



# FOOD PROTECTION MANAGER CERTIFICATION COURSES - FALL 2024

## Food Protection Manager Certification – Course & Exam Overview

- Causes and prevention of foodborne illness
- Safe food handling, storage, preparation, & service
- Proper personal hygiene practices
- Policies for reporting health issues
- Food allergen awareness
- Food safety management systems
- Cleaning & sanitizing procedures
- Emergency preparedness
- Pest control

The program satisfies the food safety manager certification requirement of the Oakland County Sanitary Code Article IV, as well as the Michigan Food Law, Act 92 of 2000.

## Food Protection Manager Recertification

This course is designed for those students who have previously earned a food protection manager certificate and need to re-certify due to an expired certificate. This course is a four-hour review followed by an afternoon exam session. If a certificate is more than ten (10) years old, it is recommended that the full certification course be taken. Please provide a copy of your previous certificate with this registration form.

## Requirements for Certification & Recertification Courses

**Attendance:** Attendance is **required** for the duration of the class to sit for the exam.

**Refunds:** Once enrolled in a class, there will be no refunds. Students may be able to transfer to another open class if arrangements are made at least 48 hours prior to the start of the class they are enrolled in.

**To Register:** Complete the registration form and mail or deliver to OCHD with the appropriate fee and a copy of your previous certificate (if applicable). Classes fill quickly and early registration is recommended.

It is recommended that students pick up a book prior to class. Books can be obtained at either of our two offices:

**North Oakland Health Center • 248-858-1312**  
1200 N. Telegraph Rd, Bldg 34 E • Pontiac

**South Oakland Health Center • 248-424-7190**  
27725 Greenfield Rd • Southfield

**A VALID I.D. IS REQUIRED TO SIT FOR THE EXAM.**

Call 248-858-1312 or email [OCHDCertifiedFoodManagerTraining@oakgov.com](mailto:OCHDCertifiedFoodManagerTraining@oakgov.com) for more information.

Book received (clerical use only)

## REGISTRATION FORM

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Home Mailing Address: \_\_\_\_\_

Facility Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

The **textbook** is available in four languages; however, please note that all handouts and instructions are in English. Please indicate which textbook you would prefer:  English  Spanish  Chinese (Traditional Mandarin)  Korean

The **exam** is offered in six languages and in large print. Please indicate which exam you prefer:  English  Spanish  Chinese (Traditional Mandarin)  Korean  Japanese  French Canadian  Large Print (English)

**CLASS TIME: All classes begin at 8:30 a.m. Full day classes will have an hour lunch break around 12:30 p.m.**

Contact our office at [OCHDCertifiedFoodManagerTraining@oakgov.com](mailto:OCHDCertifiedFoodManagerTraining@oakgov.com) if requesting additional class information or accommodations.

**Food Protection Manager Certification Course** - \$215 per person, registration fee is not refundable. Please indicate which course you wish to enroll in (please check one):

- October 8, 10, 15, & 17, 2024 (4 Days) • Tuesday & Thursday, 8:30 AM - 12:30 PM at South Oakland Health Center
- November 12 & 14, 2024 (2 Days) • Tuesday & Thursday, 8:30 AM - 5:00 PM at North Oakland Health Center
- December 10 & 12, 2024 (2 Days) • Tuesday & Thursday, 8:30 AM - 5:00 PM at South Oakland Health Center

**Food Protection Manager Recertification Course** - \$121 per person\*, registration fee is not refundable. Please indicate which course you wish to enroll in (please check one):

- October 16, 2024 (1 Day) • Wednesday, 8:30 AM - 4:00 PM at North Oakland Health Center
- November 13, 2024 (1 Day) • Wednesday, 8:30 AM - 4:00 PM at South Oakland Health Center
- December 4, 2024 (1 Day) • Wednesday, 8:30 AM - 4:00 PM at North Oakland Health Center

*\*Attach a copy of your prior certificate from a State of Michigan approved certification course. Required for your application to be processed.*

Please make checks payable to "Oakland County Health Division." Mail this form with check or money order to:

**Oakland County Health Division, Environmental Health Services • 1200 N Telegraph Rd, Bldg. 34E, Pontiac, MI 48341**

Please submit this form at least seven (7) days prior to the first day of class. Pre-registration is required. Participants must attend all session dates for the class. You will receive a confirmation email with further instructions for the class and exam.