



## Oakland County Land Bank Authority

Board Meeting

January 5, 2023 @ 11:00am

1. Call to Order at 11:12 am  
ROLL CALL  
Wittenberg (P) Campbell (P) Manna (P) Mitchell (P) Stephens (P)
2. Approval of Agenda
  - a. Motion to approve amended agenda by Stephens. Second by Mitchell. **APPROVED**
3. Approval of 11-7-22 Minutes
  - a. Motion to approve minutes by Campbell. Second by Stephens. **APPROVED**
4. Public Comment regarding items on agenda only – 3 minutes per person

None

5. Old Business
  - a. Projects for Blight Remediation ARPA grant

Jill presented grant proposals and costs that have been researched. Desire to fulfill board recommendation of moving a development along and grant requirements of stabilization of three houses in the historic GM Modern Neighborhood rather than boarding or securing. Next steps would include the setting up a qualified developer pool. \$200,000 grant is guaranteed if the project meets the minimum requirements. Deadline to submit is January 31, 2023. Would need to work with local historic commission and SHPO for approvals too.

Map coming with all government owned properties between City, County and State Land Bank Authority. Need to update taxpayer names on government owned property with Equalization.

- b. Letter sent to CVTs in December

Letter was sent in December to local elected officials, economic and community development staff to introduce the OCLBA. Have heard back from a few communities with interest in working with the OCLBA –Farmington Hills, Leonard Township, Holly. Informed that discussions on Farmington property are continuing.

6. New Business
  - a. Introduce Center for Community Progress Technical Assistance grant

Janell O'Keefe from Center for Community Progress introduced organization as focus is to address vacant property across the state and country. Supported MALB on state budget allocation for ARPA grant. Has funding from GM to work in GM communities to be able to provide this technical assistance grant. Janelle and Sara Toring will be the staff to support this grant. Start with interviews with stakeholders then develop draft policies and procedures/guidelines. Meant to be a living breathing document that works for board and staff. Will present recommendations at March board meeting.

b. Review Services Agreement

Presented as an agreement between the OCLBA and Oakland County. Includes staff, IT, insurance, facilities, etc. Will need to be presented and approved to OC Board of Commissioners. Will report back and share any conversations from the board committee meeting.

Motion to approve Service Agreement by Mitchell. Second by Stephens. **APPROVED**

c. Appoint Executive Director

Jill went through the items required in the Interlocal Agreement with the SLBA, OC and OCLBA including what has been achieved to date and what still needs to be done.

Motion to appoint Jill Robinson as OCLBA Executive Director by Campbell. Second by Stephens. **APPROVED**

7. Public Comment - None

8. Other Business –

Motion to move meeting from 2/2/23 to 2/7/23 at 11:00am with location to be determined by Manna and support by Mitchell. **APPROVED**

9. Motion to Adjourn at 12:05pm by Stephens. Second by Campbell.