



Activity Center Weekend Events

Springfield Oaks County Park ● 12451 Andersonville Road, Box A ● Davisburg, MI 48350
Reservations, Events and Weddings – 248-599-2708 ● SACReservations@oakgov.com



2023 RATES

- Grand Hall - \$500 for 6 hours
- Carousel Hall - \$500 for 6 hours
- Entire Activity Center - \$1,000 for 6 hours
- Friday set up for the weekend event available - \$100/3 hours
- Sunday clean up for the weekend event available - \$100/3 hours
- Additional hours on day of event - \$50/hour
- \$200 security deposit (in addition to the rental fee) - will be returned within 30 days after the event if there is no damage to the hall or property during the rental period.
- There is an outdoor event/ceremony area located outside the Carousel Hall. An additional fee of \$1/chair if our chairs are used.
- Both rental fee and security deposit are due at time of rental - no holds. Credit card or check only.
- Everyone and all belongings **must** be off-site by midnight. Music and alcohol service **must** be discontinued by 11 p.m. or 1 hour prior to end of reserved time.
- The Carousel Hall has heat and air conditioning. Grand Hall has heat only.
- Tables and chairs are provided.
- The halls are rented as is. All services must be arranged by the renter.
- A Bridal/Hospitality Room is available for events.
- Note: We can accommodate Friday weddings where there is availability; rate is the same.

CAPACITY

The Activity Center building has two halls: the Grand Hall and the Carousel Hall. The following capacities include space for a dance floor and bar area:

- Grand Hall using tables and chairs: maximum capacity 560
- Grand Hall using chairs only: maximum capacity 800
- Carousel Hall using tables and chairs: maximum capacity 250
- Carousel Hall using chairs only: maximum capacity 465

FOOD

The use of Sterno products to heat food is permitted. A refrigerator, sink and small microwave are available for use. Renters may choose any caterer they wish.

INSURANCE

A special event policy (naming the County of Oakland as additional insured) held by the renter is required for all weddings, events for more than 250 people, if alcohol is served or sold, or if the venue is rented by an organized entity/group. For further information, call 248-599-2708. Oakland County is self-insured; therefore renters are not covered by Oakland County Parks and Recreation insurance. A \$1,000,000 per occurrence/\$2,000,000 general aggregate Special Event General Liability policy will be required. If alcohol will be served, Host Liquor Liability coverage (\$1,000,000) must also be included. For further information, call 248-599-2708.

PARKING

There is ample parking for 200+ vehicles. There are paved, accessible spaces immediately adjacent to the building.

THESE ITEMS ARE ALLOWED

- Twinkle or string lights
- Contained candles
- Helium balloons
- Non-residue tape
- Command hooks

4. THESE THINGS WE CAN'T ALLOW

- Confetti/glitter/streamers
- Hay or straw (Carousel Hall only)
- Rice
- Space heaters
- Nails or tacks
- Sparklers
- Duct, masking or scotch tape on floor, walls or furniture

Carousel Hall



Grand Hall

