY FACILITIES

STATEMENT OF POLICY

In an effort to protect, promote and enhance indoor air quality and to contribute to the health and well being of all County employees and members of the public, smoking is prohibited in all County government facilities effective Monday, August 11, 1997. [For reference see County Executive Order No. 1997-01; the Michigan Clean Indoor Act, 333.12601, et seq. of the Michigan Compiled laws.]

Smoking *of any smoke producing products included but not limited to cigarettes, cigars, e-cigarettes, etc.* will be strictly prohibited within all work areas and public spaces, including, but not limited to, private enclosed offices, open-space offices, meeting rooms, conference rooms, eating areas, including cafeterias and break rooms, lounges, restrooms, hallways, stairways and enclosed entrances. This directive shall apply to all employees, clients, and visitors or persons otherwise required to be in a County facility or vehicle.

This prohibition provides that no smoking shall be permitted **at any main** (public) exterior entrance to or exit from a County government building, or facility. In addition this prohibition shall extend a reasonable distance from any other entrances to County government facilities. There will no longer be designated smoking areas within County facilities. Pursuant to Michigan Public Act 368, there shall be no smoking whatsoever on any property of Children's Village including exterior grounds.

This prohibition shall not apply to a room, hall, or building used for a private function if the seating arrangements are under the control of the sponsor of the function and not under control of the County.

ASSISTANCE TO SMOKERS

The Health Division of the Department of Health and Human Services has a variety of smoking cessation resources available to employees on request. These include smoking cessation resource directory, self-help "quit" kits, phone support for "quitters", information on nicotine replacement therapy, and information on aspects of second-hand smoke. For more information call Health Education at (248) 424-7172.

ENFORCEMENT OF POLICY

The Health Division is empowered to enforce the provisions of the Michigan Clean Indoor Air Act. A person who violates the Act shall be directed to comply and shall be subjected to a fine of not more than \$100.00 for the first violation, and not more than \$500.00 for the second and subsequent violations. M.C.L. 333.12611 and 333.12613. Complaints may be made directly to the Health Division.

County officials, directors, managers and supervisors will be responsible for monitoring and enforcing the policy. However, the success of this County prohibition against smoking will depend upon the thoughtfulness, consideration and cooperation of smokers and non-smokers. All employees, clients, contractors and visitors share in the responsibility for adhering to and enforcing the County policy.

EMPLOYEE COMPLAINTS & INVESTIGATIONS

Employees observing a violation of this policy by another County employee should bring it to the attention of that employee's immediate supervisor. Supervisors receiving a complaint will investigate and take action to resolve the issue as soon as possible.

NON-COMPLIANCE

Employees found to have violated this policy will be subject to disciplinary actions in the same manner and magnitude as violations of other County rules, regulations or policies; specifically, as provided under the County's Merit Rules.

Reissued 2014
County Executive Order#1997-01
Miscellaneous Resolution #06156