

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING
NOVEMBER 21, 2023 – 8:00 A.M.

MEMBERS PRESENT: (17) B. Arborgast, J. Becher, C. Castiglione, H. Chambers, D. Darbyshire, H. Flowers, L. Graham, T. Hatfield, J. Kerr, A. Lord, P. Myles, J. Petroskey, L. Royston, D. Shemanski, W. Thibodeau, C. Tribuzio, and G. Wooten,

MEMBERS ABSENT W/NOTICE: (7) P. Boegner, S. Fladger, J. Harrington-Davis, L. McCall, B. Steeh, B. Stowe, and D. Zaliwski

STAFF: J. Llewellyn, R. Al-Igoe, K. Arnone, D. Bachman, B. Frontiera, M. Kelco, D. Lake, E. Rivard-Weston, T. Shaffer, J. St. Henry, and S. Wills

OTHERS: Teresa Brittentine - Oakland County Michigan Works! Pontiac
Jill Geyman - Oakland County Michigan Works! Waterford
Kerstin Kacmarek – Foundation for Behavioral Resources
Sherry Kless – Oakland County Michigan Works! Oak Park
Jennifer Riopelle – Foundation for Behavioral Resources
Lisa Straske – Oakland County Michigan Works! Southfield
Denise Van Hee - Oakland County Michigan Works! Troy

The meeting was called to order at 8:05 a.m. by Chairperson Lauren Royston.

1. Welcome, Call to Order, and Introductions
Lauren Royston welcomed those present and thanked them for attending. Ms. Royston asked the guests to introduce themselves.

2. ROLL CALL – Quorum Established

3. Previous Minutes
Motion by D. Darbyshire, Supported by H. Chambers

RECOMMEND APPROVAL OF THE MINUTES FROM THE 9/19/23
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

Motion Carried by Unanimous Voice Vote.

4. Manager’s Report
Ms. Llewellyn updated the Board on the activities of the MWA.

Motions from the Executive Committee Meeting of 11/17/23:

5. A Local College Access Network (LCAN) Planning Grant Agreement between the Michigan College Access Network and Oakland County for October 1, 2023 through September 30, 2024

Motion by L. Royston, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE LOCAL COLLEGE ACCESS NETWORK (LCAN) PLANNING GRANT AGREEMENT BETWEEN THE GRANTOR, THE MICHIGAN COLLEGE ACCESS NETWORK (MCAN), AND THE GRANTEE, OAKLAND COUNTY GOVERNMENT, FOR THE PERIOD OF OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024.

Motion Carried by Unanimous Voice Vote.

6. A Professional Services Agreement between the Michigan Works! Association and Oakland County Michigan Works! for October 1, 2023 through September 30, 2025

Motion by H. Flowers, Supported by T. Hatfield

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE MICHIGAN WORKS! ASSOCIATION AND OAKLAND COUNTY MICHIGAN WORKS! FOR THE PERIOD OF OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2025; AND
- THE AGREEMENT'S BUDGET, FOR WHICH A LINE ITEM AND AMOUNT ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

7. Modification #2 to the Talent Transformation Component Project's Sub-Award Agreement for February 7, 2023 through May 31, 2027

Motion by T. Hatfield, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- MODIFICATION #2 TO THE TALENT TRANSFORMATION COMPONENT PROJECT'S SUB-AWARD AGREEMENT, FOR WHICH THE SOUTHEAST MICHIGAN COMMUNITY ALLIANCE (SEMCA) IS THE AWARDING AGENCY AND THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY (MWA'S) IS THE SUBRECIPIENT, AND WHICH IS FUNDED FROM FEBRUARY 7, 2023 THROUGH MAY 31, 2027, AND FOR \$440,000 IN ECONOMIC ADJUSTMENT ASSISTANCE

Motions from the Executive Committee Meeting of 11/17/23: (cont.)

7. Modification #2 to the Talent Transformation Component Project's Sub-Award Agreement for February 7, 2023 through May 31, 2027 (cont.)

FUNDS, UNDER SECTIONS 209 AND 703 OF THE PUBLIC WORKS AND ECONOMIC DEVELOPMENT ACT OF 1965, AS AMENDED.

- THE AGREEMENT'S MODIFIED BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

8. A Grant Agreement between Oakland County Workforce Development/Oakland County Michigan Works! and the Early Childhood Investment Corporation (ECIC) for August 1, 2023 through July 31, 2024
Motion by L. Graham, Supported by D. Shemenski

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD:

- APPROVE A GRANT AGREEMENT BETWEEN THE GRANTEE, OAKLAND COUNTY WORKFORCE DEVELOPMENT/OAKLAND COUNTY MICHIGAN WORKS!, AND THE GRANTOR, THE EARLY CHILDHOOD INVESTMENT CORPORATION (ECIC), FOR THE PERIOD OF AUGUST 1, 2023 THROUGH JULY 31, 2024; AND
- THE AGREEMENT'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

9. The Jobs for Michigan Graduates (JMG) Affiliation Agreement between Youth Solutions, Incorporated, and Oakland County Michigan Works! for August 31, 2023 through July 31, 2024
Motion by W. Thibodeau, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE JOBS FOR MICHIGAN'S GRADUATES (JMG) AFFILIATION FEE AGREEMENT BETWEEN YOUTH SOLUTIONS, INCORPORATED, AND OAKLAND COUNTY MICHIGAN WORKS! FOR AUGUST 1, 2023 THROUGH JULY 31, 2024; AND
- THE AGREEMENT'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 11/17/23: (cont.)10. The Oakland County Michigan Works! Agency's Fiscal Year 2024 Trade Adjustment Assistance (TAA) Program Plan and Allocation

Motion by J. Petroskey, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA's) FISCAL YEAR 2024 TRADE ADJUSTMENT ASSISTANCE (TAA) PLAN AND ATTACHED BUDGET INFORMATION SUMMARY.

Motion Carried by Unanimous Voice Vote.

11. The Oakland County Michigan Works! Agency's Fiscal Year 2024 Partnership. Accountability. Training. Hope. (PATH) Plan and Allocation

Motion by C. Castiglione, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2024 PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) PLAN AND ATTACHED BUDGET INFORMATION SUMMARIES.

Motion Carried by Unanimous Voice Vote.

12. The Oakland County Michigan Works! Agency's Fiscal Year 2024 Food Assistance Employment and Training FAE & T Program Plan and Allocation

Motion by P. Myles, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2024 FOOD ASSISTANCE EMPLOYMENT AND TRAINING (FAE & T) PROGRAM PLAN AND ATTACHED BUDGET INFORMATION SUMMARIES.

Motion Carried by Unanimous Voice Vote.

COMMUNICATIONS:

1. September 19, 2023 – Press Release: “Workers at Clarkston’s AtomTech receive higher wages, advanced training due to Going Pro Talent Fund training awards.” Re: Oakland County Michigan Works! Waterford
2. September 27, 2023 – Letter from City of Southfield re: Oakland County Michigan Works! Southfield
3. October 3, 2023 – Press Release: “Manufacturing Day Draws 900 Students From All Oakland County Districts”
4. October 4, 2023 – Email from Abbas re: Oakland County Michigan Works! Southfield
5. October 6, 2023 – Letter from Lee Industrial Contracting re: Oakland County Michigan Works! Pontiac
6. October 13, 2023 – Letter from CVS Health re: Oakland County Michigan Works! Novi
7. October 13, 2023 – Email from James re: Clean Slate Program participation

COMMUNICATIONS: (cont.)

8. October 24, 2023 – Letter from State of Michigan re: Oakland County Single Audit
9. November 17, 2023 – Letter from State of Michigan re: Cycle III Monitoring
10. Letter from Pontiac General Hospital re: Oakland County Michigan Works! Pontiac
11. Letter from STAR7 re: Oakland County Michigan Works! Troy
12. Letter from Urban Air re: Oakland County Michigan Works! Novi

The above communications were reviewed and received and filed by the Board.

PUBLIC COMMENT – There was no comment made by the public.

The meeting was adjourned at 9:40 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

Debbie Lake, Recording Secretary

Tim Hatfield, Secretary