

APPENDIX C

OAKLAND COUNTY BOARD OF COMMISSIONERS COMMITTEE REFERRAL GUIDELINES

Committee Referral Guidelines are meant to be utilized as a standard guideline for determining appropriate committee referrals for business initiated in the Board's standing committees that may be under the jurisdiction of multiple committees. These guidelines are subject to interpretation by staff, committee Chairs and the Board Chair.

The Board Chair reserves the right to make the final determination on the referral of any individual resolution based on his/her judgment and the subject matter under consideration. Departments and agencies should submit items to Committees under which they are listed.

PUBLIC HEALTH & SAFETY COMMITTEE (PHS)

ELECTED OFFICIALS

Prosecuting Attorney
 Sheriff's Office
 Courts (Circuit, Probate, District)

OCE DEPARTMENTS

Emergency Management and
 Homeland Security
 Health and Human Services
 Public Services Divisions

COMMITTEES & AGENCIES

MDHHS
 Oakland County Health Network

ECONOMIC DEVELOPMENT & INFRASTRUCTURE COMMITTEE (EDI)

OCE DEPARTMENTS

Economic Development
 Brownfields/TIFs
 Facilities Management

ELECTED OFFICIALS

Water Resources Commissioner (WRC)

COMMITTEES & AGENCIES

Airport Committee
 Building Authority
 Coordinating Zoning Committee
 Aviation and Transport
 Economic Development Corporation
 Regional Transportation Authority of Southeast Michigan (RTA)
 Great Lakes Water Authority (GLWA)
 Oakland County Public Transportation Authority (OCPTA)
 Road Commission for Oakland County (RCOC)
 Suburban Mobility Authority for Regional Transportation (SMART)

LEGISLATIVE AFFAIRS & GOVERNMENT OPERATIONS COMMITTEE (LAGO)

ELECTED OFFICIALS

Clerk/Register of Deeds
 Board of Commissioners
 County Executive

OCE DEPARTMENTS

Human Resources
 Public Communications

 *County departments and offices to
 which no committee has been assigned

COMMITTEES & AGENCIES

Historical Commission
 Parks & Recreation Commission
 Art Institute Authority
 Zoo Authority
 Regional Convention Authority
 Land Bank Authority
 Personnel Appeal Board

FINANCE COMMITTEE (FIN)

ELECTED OFFICIALS

Treasurer's Office
 BOC Special Projects

OCE DEPARTMENTS

Information Technology (IT)
 Management and Budget
 Purchasing
 Equalization
 Fiscal Services
 Corporation Counsel
 Indigent Defense Services

COMMITTEES & AGENCIES

Audit Subcommittee
 Claims Review Committee
 Retirement and Deferred
 Compensation Board
 Tax Increment Financing District
 Review Ad Hoc Committee

REQUIRE BOTH LIAISON AND FINANCE (FIN) COMMITTEE CONSIDERATION

- Recommendations with current year budgetary impact of \$100,000 or greater
- Recommendations with fund balance appropriation or assignment
- Recommendations that require use of non-departmental funding source
- Recommendations committing the County to long term fiscal expenditures and/or impacting county revenues (fees, surcharges, etc.)
- Collective Bargaining Agreements (CBA); wage reopeners; amendments to CBA
- Capital Improvement Project Updates
- Brownfield/Tax Increment Financing (TIF) Projects or Policy Updates
- Recommendations that pledge the full faith and credit of the County