

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING  
NOVEMBER 22, 2022 - 8:00 A.M.

MEMBERS B. Arborgast, J. Becher, P. Boegner, C. Castiglione,  
PRESENT: H. Chambers, D. Darbyshire, L. Graham, T. Hatfield,  
(17) A. Lord, P. Myles, J. Petroskey, P. Rosenkrands,  
L. Royston, B. Steeh, W. Thibodeau, C. Tribuzio, and  
G. Wooten

MEMBERS S. Fladger, A. Lockwood, L. McCall, B. Stowe, and  
ABSENT D. Zaliwski  
W/NOTICE:  
(5)

STAFF: J. Llewellyn, R. Al-Igoe, J. Almstadt, K. Arnone, D. Bachman,  
M. Kelco, D. Lake, S. Rideout, L. Rivard-Weston, J. St. Henry  
and S. Wills

OTHERS: Rachel Fuller - Oakland County Michigan Works! Pontiac  
Jill Geyman - Oakland County Michigan Works! Waterford  
Sherry Kless - Oakland County Michigan Works! Oak Park  
Sue Kwapik - Oakland County Michigan Works! Troy  
Tom Landry  
Lisa Straske - Oakland County Michigan Works! Southfield

The meeting was called to order at 8:10 a.m. by Chairperson Lauren Royston.

1. Welcome, Call to Order, and Introductions  
Lauren Royston welcomed those present and thanked them for attending.  
Ms. Royston asked the guests to introduce themselves.

2. ROLL CALL - Quorum Established

3. Previous Minutes  
Motion by P. Boegner, Supported by B. Steeh

RECOMMEND APPROVAL OF THE MINUTES FROM THE 7/19/22  
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

Motion Carried by Unanimous Voice Vote.

4. 2022 Oakland County Michigan Works! Achievement Award - Tom Landry  
Jennifer Llewellyn and John Almstadt presented Tom Landry with an  
achievement award for his years of service on the Board. Ms.  
Llewellyn also presented a proclamation to Mr. Landry from County  
Executive David Coulter.

5. Manager's Report  
Ms. Llewellyn updated the Board on the activities of the MWA.

Motions from the Executive Committee Meeting of 11/18/2022:

6. Modification #1 to the Jobs for Michigan Graduates (JMG) Affiliation Agreement Between Youth Solutions, Incorporated and Oakland County  
Motion by L. Graham, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- MODIFICATION #1 TO THE JOBS FOR MICHIGAN GRADUATES (JMG) AFFILIATION AGREEMENT BETWEEN YOUTH SOLUTIONS, INCORPORATED, AND OAKLAND COUNTY, FOR THE PERIOD OF OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022; AND
- THE AGREEMENT'S REVISED BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

7. The Regional Talent Innovation Grant Program Agreement (Grant # MSC 221023-CV) between the Michigan Strategic Fund and Oakland County  
Motion by P. Boegner, Supported by B. Steeh

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE REGIONAL TALENT INNOVATION GRANT PROGRAM AGREEMENT (GRANT NUMBER MSC 221023-CV), FOR WHICH THE MICHIGAN STRATEGIC FUND IS THE GRANTOR AND THE COUNTY OF OAKLAND IS THE GRANTEE, AND WHICH IS FUNDED FROM FEBRUARY 23, 2022 THROUGH JULY 31, 2023, FOR \$781,000 IN STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), UNDER THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT; AND
- THE GRANT'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 11/18/2022: (cont.)8. Modifications to Fiscal Year 2021 Budget Information Summaries (i.e., Spending Plans)

Motion by B. Steeh, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE MODIFICATIONS TO THE BUDGET INFORMATION SUMMARIES (i.e., SPENDING PLANS) OF THE FOLLOWING PROGRAMS, FOR WHICH SUBSTANTIAL DEVIATIONS IN COST CATEGORIES AND/OR LINE ITEMS ARE DELINEATED IN THE ATTACHED NARRATIVE:

- THE FISCAL YEAR 2021 (i.e., OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021) PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) PROGRAM (TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) FUNDS);
- THE FISCAL YEAR 2021 PATH PROGRAM (PENALTY AND INTEREST (P & I) FUNDS);
- THE FISCAL YEAR 2021 TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) ACT REFUGEE PROGRAM (TRP) (GENERAL FUND/GENERAL PURPOSE (GF/GP) FUNDS);
- THE FISCAL YEAR 2021 TRP (TANF FUNDS);
- THE FISCAL YEAR 2021 FOOD ASSISTANCE EMPLOYMENT AND TRAINING (FAE & T) PROGRAM; AND
- THE FISCAL YEAR 2021 PATH EMPLOYMENT RELATED SUPPORTIVE SERVICES (ERSS) PROGRAM.

Motion Carried by Unanimous Voice Vote.

9. The State Appropriation Expansion (SAE) Memorandum of Understanding between the Health Care Association of Michigan (HCAM) and Oakland County Workforce Development/Oakland County Michigan Works!

Motion by T. Hatfield, Supported by B. Steeh

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE STATE APPRENTICESHIP EXPANSION (SAE) REGISTERED APPRENTICESHIP GRANT'S MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE HEALTH CARE ASSOCIATION OF MICHIGAN (HCAM) AND OAKLAND COUNTY WORKFORCE DEVELOPMENT/OAKLAND COUNTY MICHIGAN WORKS!, FROM SEPTEMBER 22, 2022 THROUGH MARCH 31, 2023, AND FOR \$77,000 IN SAE FUNDS; AND
- THE MOU'S BUDGET, FOR WHICH A LINE ITEM AND AMOUNT ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 11/18/2022: (cont.)

10. Program Year 2022 Workforce Innovation and Opportunity Act (WIOA) Infrastructure Funding Agreement (IFA) Allocations  
Motion by W. Thibodeau, Supported by P. Rosenkrands

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) PROGRAM YEAR 2022 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) INFRASTRUCTURE FUNDING AGREEMENT (IFA) ALLOCATIONS OF \$28,745 FROM THE UNEMPLOYMENT COMPENSATION PROGRAM AND \$26,224 FROM THE VOCATIONAL REHABILITATION PROGRAM.

Motion Carried by Unanimous Voice Vote.

11. The Oakland County Michigan Works! Agency's Barrier Removal Employment Success (BRES) Program Plan and Allocation for 10/1/22 - 9/30/24  
Motion by P. Myles, Supported by B. Steeh

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) ATTACHED BARRIER REMOVAL EMPLOYMENT SUCCESS (BRES) PROGRAM PLAN NARRATIVE AND BUDGET INFORMATION SUMMARY (BIS) FOR THE PERIOD OF OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2024.

Motion Carried by Unanimous Voice Vote.

12. The Oakland County Michigan Works! Agency's Fiscal Year 2023 Trade Adjustment Assistance (TAA) Program Plan and Allocation  
Motion by P. Boegner, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA's) FISCAL YEAR 2023 TRADE ADJUSTMENT ASSISTANCE (TAA) PLAN AND ATTACHED BUDGET INFORMATION SUMMARY.

Motion Carried by Unanimous Voice Vote.

13. Modification #2 to the Fiscal Year 2022 Partnership. Accountability. Training. Hope. (PATH) Plan and Allocation  
Motion by B. Steeh, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE MODIFICATION #2 TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2022 PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) ALLOCATION, WHICH IS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARIES.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 11/18/2022: (cont.)

14. The Oakland County Michigan Works! Agency's Fiscal Year 2023 Partnership. Accountability. Training. Hope. (PATH) Plan and Allocation

Motion by T. Hatfield, Supported by L. Royston

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2023 PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) PLAN AND ATTACHED BUDGET INFORMATION SUMMARIES.

Motion Carried by Unanimous Voice Vote.

15. The Oakland County Michigan Works! Agency's Fiscal Year 2023 Transitional Support Services (TSS) Allocation

Motion by P. Boegner, Supported by B. Steeh

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) FISCAL YEAR 2023 PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) TRANSITIONAL SUPPORT SERVICES (TSS) ALLOCATION, WHICH IS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

16. The Oakland County Michigan Works! Agency's Fiscal Year 2023 PATH Employment-Related Support Services Plan and Allocation

Motion by L. Royston, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) FISCAL YEAR 2023 PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) EMPLOYMENT-RELATED SUPPORTIVE SERVICES (ERSS) PLAN AND ATTACHED BUDGET INFORMATION SUMMARY.

Motion Carried by Unanimous Voice Vote.

17. The Oakland County Michigan Works! Agency's Fiscal Year 2023 Food Assistance Employment and Training Program Plan and Allocation

Motion by L. Royston, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2023 FOOD ASSISTANCE EMPLOYMENT AND TRAINING (FAE & T) PROGRAM PLAN AND ATTACHED BUDGET INFORMATION SUMMARIES.

Motion Carried by Unanimous Voice Vote.

COMMUNICATIONS:

1. July 15, 2022 Letter from State of Michigan Department of Labor and Economic Opportunity re: Data Validation
2. September 6, 2022 Letter from State of Michigan Department of Labor and Economic Opportunity re: Cycle II Monitoring
3. September 9, 2022 OpEd Email from Matt Harvill re: Oakland County Michigan Works! Troy
4. October 4, 2022 Letter from State of Michigan Department of Labor and Economic Opportunity re: Local Plan
5. October 4, 2022 Letter from State of Michigan Department of Labor and Economic Opportunity re: Regional Plan
6. October 7, 2022 Email from Samir Hasan re: Oakland County Michigan Works! Southfield
7. October 7, 2022 - Letter from Casemer Tool and Machine re: Oakland County Michigan Works! Troy
8. October 24, 2022 Letter from Walled Lake Consolidated Schools re: Oakland County Michigan Works! Novi
9. October 24, 2022 Letter from Preschool Academy West Bloomfield re: Oakland County Michigan Works! Novi
10. October 28, 2022 Letter from Wolverine Assemblies, LLC re: Oakland County Michigan Works! Pontiac
11. October 31, 2022 Letter from Oakland Community College re: Closing the Skills Gap Monitoring Visit
12. Trade Adjustment Assistance Program Success Story

The above communications were reviewed and received and filed by the Board.

PUBLIC COMMENT - There was no comment made by the public.

The meeting was adjourned at 9:30 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

---

Debbie Lake, Recording Secretary

---

Tim Hatfield, Secretary