

Oakland Sesame – Set Up Windows Hello Camera

Step 1: Enroll Windows Hello Camera in Oakland Sesame

Refer to the following instructions to set up a built-in **Windows Hello Camera** in **Oakland Sesame** on your County-owned workstation.

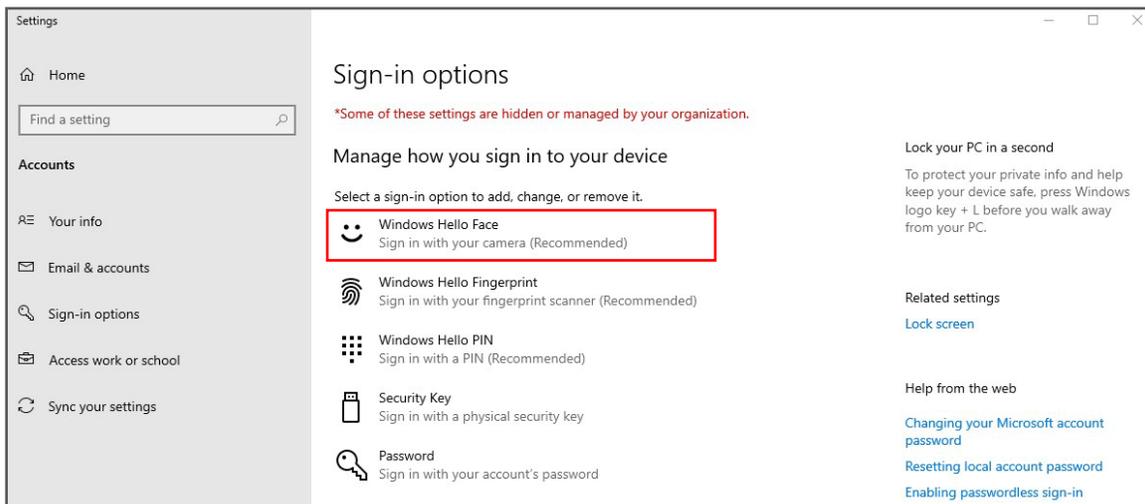
1. From the **Windows Search** bar, type **sign-in options**:



2. Select **Sign-in options** from the popup **Start** menu.



3. From the **Settings** screen in the **Sign-in options** section, click **Windows Hello Face**.

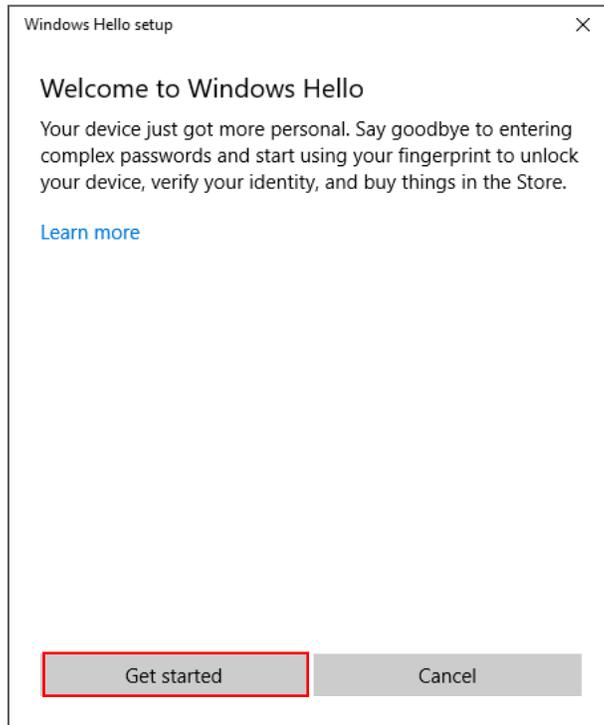


4. From the **Windows Hello Face** window, click the **Set up** button.

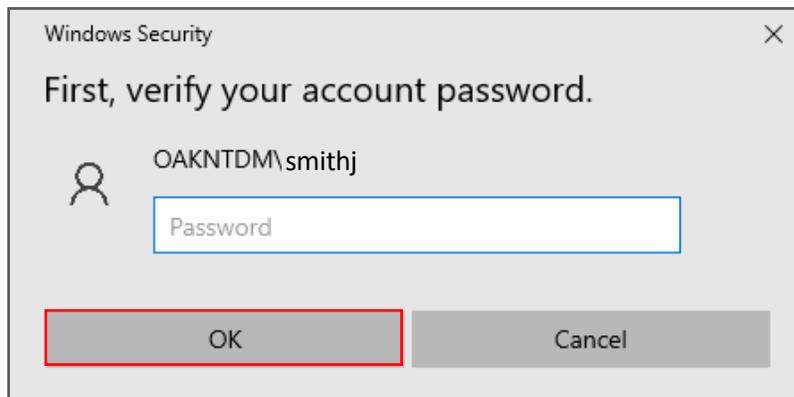


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- From the **Windows Hello setup** screen, click the **Get started** button.



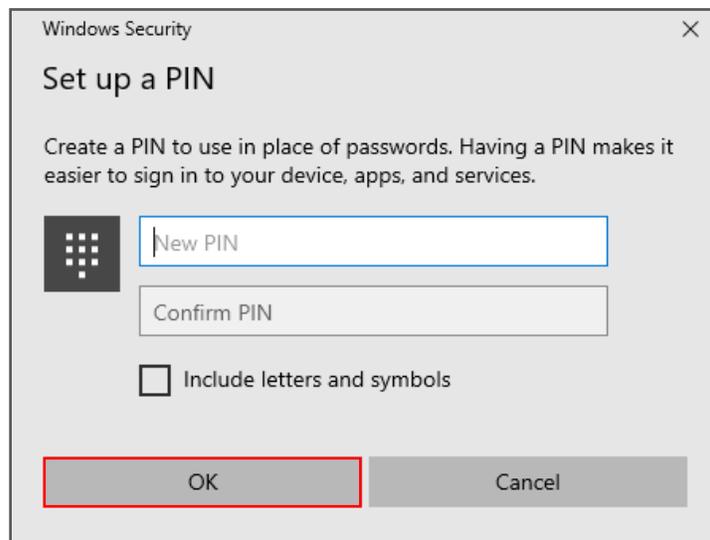
- Verify your account password. From the **Windows Security** screen, type your *IAM* password and click the **OK** button.



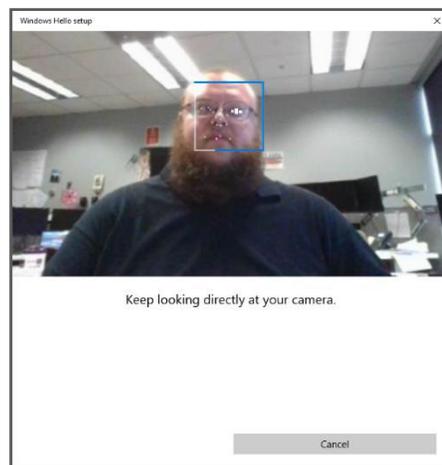
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7. From the **Set up a PIN** screen, in the **New PIN** field, type a new PIN. When selecting a new PIN, keep in mind that PINs:
- MUST be 6 numerical characters
 - Pattern cannot be repeating or in a numerical order (**222333**, **123456**)
 - Letters and symbols are not required however, to include checkmark the **Include letters and symbols** option.

Note: If applicable, click the **PIN requirements** link for more information.

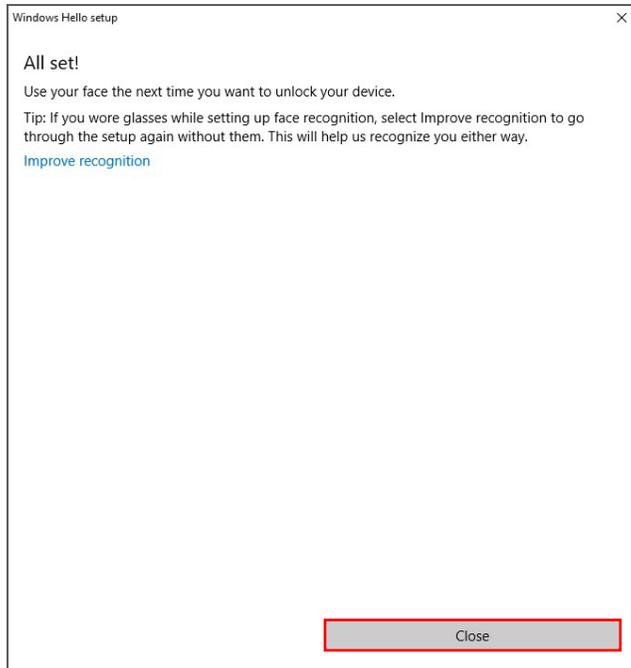


8. In the **Confirm PIN** field, type your PIN again and click the **OK** button.
9. Look at the camera on your workstation and follow the onscreen prompts to set up face recognition.

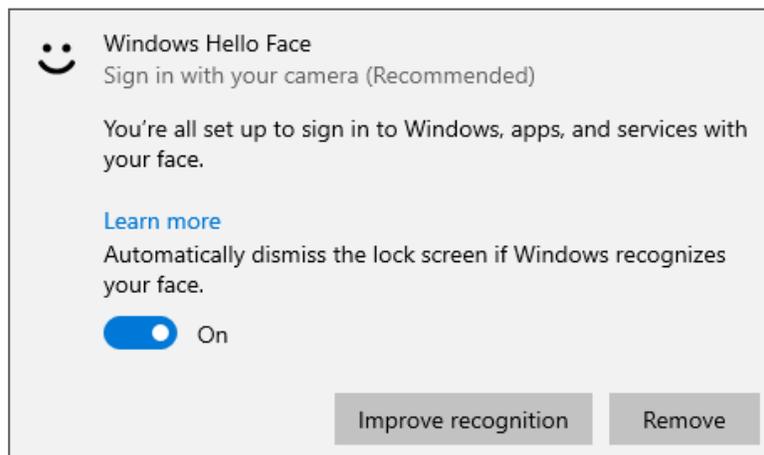


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10. From the **Windows Hello setup** screen, click the **Close** button.



11. The following screen will be displayed confirming that face recognition is complete:



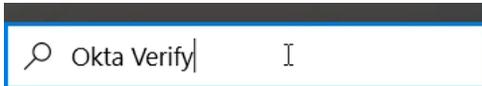
12. From the **Settings** screen, click the **Close (X)** button in the top right corner.

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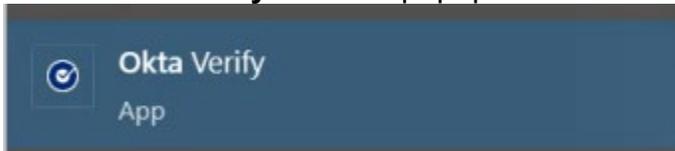
Step 2: Enroll Windows Hello Camera into Okta Fastpass-Okta Verify (New way to MFA)

Once setup is complete for **Windows Hello Camera** on your County-owned workstation, you **MUST** enroll into OKTA Fastpass – Okta Verify.

13. From the **Windows Search** bar, type **Okta Verify**:

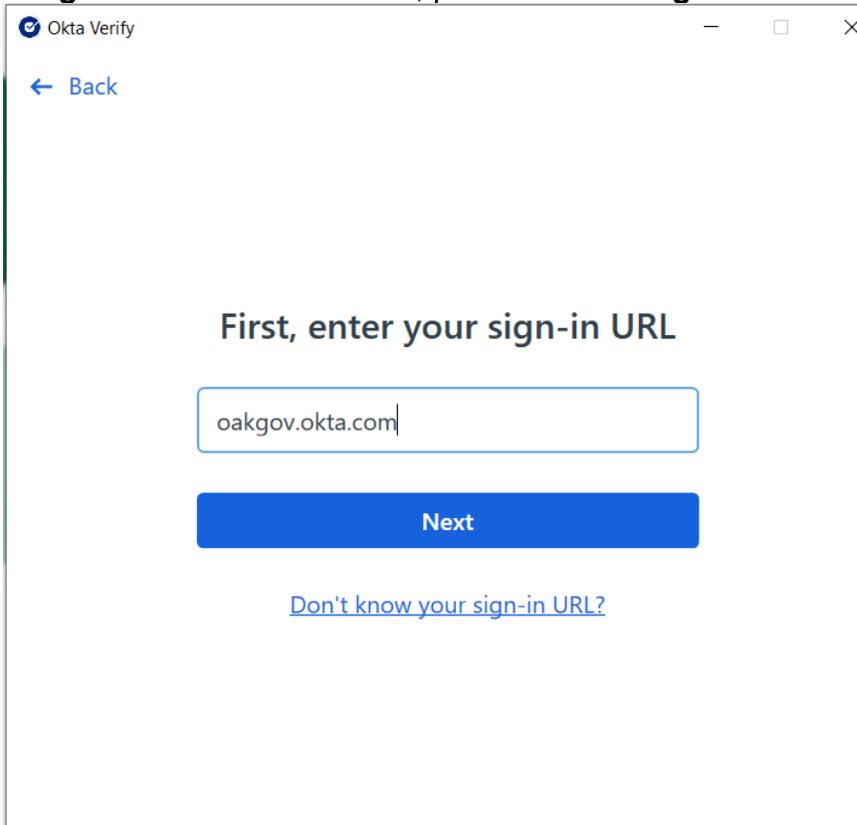


14. Select **Okta Verify** from the popup **Start** menu.



15. Click "**Get Started**".

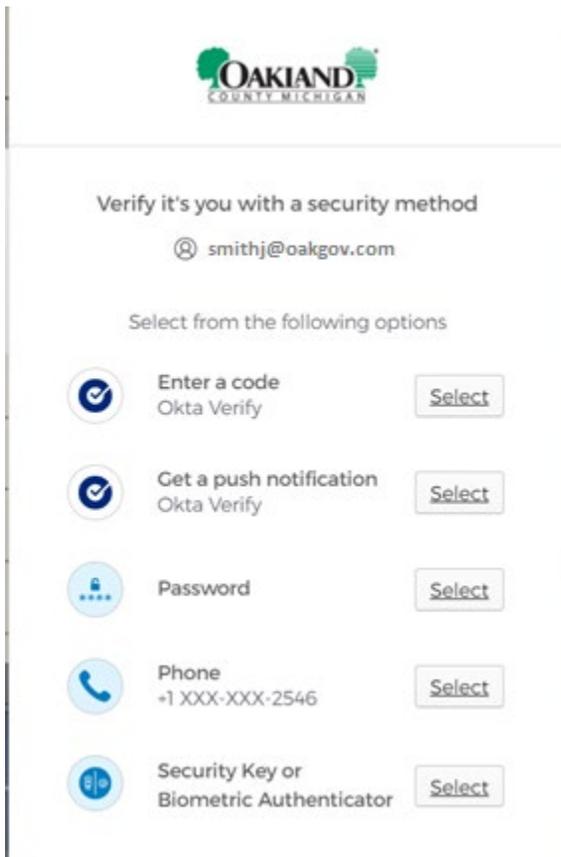
You will be presented with the sign-in URL screen. This should be auto filled with **oakgov.okta.com**. if it is not, please enter **oakgov.okta.com**.



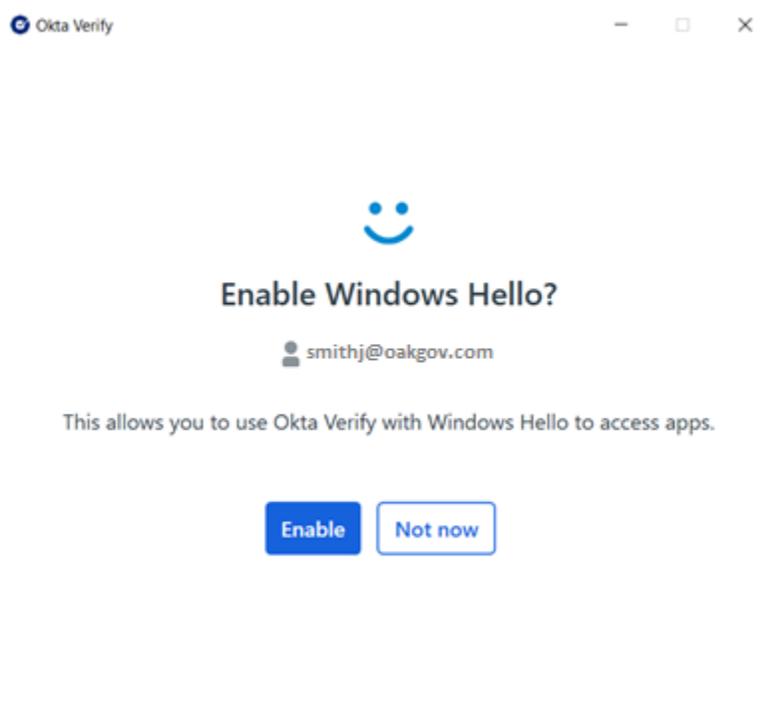
Click **Next**

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16. You will now be prompted to log into Okta and/or validate using your Multifactor of choice. Follow the onscreen instructions for validating your identity. (Your options may look different)

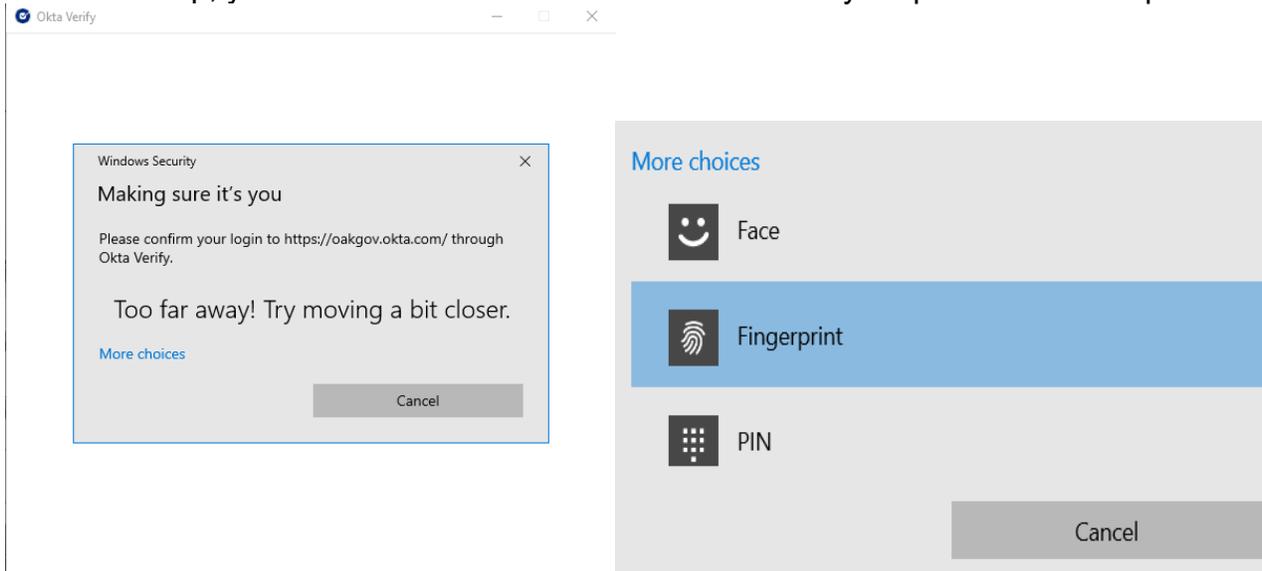


17. After choosing your MFA option Okta Verify should access you to enable Windows Hello. Click **Enable**

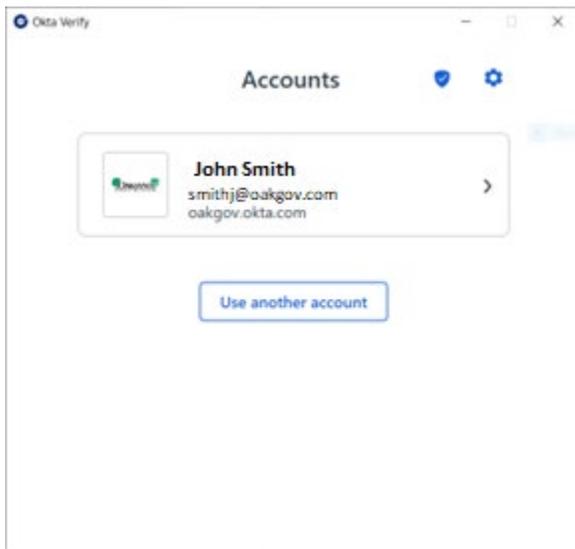


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18. If you already have Windows Hello setup on your computer, you will be prompted to verify your identity with either a faceID, Fingerprint or PIN. If you have multiple Windows Hello devices set up, you can click on **More Choices** and choose your preferred MFA option.



19. Upon completion you will be presented the user Account screen. The following is an example showing Okta Verify is successfully configured.



From the **Accounts** screen, click the **Close (X)** button in the top right corner.

To Log into Windows Using Windows Hello Camera

1. Stare at the camera at the top of your County-owned workstation. Once face recognition is complete you should be logged into windows.

OR

2. If applicable from the **Windows** login screen, click the **Sign-in options** link.

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- Click the  (Smiley Face).
- Stare at the camera at the top of your County-owned workstation. Once face recognition is complete you should be logged into windows.

Note: If face recognition is not working, you can always log into **Windows** using the PIN you created above.