

CRIMINAL ASSIGNMENT APPLICATION

This form should be completed by an attorney wishing to be admitted to the roster of appointed attorneys handling felony cases in Oakland County. This application will be reviewed by the Criminal Assignment Committee. Submission of an application does not guarantee admission to the attorney roster. Completed applications should be sent to Angelina Sharon at sharona@oakgov.com and idso@oakgov.com.

Name:

Business Address:

Primary Phone Number:

Alternate Phone Number:

Email Address:

Year Admitted to Michigan Bar:

P-Number:

Number of years practicing criminal defense law:

2 years or more

Less than 2 years

(This question is relevant to MIDC Standard 1. Any attorney who has not practiced criminal defense for at least 2 years must complete a basic skills acquisition class)

Please check the highest category for which you are seeking to be admitted to the appointed attorney roster. Habitual offender status is not taken into account when determining case category. You will receive appointment offers for your highest category and all lower categories unless you specifically request to be exempted from lower categories.

1 (capital cases)

2 (greater than 5 years, less than Life)

3 (greater than 2 years, less than 5 years)

4 (up to 2 years)

Complete this section only if you are applying to Category 1:

Have you practiced criminal law for at least five (5) full years (either as a prosecutor, public defender, or in private criminal defense practice)?

Yes No

Have you been lead counsel in at least seven (7) felony jury trials that have been submitted to a jury?

Yes No

If your answer to either of the above questions is “No” please explain the reasons why you believe you have a significant record of consistently high-quality criminal trial court representation and the ability to handle a life offense case.

Complete this section only if you are applying to Category 2.

Have you practiced criminal law for at least two (2) full years (either as a prosecutor, public defender, or in private criminal defense practice)?

Yes No

Have you conducted at least four criminal trials (felony or misdemeanor) that have been submitted to a jury? (These can include trials where you served as co-counsel as long as you handled a significant portion of the trial).

Yes No

If your answer to either of the above questions is “No” please explain the reasons why you believe you have a significant record of consistently high quality criminal trial court representation and the ability to handle a high-severity felony case.

Complete this section only if you are applying to Categories 3 or 4.

Have you practiced criminal law for at least one (1) full year (either as a prosecutor, public defender, or in private criminal defense practice)?

Yes No

Have you conducted at least two criminal trials (felony or misdemeanor) that have reached a verdict? (These can include trials where you served as co-counsel as long as you handled a significant portion of the trial).

Yes No

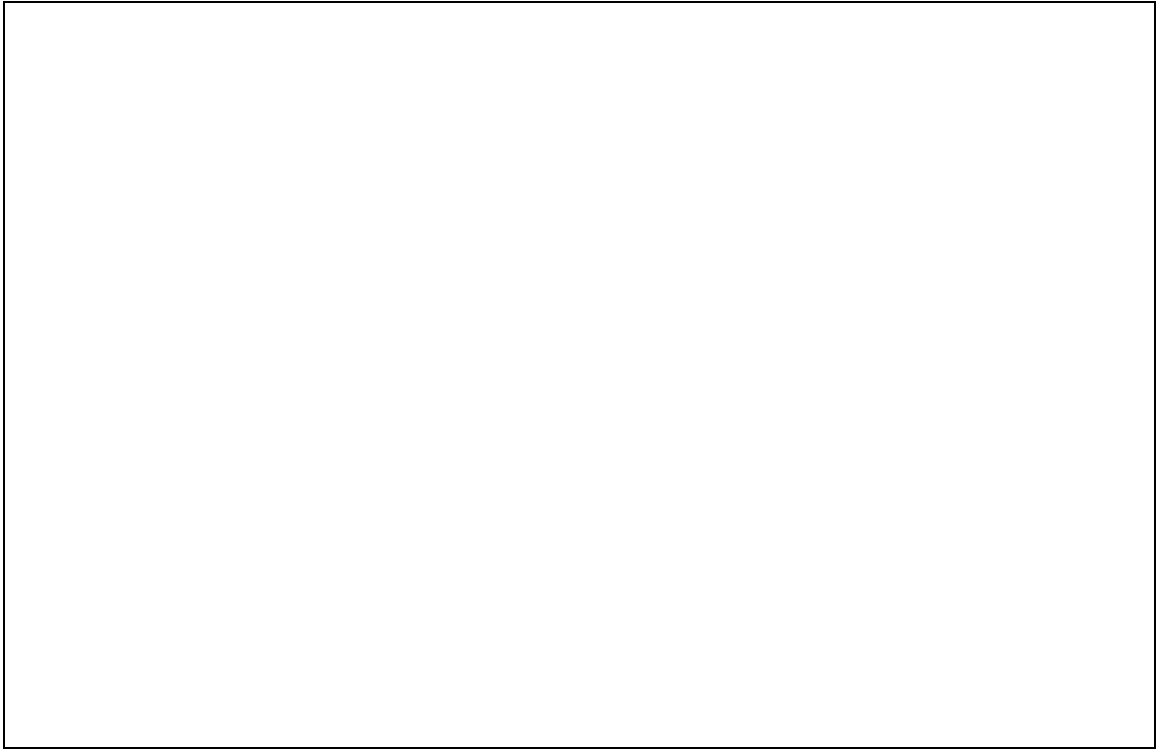
Was at least one of those criminal trials submitted to a jury?

Yes No

If your answer to any of the above questions is “No” please explain any equivalent experience you have and detail your ability to demonstrate the skills necessary to conduct a criminal trial.

Complete this section only if you have not conducted at least seven (7) felony jury trials that have been submitted to a jury:

You may be assigned a case where the underlying offense does not carry a life maximum, but because of the defendant's status as a Habitual 4th offender, the theoretical maximum is increased to life. Please indicate the reasons why you believe that you have a significant record of consistently high-quality criminal trial court representation and the ability to handle such a case.



Please list your total number of criminal defense trials as the first-chair attorney:

Jury:

Bench:

Number as second chair (if applicable):

Please list your 7 (seven) most recent jury trials as the first-chair trial attorney. (This can include trials as a prosecutor, if applicable):

Case Name and Number	Court and Judge	Principal Charge	Statutory Max	Trial Dates

Number of criminal defense preliminary exams conducted:

If you are fluent in any languages other than English, please list them:

List any positions you have held within the criminal legal system as a salaried employee, along with details and dates of service. (e.g., prosecutor, judicial clerk, public defender’s office, etc.):

List the names and P-Numbers of two attorneys or judges who you would use as a personal reference if necessary:

- 1.
- 2.

Have you ever been disciplined by the Michigan Attorney Discipline Board, or any board or committee serving the same function in another state or federal jurisdiction, and/or have you ever been held in contempt by a court of record? If yes, please explain:

If this application is granted, you will be subject to the following conditions. Your signature on this application signifies that you understand these conditions and agree to follow them.

1. There are times when experienced attorneys are called upon to act as mentors for less experienced attorneys. This could include allowing a less experienced attorney to shadow you on certain cases, or act as a second-chair during a trial. You will not refuse reasonable requests to serve as a mentor.
2. The contents of this application are not confidential. Though the applications are not publicly posted, they are subject to being disclosed if they are responsive to a properly filed FOIA request that is served on the County of Oakland.
3. Appointed attorneys must comply with all of the applicable MIDC Standards, including all of the Continuing Legal Educations requirements. The full text of all Standards may be found on the MIDC’s website: <https://michiganidc.gov/standards/>
4. The appointed attorney is an independent contractor who receives appointments from the Oakland County Indigent Defense Services Office to represent indigent defendants and is not an employee or agent of the County.
5. The appointed attorney is solely responsible for paying their own income and self-employment taxes and will receive an IRS form 1099 from the County. The County is not obligated and will not withhold any taxes from moneys paid to the appointed attorney for any services rendered.
6. The appointed attorney is not eligible for and will not receive any County employment benefits, including but not limited to wages, fringe benefits, retirement benefits, worker's disability compensation benefits, or unemployment compensation benefits.
7. The appointed attorney is not covered or insured by any County commercial or self-insured insurance policies, including but not limited to commercial general liability, professional malpractice liability or errors and omissions liability insurance.
8. The appointed attorney will be subject to the qualifications and rules established by the Criminal Assignment Committee and the Michigan Indigent Defense Commission.
9. The appointed attorney’s placement on the appointment list is a privilege and not a right. The appointed attorney has no legal right to receive appointments and can be removed at any time from the appointment list pursuant to the rules of the Criminal Assignment Committee.
10. The appointed attorney shall report to the Criminal Assignment Committee within two weeks of all disciplinary actions received from State Bar, Attorney Grievance Commission, or any like body of another state or any federal attorney grievance system. The appointed attorney shall report to the Criminal Assignment Committee within two weeks of all charges and/or convictions under Michigan law, the law of any other state or federal law, or any findings of contempt by any court.

11. The appointed attorney agrees to be compensated pursuant to the Circuit Court Appointed Fee Schedule as amended and shall not seek any compensation from an indigent defendant during the case or after the disposition of the case. The appointed attorney must submit the required payment voucher to the IDSO within 30 days following the disposition or sentencing date of the case or the termination of the attorney's representation.
12. The County does not have the right to control or direct the appointed attorney's professional duties as an indigent defense counsel. The appointed attorney shall exercise their own professional judgment while representing indigent defendants.

Attorney Signature:

(You are not required to provide a digital signature, but if you choose to do so it will be treated the same as a physical signature. You may also print this form, sign it in ink, and scan it back to our office at the email addresses listed above).

Date: