

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING
SEPTEMBER 19, 2023 – 8:00 A.M.

MEMBERS PRESENT: (16) B. Arbogast, P. Boegner, H. Chambers, D. Darbyshire, L. Graham, J. Harrington-Davis, T. Hatfield, J. Kerr, A. Lord, J. Petroskey, B. Stowe, D. Shemensi, W. Thibodeau, C. Tribuzio, G. Wooten, and D. Zaliwski

MEMBERS ABSENT W/NOTICE: (8) J. Becher, C. Castiglione, S. Fladger, H. Flowers, L. McCall, P. Myles, L. Royston, and B. Steeh

STAFF: J. Llewellyn, R. Al-Igoe, K. Arnone, D. Bachman, B. Frontiera, D. Lake, S. Rideout, E. Rivard-Weston, D. Scigaj, J. St. Henry, and S. Wills

OTHERS: Jill Geyman - Oakland County Michigan Works! Waterford
Sherry Kless – Oakland County Michigan Works! Oak Park
Jennifer Riopelle – Foundation for Behavioral Resources
Shanell Shelby - Oakland County Michigan Works! Pontiac
Lisa Straske – Oakland County Michigan Works! Southfield
Denise Van Hee - Oakland County Michigan Works! Troy

The meeting was called to order at 8:12 a.m. by Vice-Chairperson Paula Boegner.

1. Welcome, Call to Order, and Introductions
Paula Boegner welcomed those present and thanked them for attending. Ms. Boegner asked the guests to introduce themselves.

2. ROLL CALL – Quorum Established

3. Previous Minutes
Motion by L. Graham, Supported by T. Hatfield

RECOMMEND APPROVAL OF THE MINUTES FROM THE 7/25/23
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

Motion Carried by Unanimous Voice Vote.

4. Manager's Report
Ms. Llewellyn updated the Board on the activities of the MWA.

Hilarie Chambers, Deputy County Executive, updated the Board on current and future initiatives in Oakland County.

5. The Oakland County Michigan Works! Agency's (MWA's) Allocation to Support the Apprenticeship Success Coordinator (ASC) and the Registered Apprenticeship Program's (RAP's) Intermediary Functions for 4/1/23 – 6/30/25

Motion by T. Hatfield, Supported by D. Darbyshire

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) ALLOCATION OF \$365,502 IN WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STATEWIDE ACTIVITIES (SWA) FUNDS TO SUPPORT THE MWA'S APPRENTICESHIP SUCCESS COORDINATOR (ASC) AND THE REGISTERED APPRENTICESHIP PROGRAM'S (RAP'S) INTERMEDIARY FUNCTIONS FOR THE PERIOD OF APRIL 1, 2023 THROUGH JUNE 30, 2025;
- THE ATTACHED ASC/RAP'S INTERMEDIARY FUNCTIONS' PLAN NARRATIVE; AND
- THE ATTACHED ASC/RAP'S INTERMEDIARY FUNCTIONS' BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

6. The Oakland County MWA's Michigan Statewide Targeted Apprenticeship Inclusive and Readiness System MiSTAIRS Allocation for 7/1/23 – 6/30/25

Motion by D. Darbyshire, Supported by W. Thibodeau

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA's) MICHIGAN STATEWIDE TARGETED APPRENTICESHIP INCLUSIVE AND READINESS SYSTEM (MiSTAIRS) ALLOCATION OF \$264,078, WHICH CONSISTS OF \$210,578 IN STATE APPRENTICESHIP EXPANSION, EQUITY, AND INNOVATION (SAEEI) GRANT FUNDING AND \$53,500 IN WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STATEWIDE ACTIVITIES (SWA) FUNDING, FOR THE PERIOD OF JULY 1, 2023 THROUGH JUNE 30, 2025; AND
- THE ATTACHED SAEEI AND WIOA SWA BUDGET INFORMATION SUMMARIES.

Motion Carried by Unanimous Voice Vote.

7. The Oakland County MWA's Code of Standards of Conduct" and "Equal Opportunity (EO)" Policies

Motion by W. Thibodeau, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA's) ATTACHED "CODE OF STANDARDS OF CONDUCT POLICY", AND
- THE OAKLAND COUNTY MWA'S ATTACHED "EQUAL OPPORTUNITY (EO) POLICIES", INCLUDING:
 - THE "LIMITED ENGLISH PROFICIENCY POLICY";
 - THE "REASONABLE ACCOMMODATIONS POLICY";
 - THE "RELIGIOUS ACCOMMODATIONS POLICY";
 - THE "SECTION 504 DISABILITY RELATED SERVICE POLICY"; AND
 - THE "SEXUAL AND UNLAWFUL HARRASSMENT POLICY".

Motion Carried by Unanimous Voice Vote.

8. Program Year 2023 Workforce Innovation and Opportunity Act (WIOA) Infrastructure Funding Agreement (IFA) Allocations

Motion by L. Graham, Supported by D. Darbyshire

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA's) PROGRAM YEAR 2023 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) INFRASTRUCTURE FUNDING AGREEMENT (IFA) ALLOCATIONS OF \$19,942 FROM THE JOBS FOR VETERANS STATE GRANTS (JVSG) PROGRAM; \$56,068 FROM THE UNEMPLOYMENT COMPENSATION (UC) PROGRAM; AND \$28,844 FROM THE VOCATIONAL REHABILITATION PROGRAM.

Motion Carried by Unanimous Voice Vote.

9. The Second Allotment of the Oakland County MWA's Calendar Year 2022 Reemployment Services and Eligibility Assessment (RESEA) Program Allocation for 1/1/22 – 6/30/24
Motion by P. Boegner, Supported by D. Darbyshire

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE SECOND ALLOTMENT OF THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S CALENDAR YEAR 2022 (i.e., JANUARY 1, 2022 THROUGH JUNE 30, 2024) REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) PROGRAM ALLOCATION, WHICH IS DELINEATED ON THE ATTACHED BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

COMMUNICATIONS:

1. July 24, 2023 Letter from Leadership Oakland re: Oakland County Michigan Works! Waterford
2. July 25, 2023 Letter from Mack Industries re: Oakland County Michigan Works! Waterford
3. July 26, 2023 Letter from Beyond Basics re: Oakland County Michigan Works! Southfield
4. August 10, 2023 Letter from Magna International re: Workforce Innovation and Opportunity Act
5. August 10, 2023 Letter from WTC re: Oakland County Michigan Works! Southfield
6. August 16, 2023 Press Release "Gov. Whitmer Announces Investment to Address Early Learning Workforce Shortage and Expand Access to Child Care for Working Families"
7. August 16, 2023 Email from TUV re: Oakland County Michigan Works! Pontiac
8. August 24, 2023 Letter from Trijicon re: Oakland County Michigan Works! Novi
9. Letter from Chunk Nibble re: Oakland County Michigan Works! Troy

The above communications were reviewed and received and filed by the Board.

PUBLIC COMMENT – There was no comment made by the public.

The meeting was adjourned at 9:20 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

Debbie Lake, Recording Secretary

Tim Hatfield, Secretary