



Oakland County Land Bank Authority

Board Meeting Minutes

October 6, 2022 @ 11:00am

1. Call to Order at 11:02 am by Chair Wittenberg.
Roll Call: Wittenberg (P), Mitchell (P), Stephens (P), Campbell (P), Manna (P)
2. Approval of Agenda

Motion to add item 7d Articles of Incorporation. Motion by Campbell. Second by Stephens.
Discussion. **APPROVED**

Motion to approved amended agenda. Motion by Stephens. Second by Campbell. Discussion.
APPROVED
3. Public Comment regarding items on agenda only – 3 minutes per person
None.
4. Introductions
Introductions by OCLBA members.
Chair Wittenberg introduced staff present: Jill Robinson, Jody Weissler DeFoe, Zinnia Kallabat, Chris Ammerman, Brad Hansen.
5. Elect Treasurer and Secretary

Chair Wittenberg asks for nominations for Treasurer. Motion for Manna as OCLBA Treasurer by Mitchell. Second by Stephens. Discussion. **APPROVED**

Chair Wittenberg asks for nominations for Secretary. Motion for Mitchell as OCLBA Secretary by Manna. Second by Stephens. Discussion. **APPROVED**
6. State Land Bank Training
Linda Horak, Property Analyst from State Land Bank Authority presented a Land Bank 101 Training including Land Bank history, board responsibilities, budget, public relations, policies and procedures and resources. Discussion and questions.
7. New Business
 - a. Meeting Dates

Proposed meeting dates are presented. Motion to change proposed dates to 11/7/22 and 9/14/23 and rest of dates by Mitchell. Second by Stephens. **APPROVED**

Motion to approve proposed dates by Stephens. Second by Mitchell. **APPROVED**

b. Strategic Planning

Discussion on Strategic Planning. Goal for Eric Schertzing, Executive Director of Michigan Association of Land Banks to come to future meeting to help with strategic planning.

c. Bylaws, Policies and Ethics

Chair Wittenberg informed board members that we are required to approve these items within 6 months of creation so our deadline is March 2023. They will be brought to the board for consideration and discussion at future meetings. Discussion.

d. Articles of Incorporation

Chair Wittenberg presented Articles of Incorporation drafted by Chris Ammerman of Oakland County Corporation Counsel. Motion by Mitchell to approve Articles of Incorporation as presented and to file with Oakland County Clerk. Second by Stephens.

APPROVED

8. Public Comment - 3 minutes per person

None.

9. Other Business

Chair Wittenberg requested OCLBA Board members to send bio and headshot as soon as possible for website and to let us know if interested in attending Land Bank Conference next in Detroit on October 17 & 18, 2022.

10. Adjournment

Motion to adjourn at 12:50 pm by Stephens. Second by Mitchell.