



Date Received: \_\_\_\_\_

# APPLICATION FOR EXEMPTION OF REAL ESTATE

## BEGINNING WITH ASSESSMENT YEAR \_\_\_\_\_

Year to be filled in by the Assessor

TO APPLICANT: Present this Application accompanied by the following documents to the Assessor's Office

1. Recorded Deed or Land Contract (proof of ownership)
2. Articles of Incorporation and By-Laws
3. Statement of Taxable Status from the Internal Revenue Service
4. Most current three (3) years income and expense statements
5. Copy of any pamphlet or other information/literature describing the functions of the organization

TO THE ASSESSOR (APPLICANT PLEASE COMPLETE SIDE ONE):

We, the undersigned, respectfully request the exemption of the following described real estate, located in the City/Village/Township of \_\_\_\_\_, same being owned by the undersigned, and being used for:

- Educational [MCL 211.7z]   
  Religious [MCL 211.7s]   
  Charitable [MCL 211.7o]   
  Memorial Home [MCL 211.7p]  
 Scientific [MCL 211.7n]   
  Other \_\_\_\_\_ under Section \_\_\_\_\_ of the Michigan Property Tax Laws

Organization Name: \_\_\_\_\_

Property Street Address: \_\_\_\_\_

**Parcel Tax Identification Number:** \_\_\_\_\_

THE FOLLOWING QUESTIONS MUST BE ANSWERED:

Date of Property Purchase: \_\_\_\_\_ Price: \_\_\_\_\_ Down Payment: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

Document:  Deed     Land Contract    Document Recording Date \_\_\_\_\_ Recorded in Liber \_\_\_\_\_ Page \_\_\_\_\_

In whose name is the Deed or Land Contract? \_\_\_\_\_

In whose name is the mortgage? \_\_\_\_\_

How is the property being utilized at the present time?

Do you lease or rent any portion of the property to another entity?    Yes  No  If so, to whom? \_\_\_\_\_

Does any other organization or entity use this property?    Yes  No  If so, who? \_\_\_\_\_

Will you notify this office of the sale of this or any other exempt property belonging to your corporation?    Yes  No

Are you currently receiving a property tax exemption in another Michigan Community?    Yes  No     If so, which community is that property located in? \_\_\_\_\_ And for what purpose is it exempt? \_\_\_\_\_

**The above is, to the best of my knowledge and judgement, a true and correct statement of the facts concerning the above described property.**

Signed: \_\_\_\_\_ Phone: \_\_\_\_\_

Print Name: \_\_\_\_\_ Email: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Notary Public

My Commission Expires: \_\_\_\_\_

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PARCEL TAX IDENTIFICATION NUMBER: \_\_\_\_\_

Recommendation:

EXEMPTION APPROVED: \_\_\_\_\_

Assessor

Date: \_\_\_\_\_

\_\_\_\_\_

Appraiser

Date: \_\_\_\_\_

Applicant: Return this form (with only Page 1 completed) to: Oakland County Equalization, 250 Elizabeth Lake Road, Ste 1000W, Pontiac, Michigan 48341-0431.