



## Oakland County Land Bank Authority

Board Meeting

Approved Minutes

March 9, 2023 @ 11:00am

Board of Commissioner's Committee Room A

1200 N Telegraph

Pontiac, MI 48341

1. Call to Order at 11:09 am
  - a. Wittenberg (P) Campbell (P) Manna (P) Mitchell (P) Stephens (P)
2. Approval of Agenda
  - a. Motion to approve amended agenda by Campbell. Second by Stephens. **APPROVED**
3. Approval of 2-7-23 Minutes
  - a. Motion to approve minutes by Campbell. Second by Stephens. **APPROVED**
4. Public Comment regarding items on agenda only – 3 minutes per person
  - a. None
5. Executive Director report
  - a. Releasing RFP for developer on three houses for stabilization under grant
  - b. Heath and Human Services looking a crime and greening.
  - c. Oakland County Housing Trust Fund
    - i. 111 Oneida Pontiac under consideration as a joint effort.
  - d. SLB grant.
    - i. Resolution needed.
6. Old Business
  - a. Update on Services Agreement
    - i. Approved by board. Need to get signed.
7. New Business
  - a. Draft of Guiding Policies – Center for Community Progress
    - i. Living document that is expected to be public facing and updated as organization changes and grows.
    - ii. Discussion ensures
      1. Section 2.5 change final clause to “brownfield redevelopment” from “brownfield remediation and development”
      2. Section 4.2
        - a. Delete “Prior or” in second sentence.
        - b. change from “Applicants shall remain disqualified until all delinquencies have been satisfied and properties have

remained tax current for at least three years” to “Applicants shall remain disqualified until all delinquencies have been satisfied.”

3. Section 4.3e
  - a. Add parties that “within the last three years” after “parties that”
  - b. Delete “prior” preceding “owners”
  - c. Add at end “or parties who have been tax delinquent more than once in the prior three years”
4. Section 12.1
  - a. Add “except those that meet the minimum requirements for the Side Lot Disposition Program outlined in Section 6 of these Policies. Authority to dispose of Side Lot Disposition Program properties in accordance with these policies is delegated to the OCLBA Executive Director and any acquisition or disposition conducted under such delegation shall be reported to the Board on a quarterly basis.”
  - b. Motion to approve the amendments to the guiding policies as discussed by Mitchell. Second by Manna. **APPROVED**
  - c. Motion to approve the Guiding Policies with amendments by Mitchell. Second by Manna. **APPROVED**
8. Public Comment - 3 minutes per person
  - a. None
9. Other Business
10. Next meeting date
  - a. Motion to cancel April 13<sup>th</sup> meeting by Stephens. Second by Campbell. **APPROVED**
  - b. Next meeting May 4<sup>th</sup> at 11am.
11. Adjournment
  - a. Motion to adjourn by Campbell at 12:00pm. Second by Mitchell.