



Oakland County Land Bank Authority

Board Meeting Minutes

November 7, 2022

1. Call to Order at 11:13am.
 - a. Wittenberg (P), Mitchell (P), Stephens (P), Campbell (P), Manna (P)
2. Approval of Agenda
 - a. Motion to approved amended agenda. Motion by Campbell. Second by Mitchell.
APPROVED
3. Approval of 10-6-22 Minutes
 - a. Motion to approved minutes. Motion by Manna. Second by Mitchell. **APPROVED**
4. Public Comment regarding items on agenda only.
 - a. None
5. Speaker – Eric Schertzing, Executive Director, Michigan Association of Land Banks (MALB)
 - a. Presentation on Michigan land banks, role of land banks and the complexity of housing in Michigan. Complexity of funding, TIF funding, standardize funding sources, grant writing capacity, communicate on your successes, document where you start and where you go. Partner with Habitat, bust up silos and use your relationships. Discussion and questions.
6. Presentation on Oakland County Treasurer’s Surplus Property Program – Jill Robinson
 - a. Presentation on surplus property program including current inventory of Oakland County Treasurer. Discussion and questions.
7. Review and adopt Mission Statement
 - a. Discussion on Mission Statement.
 - b. Motion to approved mission statement. Motion by Mitchell. Second by Stephens. Discussion. **APPROVED**
8. Review and adopt Bylaws
 - a. Discussion on Bylaws.
 - b. Motion to approved bylaws. Motion by Campbell. Second by Manna. Discussion.
APPROVED
9. Review and adopt Ethics policy
 - a. Discussion on Ethics policy.
 - b. Motion to approved ethics policy. Motion by Stephens. Second by Mitchell. **APPROVED**
10. New Business
 - a. Blight Elimination Grant from State Land Bank Authority
 - i. Board resolution authorizing the response to the RFP and identifying the person authorized to sign

- ii. Stephens: Be it resolved to allow Jill Robinson to apply for Blight Elimination Grant to SLBA on behalf of that OCLBA. Second by Campbell. **APPROVED**
 - iii. What projects do we want included? How do you feel about the properties Jill presented?
 - b. Upcoming outreach to Cities, Villages and Townships Community Development Departments to introduce the OCLBA
 - i. Jill will do letter to reach out introducing land bank open ended response time
 - ii. Consider a group meeting down the road
 - iii. Get assessment and develop metrics after
 - iv. Underground water retention would be Beverly Hills needs on vacant land
 - v. Share with OCLBA Members to sign off
- 11. Public Comment - 3 minutes per person
 - a. None
- 12. Other Business
 - a. Next meeting is January 5, 2023 at 11am.
- 13. Motion to adjourn by Manna. Support by Stephens. Adjournment at 12:50pm.