

**NOTICE OF MEETINGS**  
**DRAINAGE BOARD FOR THE FOLLOWING DRAINS:**

1. George W. Kuhn Drain
2. Clinton River Water Resource Recovery Facility
3. Acacia Park CSO Drain
4. Birmingham CSO Drain
5. Bloomfield Village CSO Drain
6. Evergreen-Farmington Sanitary Sewer Drain
7. Hobart Drain
8. Kasper Drain
9. Six Points Drain
10. Karas Drain
11. McIntyre Drain
12. Nancy Dingeldey Drain
13. Ramiro Drain
14. The City of Pontiac Wastewater Treatment Facility
15. Augusta Drain
16. Henry Graham Drain
17. Levinson Relief Drains
18. Mainland Drain
19. Minnow Pond Drain
20. Northwest Oakland Sanitary Sewer Drain

NOTICE IS HEREBY GIVEN THAT MEETINGS OF THE DRAINAGE BOARD FOR THE ABOVE-MENTIONED DRAINS WILL COMMENCE IN THE OAKLAND COUNTY PUBLIC WORKS BUILDING, ONE PUBLIC WORKS DRIVE, WATERFORD, MICHIGAN, AND VIA **MICROSOFT TEAMS** AT 2 P.M., ON **TUESDAY, MARCH 26, 2024**, TO CONDUCT NECESSARY AND APPROPRIATE BUSINESS OF THE DRAINAGE BOARDS. THOSE WHO WISH TO PARTICIPATE REMOTELY MAY FOLLOW THE INSTRUCTIONS ATTACHED TO THIS NOTICE. ALL BOARD MEMBERS WILL BE PARTICIPATING IN-PERSON.

DURING THE MEETING, THERE WILL BE AN AGENDA ITEM FOR PUBLIC COMMENT, DURING WHICH THE PUBLIC MAY PROVIDE INPUT OR ASK QUESTIONS OF THE BOARD. IN THE EVENT A MEMBER OF THE PUBLIC WOULD LIKE TO SUBMIT THEIR INPUT OR QUESTIONS TO BE READ AT THE MEETING BY THE BOARD CHAIRPERSON, PLEASE PROVIDE THE INPUT OR QUESTIONS IN WRITING TO STEPHANIE LAJDZIAK AT [LAJDZIAKS@OAKGOV.COM](mailto:LAJDZIAKS@OAKGOV.COM). PERSONS WITH DISABILITIES WHO NEED ASSISTANCE PARTICIPATING IN THE MEETING SHOULD CONTACT STEPHANIE LAJDZIAK AT [LAJDZIAKS@OAKGOV.COM](mailto:LAJDZIAKS@OAKGOV.COM).

JIM NASH  
Oakland County Water Resources Commissioner  
Telephone: 248-858-0958

Posted by: March 20, 2024

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**Chapter 20 Drainage Board Meeting**  
Regular Meeting – Tuesday, March 26, 2024

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**1. George W. Kuhn Drain**

## AGENDA

### DRAINAGE BOARD FOR THE GEORGE W. KUHN DRAIN

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of February 27, 2024
3. Public Comments
4. Present Memorandum from George Nichols, P.E., Assistant Chief Engineer, dated March 26, 2024, requesting the Board retain the services of Hubbell, Roth & Clark for the not-to-exceed amount of \$49,950.00 and authorize the Chairperson to sign the proposal on behalf of the Drainage Board
5. Present Memorandum from George Nichols, P.E., Assistant Chief Engineer, dated March 26, 2024, requesting the Board award the construction contract to Pipeline Management Company in the amount of \$510,522.20 and authorize the Chairperson to execute the contract
6. Present Memorandum from Stephanie Petriello, Environmental Planner, dated March 26, 2024, requesting the Board authorize the Chairperson to execute the construction contract with TSP Service, Inc. for a not-to-exceed price of \$395,392 and increase the GWK Parking Lot and Green Infrastructure project budget by \$550,000
7. Present Construction Estimate No. 1 for Doetsch Environmental Services for Construction of the 2023 GWK Sewer Cleaning and Inspection in the amount of \$344,846.09 with a transfer to the Oakland County Treasurer in the amount of \$34,277.66
8. Present request for Board approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$198,096.78
9. Closed Session as permitted under section 8(h) of the Open Meetings Act and which is exempt from public disclosure as subject to the attorney-client privilege pursuant to section 13(1)(g) of the Freedom of Information Act
10. Other business
11. Approve pro rata payment to Drainage Board members
12. Adjourn



**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE GEORGE W. KUHN DRAIN**

February 27, 2024

A meeting of the Drainage Board for the George W. Kuhn Drain was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 27<sup>th</sup> day of February 2024.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

David Woodward, Chairperson of the Oakland County Board of Commissioners

ABSENT: None.

Minutes of the meeting held January 23, 2024, were presented for consideration. It was moved by Markham, supported by Woodward, that the minutes be approved.

ADOPTED: Yeas - 3  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

A memorandum Lynne Seymour, P.E., Chief Engineer, dated February 27, 2024, requesting the Board adopt a release rate not to exceed 0.2 cubic feet per second per acre within the Drainage District for new development and redevelopment projects was presented. It was moved by Markham, supported by Woodward, to adopt a release rate not to exceed 0.2 cubic feet per second per acre within the Drainage District for new development and redevelopment projects as presented.

ADOPTED: Yeas - 3  
Nays - 0

A memorandum from Stephanie Petriello, Environmental Planner, dated February 27, 2024, requesting the Board receive and file the RainSmart Rebates Pilot Program Update was presented. It was moved by Markham, supported by Woodward, to receive and file the RainSmart Rebates Pilot Program Update as presented.

ADOPTED: Yeas - 3  
Nays - 0

Change Order No. 1 for Doetsch Environmental Services for the 2023 GWK Sewer Cleaning and Inspection project for a net increase in the amount of \$20,728 was presented. It was moved by Markham, supported by Woodward, to approve Change Order No. 1 for

Doetsch Environmental Services for the 2023 GWK Sewer Cleaning and Inspection project for a net increase in the amount of \$20,728 as presented.

ADOPTED: Yeas - 3  
Nays - 0

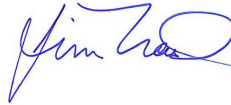
A request for approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$141,279.45 (as attached) was presented. It was moved by Markham, supported by Woodward, to approve the payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$141,279.45.

ADOPTED: Yeas - 3  
Nays - 0

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham and Mr. Woodward

ADOPTED: Yeas - 3  
Nays - 0

There being no further business, the meeting was adjourned.



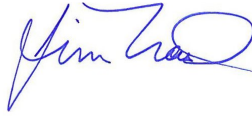
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the George W. Kuhn Drain, Oakland County, Michigan, held on the 27<sup>th</sup> day of February 2024, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for George W. Kuhn Drain Drainage District.



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Jim Nash, Chairperson

Dated: February 27, 2024

**OAKLAND COUNTY  
WATER RESOURCES COMMISSIONER****MEMORANDUM**

**TO:** Jim Nash, Chairperson of the Drainage Board for the George W. Kuhn Drain

**FROM:** George P. Nichols, P.E., Assistant Chief Engineer

**SUBJECT:** 2024 George W. Kuhn Sewer Cleaning and Inspection Fund #58510

**DATE:** March 26, 2024

On March 11, 2024, bids were opened for the 2024 George W. Kuhn (GWK) sewer cleaning and inspection project. During the design phase of this project, Hubbell, Roth & Clark (HRC) provided our office with assistance in establishing the plans and specifications for bidding, coordination with the local agencies and municipalities, review of bids submitted, and overall engineering services.

As outlined in HRC's March 15, 2024 proposal letter, they are pleased to provide professional construction engineering services for this project. These services consist of the following:

- Attend and prepare meeting summary notes
- Review of contractor-submitted information
- Contract administration
- Contract change management
- Condition assessment of sewer segments
- Project closeout activities

Our office has reviewed HRC's proposal and feel confident that they will provide us with the needed services to complete the construction engineering services for the 2024 GWK sewer cleaning and inspection project.

The GWK Drainage District sewage disposal fund has the necessary funds available to participate in this project.

**Requested Action: Retain the services of Hubbell, Roth & Clark for the not to exceed amount of \$49,950.00 and authorize the Chairperson to sign the proposal on behalf of the Drainage Board.**



March 15, 2024

Oakland County Water Resources Commissioner  
One Public Works Drive  
Waterford, Michigan 48328

Attn: Mr. George Nichols, P.E.

Re: 2024 George W. Kuhn Drain (GWK) Sewer Cleaning and Inspection Project  
Proposal for Construction Administration Services

HRC Job No. 20230748

Dear Mr. Nichols:

As requested, HRC is pleased to provide this proposal for professional construction engineering services for the subject project. We propose that these services be provided under the terms and conditions of our current Professional Services Contract. The Scope of Services identified below defines the extent of services that were requested to be supplied for this project. Our scope of work is based on discussions with your office, our design background of the subject project and our experience with similar sewer system rehabilitation projects. In summary, our services would include all necessary activities to assist in the administration of the construction contract of the work as described herein.

### **Project Background**

Over the past year the WRC has worked with Doetsch Environmental Services to inspect specific drains located in the GWK combined sewer system under the 2023 program, which is part of a 5-year capital improvement planning effort. WRC recently opened bids for Year 2 of the program. It is HRC's understanding that WRC will be providing a project representative (RPR) to be on-site full-time during the Work. As part of this proposal, HRC will assist in the evaluation of sewer videos and contract administration as required. Our proposal for this assignment is as follows:

### **Scope of Services**

#### **Meetings**

HRC will attend and prepare summary meeting notes for the pre-construction meeting for the 2024 GWK Sewer Cleaning and Inspection Project. HRC will also attend up to two (2) construction progress meetings as required.

#### **Review of Contractor Submitted Information**

HRC will assist WRC in the review of Contractor-submitted information such as insurance, schedule(s), certifications, etc. to assure they are compliant with the contracting requirements. HRC will respond to RFIs that come up during the project as necessary.

#### **Contract Administration**

HRC will coordinate with both the WRC Project Engineer and contractor to issue necessary work directives, field orders or RFQs to document agreed upon changes in project scope.

HRC will assist in reviewing inspection reports provided by WRC's RPR, including tracking construction quantities for inspection video. HRC will request these reports on a bi-weekly basis or as determined by WRC. This will be required so that HRC may verify the contractor is meeting the contract specifications, track quantities and changes to the scope and or schedule. By tracking the job in this manner, HRC will be prepared to discuss any potential change requests from the contractor.

HRC will advise and consult project objectives and interpret Contract documents. HRC will assign a project engineer to

assist the WRC Project Engineer in the coordination of construction activities with appropriate parties involved in the project.

#### Contract Change Management

In the circumstance that there are additional costs developing in the project, HRC may assist in the coordination between the contractor and WRC Project Engineer. HRC will assist the WRC in the development of change orders for the project and review information as requested by the WRC Project Engineer. It is our understanding that Heavy Sewer Cleaning will be authorized by WRC under the terms of Time and Material rates defined in WRC's blanket contract. Therefore, HRC would request documentation of the established rates in order to file change orders through this project.

#### Condition Assessment of Sewer Segments

HRC will review the sewer inspection video obtained during construction. All videos will be reviewed by a Professional Engineer or a National Association of Sewer Service Companies (NASSCO) Pipeline Assessment Certification Program (PACP) Certified staff member. HRC will log CCTV attributes in the supplied spreadsheet by WRC and will provide rehabilitation or repair recommendations. HRC will review each sewer asset and respond with one or more of the following recommendations: Excavating Point Repair, Chemical Injection Grouting/Leak Sealing, Internal Lining (Cured-in-place, Geopolymer, or similar) Full Replacement, and Review Video. Since a large percentage of the GWK Drain is considered large diameter sewer, careful review and special rehabilitative methods will be considered. In addition, HRC's capital improvement recommendations will be summarized in a letter or report after all segments are reviewed.

#### Project Closeout Activities

HRC will provide assistance in coordinating contract closeout activities including reviewing Final Payment, reviewing final declaration, waivers, and other contract documents as required.

#### SERVICES NOT INCLUDED

- Resident Communications
- Coordination/Correspondence pertaining to heavy sewer cleaning, bypass pumping, or other technical designs required for construction.
- Daily Correspondence and/or Coordination with WRC Observation Staff.
- Coordination among Local Municipalities in the Project Area
- Full-Time Construction Observation
- Preparation of project punch list
- Preparation of record drawings

#### FEES FOR SERVICES

Our estimated costs to complete this work will not exceed **\$49,950.00** per the attached breakdown of hours and dollars. The fee will be billed monthly on a time and material basis under the terms and conditions of our engineering services agreement with OCWRC. We appreciate the opportunity to work with OCWRC on this important project. If you have any questions or require any additional information, please contact the undersigned.

Daniel Mitchell, P.E., President is the Principal In-Charge of this project and Sally Duffy, P.E., will be the Managing Engineer. She will be supported by Matthew Hughes, PE, Project Engineer and HRC's Asset Management Department.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Daniel Mitchell, P.E.  
President



Karyn Stickle, P.E.  
Senior Associate

SLD/mgh  
Attachment (1) Cost Estimate  
pc: HRC; S. Duffy, M. Hughes, File

Accepted By:

Signature: \_\_\_\_\_

Written Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

**OAKLAND COUNTY  
WATER RESOURCES COMMISSIONER**

**MEMORANDUM**

**TO:** Jim Nash, Chairperson of the Drainage Board for the George W. Kuhn Drain  
**FROM:** George P. Nichols, P.E., Assistant Chief Engineer *GPN*  
**SUBJECT:** 2024 George W. Kuhn Sewer Cleaning and Inspection Fund #58510  
**DATE:** March 26, 2024

On March 11, 2024, bids were opened for the 2024 George W. Kuhn (GWK) sewer cleaning and inspection project. This project consists of cleaning and closed-circuit televising (CCTV) the sewers within the Royal Oak Drain Main Branch, the Allen Branch Drain, the Hubbard Branch Drain, the East Clawson Drain, the Ferndale Nine Mile Drain, the McClain Drain, the Shaberman Drain, and the Schubiner Drain, as shown on the attached maps. Bids were received from as-needed contractors who specialize in CCTV services.

There were three bids received and reviewed by Hubbell, Roth & Clark (HRC) as noted in the attached bid tabulation.

Pipeline Management.....\$510,522.20  
Advanced Underground Inspection.....\$541,543.00  
Doetsch Environmental Services..... \$639,469.50

The low bidder was Pipeline Management Company out of Milford, Michigan. The Water Resources Commissioner’s office (WRC) has previously worked with Pipeline Management on several projects and finds their work to be complete and thorough. They have provided their services on numerous projects within the GWK District.

As stated in the attached letter from HRC, their team has worked with Pipeline Management on previous successful projects. During the bidding phase, HRC contacted all of the municipalities where cleaning and televising will be done to inform them of the upcoming project.

Pipeline Management has the necessary staff, experience and equipment to meet the qualifications to complete this project. The GWK Drainage District sewage disposal fund has the necessary financial resources available to participate in this project.

**Requested Action:**

**Award the construction contract to Pipeline Management Company in the amount of \$510,522.20 and authorize the chairperson to execute the contract.**





March 11, 2024

Oakland County Water Resources Commissioner  
One Public Works Drive  
Waterford, Michigan 48328

Attn: Mr. George Nichols, P.E.

Re: Bid Tabulation and Review of Bidding Documents  
2024 G.W.K. Sewer Cleaning and Inspection

HRC Project No. 20230748

Dear Mr. Nichols:

Pursuant to your request, Hubbell, Roth & Clark, Inc. (HRC) issued the subject project for bids on February 19, 2024, with bids received on March 11, 2024. This project was an invitation-only bid. HRC received bids from three (3) contractors ranging from a high bid (corrected) of \$639,469.50 to a low bid of \$510,552.20, with all bidders submitting bid bonds, preliminary schedules, and the required Iran sanction documents. The Engineers Estimate for this project is \$622,517.75.

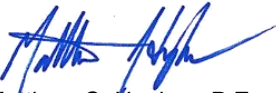
The low bidder was Pipeline Management Company, LLC (PMC) out of Milford Michigan. Both the WRC and HRC have previously worked with PMC on several successful projects and they are currently a blanket contractor for sewer maintenance services with WRC. PMC performs sewer cleaning services that are representative of the work included in the scope of the project. While it does not affect bid integrity, it shall be noted that PMC bid the same unit price for all pipelines included in the contract regardless of the size or diameter.

In our capacity as Consulting Engineers for WRC, HRC has no objections for WRC awarding the contract to Pipeline Management Company, of Milford, Michigan in the amount of \$510,552.20 subject to receiving the required insurance in accordance with the contract documents.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Matthew G. Hughes, P.E.  
Project Engineer

Attachment (1) Bid Tabulation

pc: HRC; S. Duffy, K. Stickel, D. Mitchell, File  
WRC; J. Say, File

**OAKLAND COUNTY  
WATER RESOURCES COMMISSIONER****MEMORANDUM**

**TO:** Jim Nash, Chairperson  
George W. Kuhn Drain Drainage Board

**FROM:** Stephanie Petriello, Environmental Planner

**SUBJECT:** GWK Parking Lot and Green Infrastructure Improvements

**DATE:** March 26, 2024

Over the past year, WRC staff has been working with Hubbell, Roth & Clark, Inc. to develop and finalize engineering plans for a project to repair, expand, and redesign the layout of the existing parking lot at the George W. Kuhn Retention Treatment Basin Facility. This project also includes several green infrastructure features such as a bioretention area, shade trees, and three acres of turf grass conversion into native prairie grow zones.

Given the scope and expertise needed for different aspects of the project, the construction sequence was separated into two phases. Phase I consists of the parking lot expansion, bioretention area, and shade trees. Phase II consists of the turf grass conversion into native prairie grass with the utilization of biosolids.

Last January, the WRC solicited proposals from contractors to construct Phase I and received three proposals. After review, staff recommend awarding the contract to TSP Services, Inc. for the proposed amount of \$395,392 based on its understanding of the project, similar project experience, and qualified staff. A grant from the Southeast Michigan Council of Governments of \$95,000 will be applied toward the cost of the bioretention area.

In addition to awarding the contract, staff requests a project budget amendment with a \$550,000 increase for the anticipated construction costs of Phase I and Phase II work. To date, an initial project budget of \$115,000 has been utilized for the concept and design work. This work has been planned and budgeted for in the GWK reserves.

**Requested Action: Authorize the Chairperson to execute the construction contract with TSP Service, Inc. for a not-to-exceed price of \$395,392 and increase the GWK Parking Lot and Green Infrastructure project budget by \$550,000.**

**Jim Nash, Oakland County Water Resources Commissioner  
For Construction of the 2023 GWK Sewer Cleaning and Inspection  
George W. Kuhn Drain Drainage District  
Oakland County, Michigan**

Construction Estimate No. 1

November 1, 2023 to January 31, 2024

Department No. : 6010101  
Fund No. : 58510  
Project No. : PRJ-17334

Account No. : 730373  
Program No. : 149662 ✓  
Activity : FAC  
Vendor No. : 799  
Contract No. : 10563

Contractor :  
Doetsch Environmental Services  
21221 Mullin Ave  
Warren MI 48089

Date of Contract : October 23, 2023  
Completion Date : June 23, 2024

Original Contract Amount:		\$685,553.25	
Previous Change Order Numbers (none):		\$0.00	
Change Orders This Estimate Numbers (none):		\$0.00	
Total Net Change Orders:		\$0.00	
<u>Adjusted Contract Amount:</u>		<u>\$685,553.25</u>	✓
Subtotal To Date: (Sheet 2 of 2 Column 7)		\$379,123.75	
Less Deductions to Date: (Sheet 2 of 2 Column 7)		\$0.00	
Gross Estimate: (Work in Place)	55.30%	\$379,123.75	
Less Amount Reserved: (5% of Adjusted Contract Amount)		\$34,277.66	✓
Total Amount Allowed To Date:		\$344,846.09	
Less Previous Estimates:		\$0.00	
Net Payment Request To Be Paid To Contractor:		\$344,846.09	
Reserve Payment to Contractor		\$0.00	
Balance of Contract To Date	✓ \$306,429.50		Accounting Auditor: <i>BCR</i> 3/11/2024
Less Previous Transfers To Reserve:		\$0.00	✓
<u>Amount of Current Transfer:</u>		<u>\$34,277.66</u>	

Prepared by: *George P. Nichols*  
George P. Nichols, P.E., Assistant Chief Engineer

Date: 03/11/2024

Recommended by: *Matthew Hughes* ELECTRONIC SIGNATURE  
03-11-2024 3:51 PM  
Matthew Hughes, P.E., Hubbell, Roth & Clark

Date: 03/11/2024

Approved by: *Evangelos Bantios*  
Evangelos Bantios, P.E., Chief Engineer

Date: 3-19-2024

Approved by: *Gary Nigro*  
Gary Nigro, P.E., Manager

Date: March 19, 2024

Approved by Board on: \_\_\_\_\_

**MEMO TO:** Mr. Jim Nash, Chairman  
of the Drainage Board for the GEORGE W. KUHN DRAIN

**FROM:** Shawn Phelps, Chief of Fiscal Services *Sj Phelps*  
OCWRC Accounting

**DATE:** March 26, 2024

**SUBJECT:** Request for Board approval of payment of the following invoices:

Payable To	Ref No.	For	Amount
Orchard Hiltz & McCliment Inc	V # SINV00247868	Invoice # 72916 - Professional Services - 02/24/24	\$ 2,690.42
Dickinson Wright PLLC	V # SINV00246107	Invoice # 1891473 - Legal Services - 01/31/24	12,066.00
Dickinson Wright PLLC	V # SINV00246108	Invoice # 1891474 - Legal Services - 01/31/24	10,943.90
Dickinson Wright PLLC	V # SINV00246109	Invoice # 1891481 - Legal Services - 01/31/24	79.00
Dickinson Wright PLLC	V # SINV00246110	Invoice # 1891484 - Legal Services - 01/31/24	13,829.50
Dickinson Wright PLLC	V # SINV00246104	Invoice # 1891465 - Legal Services - 01/31/24	13,524.40
Dickinson Wright PLLC	V # SINV00246106	Invoice # 1891467 - Legal Services - 01/31/24	44,566.49
Dickinson Wright PLLC	V #SINV00247332	Invoice # 1891468 - Legal Services - 01/31/24	5,824.77
Dickinson Wright PLLC	TBP	Invoice # 1901808 - Legal Services - 02/29/24	1,205.60
Dickinson Wright PLLC	TBP	Invoice # 1901810 - Legal Services - 02/29/24	2,532.00
Dickinson Wright PLLC	TBP	Invoice # 1901822 - Legal Services - 02/29/24	68,663.20
Dickinson Wright PLLC	TBP	Invoice # 1901829 - Legal Services - 02/29/24	17,583.90
Dickinson Wright PLLC	TBP	Invoice # 1901832 - Legal Services - 02/29/24	2,627.60
			<b>Total</b>
			<b>\$ 196,136.78</b>
Center for Watershed Protection, Inc	V # SINV00247865	Invoice # W-22-37a #2 - Contracted Services - 02/29/24	\$ 1,960.00
			<b>Project 1-7235</b>
			<b>\$ 1,960.00</b>
			<b>Total</b>
			<b>\$ 198,096.78</b>

**2. Clinton River Water  
Resource Recovery Facility**

## **AGENDA**

### **DRAINAGE BOARD FOR THE CLINTON RIVER WATER RESOURCE RECOVERY FACILITY**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of February 27, 2024
3. Public Comments
4. Present Memorandum from Razik Alsaigh, P.E., Civil Engineer III, dated March 26, 2024, requesting the Board accept Meadowbrook's Owner Controlled Insurance Premium Proposal for the Optimization Phase I Project at a cost of \$877,849.30 covering three years period of construction
5. Present Maintenance Assessment Recommendations and Special Assessment roll in the amount of \$11,943,350.
6. Present request for Board approval of payment of invoices and/or reimbursement of the Drain Revolving Fund from the Maintenance Fund in the amount of \$300,974.20
7. Present request for Board approval of payment of invoices and/or reimbursement of the Drain Revolving Fund from the Construction Fund in the amount of \$20,965.19
8. Other business
9. Approve pro rata payment to Drainage Board members
10. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE CLINTON RIVER WATER RESOURCE RECOVERY FACILITY**

February 27, 2024

A meeting of the Drainage Board for the Clinton River Water Resource Recovery Facility was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 24<sup>th</sup> day of February 2024.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

David Woodward, Chairperson of the Oakland County Board of Commissioners

ABSENT: None.

Minutes of the meeting held January 23, 2024, were presented for consideration. It was moved by Markham, supported by Woodward, that the minutes be approved.

ADOPTED: Yeas - 3  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

A memorandum from Razik Alsaigh, P.E., Civil Engineer III, dated February 27, 2024, requesting the Board adopt the attached resolution and authorize the implementation of the project identified in the Project Plan Amendment was presented. It was moved by Markham, supported by Woodward, to adopt the attached resolution and authorize the implementation of the project identified in the Project Plan Amendment as presented.

ADOPTED: Yeas - 3  
Nays - 0

A memorandum from Razik Alsaigh, P.E., Civil Engineer III, dated February 27, 2024, requesting the Board approve the uninitiated project and amended projects budgets as identified on the attached table using funds from Major Maintenance and Capital Improvement reserves was presented. It was moved by Markham, supported by Woodward, to approve the uninitiated project and amended projects budgets as identified on the attached table using funds from Major Maintenance and Capital Improvement reserves as presented.

ADOPTED: Yeas - 3  
Nays - 0

A memorandum from Razik Alsaigh, P.E., Civil Engineer III, dated February 27, 2024, requesting the Board authorize staff to negotiate an as-needed contract between the Drainage District and Denny's Heating, Cooling & Refrigeration, Inc. and authorize the Chairperson to execute the contract was presented. It was moved by Markham, supported by Woodward, to authorize staff to negotiate an as-needed contract between the Drainage District and Denny's Heating, Cooling & Refrigeration, Inc. and authorize the Chairperson to execute the contract as presented.

ADOPTED: Yeas - 3  
Nays - 0

Engineering Work Order for Jacobs Consulting regarding aeration improvements for the Optimization II Project for a not-to-exceed amount of \$320,000 was presented. It was moved by Markham, supported by Woodward, to approve Engineering Work Order for Jacobs Consulting regarding aeration improvements for the Optimization II Project for a not-to-exceed amount of \$320,000 as presented.

ADOPTED: Yeas - 3  
Nays - 0

A request for approval of payment of invoices and/or reimbursement of the Drain Revolving Fund from the Maintenance Fund in the amount of \$401,489.21 (as attached) was presented. It was moved by Markham, supported by Woodward, to approve the payment of invoices and/or reimbursement of the Drain Revolving Fund from the Maintenance Fund in the amount of \$401,489.21.

ADOPTED: Yeas - 3  
Nays - 0

A request for approval of payment of invoices and/or reimbursement of the Drain Revolving Fund from the Construction Fund in the amount of \$50,397.31 (as attached) was presented. It was moved by Markham, supported by Woodward, to approve the payment of invoices and/or reimbursement of the Drain Revolving Fund from the Construction Fund in the amount of \$50,397.31.

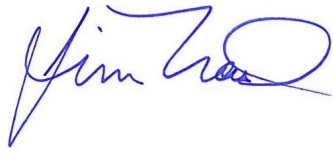
ADOPTED: Yeas - 3  
Nays - 0

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham and Mr. Woodward.

ADOPTED: Yeas - 3  
Nays - 0

There being no further business, the meeting was adjourned.





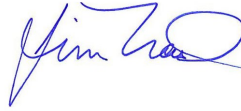
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Clinton River Water Resource Recovery Facility, Oakland County, Michigan, held on the 27<sup>th</sup> day of February 2024, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Clinton River Water Resource Recovery Facility.



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Jim Nash, Chairperson

Dated: February 27, 2024

**OAKLAND COUNTY  
WATER RESOURCES COMMISSIONER****MEMORANDUM**

**TO:** Jim Nash, Chairperson of the Clinton River Water Resource Recovery Facility  
Drainage District Board

**FROM:** Razik Alsaigh, P.E., Civil Engineer III

**SUBJECT:** Premium Fee for Contract to Meadowbrook for Owner-Controlled Insurance for  
the Clinton River Water Resource Recovery Facility Optimization Phase I Project

**DATE:** March 26, 2024

The Southfield-based Meadowbrook Insurance Agency has a contract to be the insurance consultant and agency services for the Clinton River Water Resource Recovery Facility Phase I Project through an owner-controlled insurance program for this construction project.

Meadowbrook has scoured the insurance market in search of commercially available coverage including general liability, excess liability, environmental liability, builder's risk, and owner-protective professional indemnity insurance. This policy will be used to provide insurance coverage for the prime contractor and various subcontractors working on the project. A copy of the insurance premium proposal is attached for your review. The \$877,849.30 premium provides coverage for three years of construction activities. This cost was included in the overall project budget.

**Requested Action: Accept Meadowbrook's Owner-Controlled Insurance Premium Proposal for the Clinton River Water Resource Recovery Facility Optimization Phase I Project at a cost of \$877,849.30 covering three years period of construction.**

# **Clinton River Water Resource Recovery Facility Drain Drainage District**

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## **Owner Controlled Insurance Program Proposal for:**

### **Clinton River Water Resource Recovery Facility Optimization Project Phase I**

**4/1/2024 to 4/1/2027**

*(dated 2/15/2024)*

# Clinton River Water Resource Recovery Facility Drain Drainage District

4/1/2024 to 4/1/2027

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## Named Insureds

Clinton River Water Resource Recovery Facility Drain Drainage District

## Scheduled Project

Project Name	Construction Value (Hard Costs)
Clinton River Water Resource Recovery Facility Optimization Project Phase 1	\$30,550,434

# Clinton River Water Resource Recovery Facility Drain Drainage District

## Premium Summary 4/1/2024 to 4/1/2027

INSURANCE POLICIES	PROPOSED PREMIUM
Builder's Risk ACE American Ins. Co.	\$168,836.00 \$30.5M Hard Costs \$4.58M Soft Costs
General Liability Everest Indemnity Ins. Co.	156,113.65
Excess Liability \$5M X Primary Everest Indemnity Ins. Co.	80,770.00
Excess Liability \$5M X \$5M Vantage Risk Specialty Ins. Co.	51,846.55
Excess Liability \$7.5M part of \$15M X \$10M Gotham Insurance Company	51,846.55
Excess Liability \$7.5M part of \$15M X \$10M Arch Specialty Ins. Co.	51,846.55
Excess Liability \$12.5M P/O \$25M X \$25M Navigators Specialty Ins. Co.	57,084.30
Excess Liability \$12.5M P/O \$25M X \$25M Endurance American Specialty Ins. Co.	56,524.65
Contractors Pollution Liability AIG Specialty Ins. Co.	55,618.55 \$10M Limit
Owners Protective Professional Indemnity (OPPI) Berkley Assurance Company	86,125.00 \$5M Limit \$1M Defense Outside
\$5M X \$5M Excess Owners Protective Professional Indemnity (OPPI) Westfield Specialty Insurance Company	61,237.50 \$5M Limit
<b>Total Premium:</b>	<b>\$877,849.30</b>

**OAKLAND COUNTY WATER RESOURCES COMMISSIONER  
OPERATIONS AND MAINTENANCE DIVISION  
MAINTENANCE ASSESSMENT RECOMMENDATION FOR THE  
Clinton River WRRF Drain**

Assessment for current fund balance and the following year of expenses: July 1, 2024 through June 30, 2025

Last Assessment (\$):	\$	11,152,790.00
Date last assessment approved:		3/28/23
Unreserved and Undesignated Fund Balance as of 1/31/24	\$	1,629,384.14
Capital Improvement Reserves as of 1/31/24		878,061.63
Major Maintenance Reserves as of 1/31/24		(1,486,636.36)
Emergency Reserves as of 1/31/24		1,031,523.96
Funds Available as of February 1, 2024	<u>\$</u>	<u>2,052,333.37</u>

**OPERATIONS, MAINTENANCE & REPLACEMENT BUDGET for July 1, 2024 through June 30, 2025**

**Operating Expenses**

Sewage Treatment	\$	7,826,550.00
Sewer System Maintenance	\$	121,970.00
Sewer System Engineering	\$	195,050.00
Water Maintenance Unit	\$	80.00
Septage Unloading Facility	\$	23,300.00
Systems Control Unit	\$	51,070.00
IPP	\$	105,040.00
Laboratory	\$	459,180.00
Mapping Unit	\$	2,070.00
General and Administrative	\$	1,675,160.00
<b>Total Operating Expenses</b>	<b>\$</b>	<b>10,459,470.00</b>

**Revenue Requirements**

Operating Expense	\$	10,459,470.00
Major Maintenance	\$	1,437,090.00
Emergency Maintenance	\$	200,000.00
Capital	\$	433,250.00
<b>Total Revenue Requirements</b>	<b>\$</b>	<b>12,529,810.00</b>
Non-Rate Revenue	\$	(586,460.00)
<b>Rate Required Revenue</b>	<b>\$</b>	<b>11,943,350.00</b>

**Recommended July 1, 2024 through June 30, 2025 assessment:**

Total Anticipated Expenses for July 1, 2024 - June 30, 2025	\$	11,943,350.00
Total Anticipated Funds Needed	<u>\$</u>	<u>11,943,350.00</u>

**TOTAL RECOMMENDED ASSESSMENT** **\$ 11,943,350.00**

Billings are to be at the end of the calendar quarters.

Prepared by: Leo Lease Date: 3/11/2024  
Leo Lease - Senior Financial Analyst

Approved by: Steven Korth Date: March 26, 2024  
Steve Korth, P.E. - Chief Manager, Water Resources Commissioner

# SPECIAL ASSESSMENT ROLL FOR THE MAINTENANCE OF THE CLINTON RIVER WRRF DRAIN

Public Corporation	Percentage of Apportionment	Total Amount of Assessment
City of Pontiac	54.740%	\$ 6,537,789.79
Clinton-Oakland SDS	45.260%	\$ 5,405,560.21
<b>Total</b>	<b>100.00000%</b>	<b>\$ 11,943,350.00</b>

**Assessment Due Date:** To be collected on the following quarters: 9/30/2024, 12/31/2024, 3/31/2025 and 6/30/2025.

I hereby certify that I have prepared the Special Assessment Roll for the Maintenance of the Clinton River WRRF Drain for the period July 1, 2024 through June 30, 2025 in accordance with the direction of the Drainage Board and the statutory provisions applicable thereto.

\_\_\_\_\_  
 Jim Nash  
 Chairman of the Drainage Board for the Clinton River WRRF Drain

The foregoing Special Assessment Roll for the maintenance of the Clinton River WRRF Drain was approved by the Drainage Board on \_\_\_\_\_.

\_\_\_\_\_  
 Jim Nash  
 Chairman of the Drainage Board for the Clinton River WRRF Drain



**MEMO TO:** Mr. Jim Nash, Chairman  
of the Drainage Board for the CLINTON RIVER WATER RESOURCE RECOVERY FACILITY DRAIN - (Maintenance)

**FROM:** Shawn Phelps, Chief of Fiscal Services  
OCWRC Accounting

**DATE:** March 26, 2024

**SUBJECT:** Request for Approval of Invoices

The following is a detail of charges paid from the Drain Revolving Fund and Invoices

Payable To	Ref No.	For	Amount
USA Blue Book	PC00027233	Pcard - Lab Supplies # INV00301849	\$ 1,541.15
USA Blue Book	PC00029847	Pcard - Lab Supplies # INV00290237	2,591.03
USA Blue Book	PC00027821	Pcard - Lab Supplies # INV00287247	2,219.00
USA Blue Book	PC00029849	Pcard - Lab Supplies # INV00290977	1,342.15
USA Blue Book	PC00028233	Pcard - Lab Supplies # INV00281920	1,628.18
Grainger	PC00027818	Pcard - Materials and Supplies # 9042658899	1,975.10
Galloup Forberg Smith Merlo Energy	PC00030439	Pcard - Materials and Supplies #	1,804.54
The Macomb Group	PC00030198	Pcard - Materials and Supplies # 7020427	2,538.74
D3W Industries	V # SINV00243506	Invoice # 4330 - Material and Supplies	5,720.00
D3W Industries	V # SINV00247666	Invoice # 4355 - Material and Supplies	5,720.00
D J Conley	TBP	Invoice # SI-51798-1 - Material and Supplies	1,508.57
Idexx Laboratories Inc	V # SINV00247349	Invoice # 3147289854 - Lab Supplies	1,065.57
Haviland Products Company	V # SINV00243524	Invoice # 496210 - Chemical Treatment	6,968.15
Haviland Products Company	V # SINV00243830	Invoice # 497005 - Chemical Treatment	6,051.00
Haviland Products Company	V # SINV00243833	Invoice # 497299 - Chemical Treatment	6,968.13
Haviland Products Company	V # SINV00247285	Invoice # 498222 - Chemical Treatment	7,030.94
Haviland Products Company	V # SINV00247862	Invoice # 498923 - Chemical Treatment	7,026.34
Haviland Products Company	V # SINV00247863	Invoice # 499124 - Chemical Treatment	3,330.00
LaSalle Agri Inc	V # SINV00247864	Invoice # 1933 - Land Application	14,985.95
Pro-Seal Service Group	V # SINV00243521	Invoice # 240168 - Contracted Services	3,911.00
PVS Technologies Inc	V # SINV00247665	Invoice # 349872 - Chemical Treatment	5,198.33
PVS Technologies Inc	V # SINV00243528	Invoice # 351721 - Chemical Treatment	2,732.96
PVS Technologies Inc	V # SINV00245704	Invoice # 352680 - Chemical Treatment	2,713.12
PVS Technologies Inc	V # SINV00244275	Invoice # 352081 - Chemical Treatment	4,916.60
PVS Technologies Inc	TBP	Invoice # 353380 - Chemical Treatment	4,755.40
PVS Technologies Inc	TBP	Invoice # 353450 - Chemical Treatment	2,982.20
Rich Sign Inc	V # SINV00247664	Invoice # 20862 - Material and Supplies	1,020.00
Saber Building Services Inc	V # SINV00245106	Invoice # 44114 - Contracted Services - Mar 24	1,800.00
Saber Building Services Inc	V # SINV00246557	Invoice # 44192 - Contracted Services - Bio Hazard Cleanup	12,500.00
Waste Management	V # SINV00245706	Invoice # 8740774 -1714-3 Garbage & Rubbish Disposal	2,306.83
Meadowbrook Insurance Agency	JE004403	Invoice # 8999 2022 Insurance Allocation	158,122.72
AECOM	V # 1252443	Invoice # 38010013 - Contracted Services	1,066.81
AECOM	V # 1254072	Invoice # 200031198 - Contracted Services	1,861.79
			<b>Subtotal \$ 287,902.30</b>
Tetra Tech, Inc	TBP	Invoice # 52203712 - Contracted Services - Proj # 1-7549	1,600.00
			<b>Subtotal - Project 1-7549 \$ 1,600.00</b>
York Repairs	V # SINV00246612	Invoice # NRI-2126 - Contracted Services - Proj # 1-3470	\$ 2,542.00
York Repairs	V # SINV00246619	Invoice # NRI-2125 - Contracted Services - Proj # 1-3470	\$ 2,542.00
			<b>Subtotal - Project 1-3470 \$ 5,084.00</b>
York Repairs	V # SINV00246607	Invoice # NRI-8135 - Contracted Services - Proj # 1-3485	\$ 2,214.00
Tetra Tech, Inc	V # SINV00246591	Invoice # 52208747 - Engineering Admin - 02/23/24 - Proj # 1-3485	1,313.90
			<b>Subtotal - Project 1-3485 \$ 3,527.90</b>

Tetra Tech, Inc

V # SINV00245100 Invoice # 52203447 - Engineering Program - 01/26/24 - Proj # 1-3304	\$	<u>2,860.00</u>
<b>Subtotal - Project 1-3304</b>	<b>\$</b>	<b><u>2,860.00</u></b>
<b>Total</b>	<b>\$</b>	<b><u>300,974.20</u></b>

**MEMO TO:** Mr. Jim Nash, Chairman  
of the Drainage Board for the CLINTON RIVER WATER RESOURCE RECOVERY FACILITY DRAIN - (Construction)

**FROM:** Shawn Phelps, Chief of Fiscal Services  
OCWRC Accounting



**DATE:** March 26, 2024

**SUBJECT:** Request for Board approval of payment of the following invoices:

	Ref No.	For	Amount
Jacobs Consultant, Inc	V # SINV00247702	Invoice # C6A21700-14 - Engineering and Survey - 02/23/24 - Proj # 1-7461	20,965.19
		<b>Total for Project # 1-7461</b>	<b>\$ 20,965.19</b>

### **3. Acacia Park CSO**

## **AGENDA**

### **DRAINAGE BOARD FOR THE ACACIA PARK CSO DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of February 27, 2024
3. Public Comments
4. Present request for Board approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$8,086.32
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE ACACIA PARK CSO DRAIN**

February 27, 2024

A meeting of the Drainage Board for the Acacia Park CSO Drain was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 27<sup>th</sup> day of February 2024.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

David Woodward, Chairperson of the Oakland County Board of Commissioners

ABSENT: None.

Minutes of the meeting held January 23, 2024, were presented for consideration. It was moved by Markham, supported by Woodward, that the minutes be approved.

ADOPTED: Yeas - 3  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

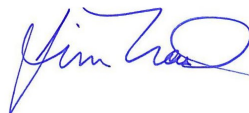
A request for approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$34,618.92 (as attached) was presented. It was moved by Markham, supported by Woodward, to approve the payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$34,618.92.

ADOPTED: Yeas - 3  
Nays - 0

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham and Mr. Woodward.

ADOPTED: Yeas - 3  
Nays - 0

There being no further business, the meeting was adjourned.



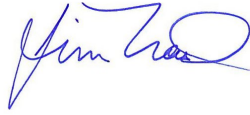
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Acacia Park CSO Drain, Oakland County, Michigan, held on the 27<sup>th</sup> day of February 2024, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Acacia Park CSO Drain Drainage District.



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Jim Nash, Chairperson

Dated: February 27, 2024

MEMO TO: Mr. Jim Nash, Chairman  
of the Drainage Board for the ACACIA PARK CSO DRAIN

FROM: Shawn Phelps, Chief of Fiscal Services  
OCWRC Accounting



DATE: March 26, 2024

SUBJECT: Request for Approval of Invoices

The following is a detail of Maintenance charges paid from the Drain Revolving Fund and Invoices  
for the period ending March 21, 2024

G/L Date	Ref No.	Paid To	For	Amount
6/30/2022	JE004403	Meadowbrook Insurance	Invoice #8999 - 2022 Insurance Allocation	\$ 8,086.32
<b>Total</b>				<b>\$ 8,086.32</b>



## **4. Birmingham CSO**

## **AGENDA**

### **DRAINAGE BOARD FOR THE BIRMINGHAM CSO DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of February 27, 2024
3. Public Comments
4. Present request for Board approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$8,552.11
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE BIRMINGHAM CSO DRAIN**

February 27, 2024

A meeting of the Drainage Board for the Birmingham CSO Drain was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 27<sup>th</sup> day of February 2024.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

David Woodward, Chairperson of the Oakland County Board of Commissioners

ABSENT: None.

Minutes of the meeting held January 23, 2024, were presented for consideration. It was moved by Markham, supported by Woodward, that the minutes be approved.

ADOPTED: Yeas - 3  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

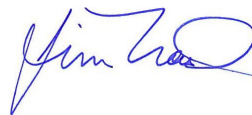
A request for approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$5,394.48 (as attached) was presented. It was moved by Markham, supported by Woodward to approve the payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$5,394.48.

ADOPTED: Yeas - 3  
Nays - 0

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham and Mr. Woodward.

ADOPTED: Yeas - 3  
Nays - 0

There being no further business, the meeting was adjourned.



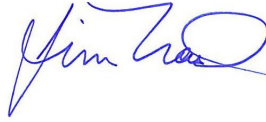
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Birmingham CSO Drain, Oakland County, Michigan, held on the 27<sup>th</sup> day of February 2024, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for Birmingham CSO Drain Drainage District.



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Jim Nash, Chairperson

Dated: February 27, 2024

MEMO TO: Mr. Jim Nash, Chairman  
of the Drainage Board for the BIRMINGHAM CSO DRAIN

FROM: Shawn Phelps, Chief of Fiscal Services  
OCWRC Accounting



DATE: March 26, 2024

SUBJECT: Request for Approval of Invoices

The following is a detail of Maintenance charges paid from the Drain Revolving Fund and Invoices for the period ending February 21, 2024

G/L Date	Ref No.	Paid To	For	Amount
6/30/2022	JE004403	Meadowbrook Insurance	Invoice #8999 - 2022 Insurance Allocation	\$ 8,552.11
			Total	<u>\$ 8,552.11</u>

## **5. Bloomfield Village CSO**

## **AGENDA**

### **DRAINAGE BOARD FOR THE BLOOMFIELD VILLAGE CSO DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of February 27, 2024
3. Public Comments
4. Present request for Board approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$38,162.38
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE BLOOMFIELD VILLAGE CSO DRAIN**

February 27, 2024

A meeting of the Drainage Board for the Bloomfield Village CSO Drain was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 27<sup>th</sup> day of February 2024.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

David Woodward, Chairperson of the Oakland County Board of Commissioners

ABSENT: None.

Minutes of the meeting held January 23, 2024, were presented for consideration. It was moved by Markham, supported by Woodward, that the minutes be approved.

ADOPTED: Yeas - 3  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

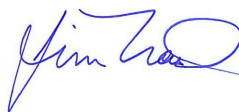
A request for approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$17,262.68 (as attached) was presented. It was moved by Markham, supported by Woodward, to approve the payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$17,262.68.

ADOPTED: Yeas - 3  
Nays - 0

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham and Mr. Woodward.

ADOPTED: Yeas - 3  
Nays - 0

There being no further business, the meeting was adjourned.



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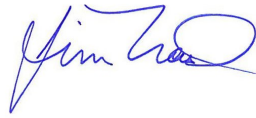
Jim Nash, Chairperson



STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Bloomfield Village CSO Drain, Oakland County, Michigan, held on the 27<sup>th</sup> day of February 2024, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for Bloomfield Village CSO Drain Drainage District.



---

Jim Nash, Chairperson

Dated: February 27, 2024

MEMO TO: Mr. Jim Nash, Chairman  
of the Drainage Board for the BLOOMFIELD VILLAGE CSO DRAIN

FROM: Shawn Phelps, Chief of Fiscal Services  
OCWRC Accounting



DATE: March 26, 2024

SUBJECT: Request for Approval of Invoices

The following is a detail of Maintenance charges paid from the Drain Revolving Fund and Invoices  
for the period ending March 20, 2024

G/L Date	Ref No.	Paid To	For	Amount
2/28/2024	V # SINV00243836	Great Lakes Pump & Supply Co	Invoice # 74831 - Material and Supplies	\$ 7,843.16
2/7/2024	V # SINV00242276	D'Angelo Brothers Inc	Invoice # 19051-WRCD - Contracted Services	17,578.21
6/30/2022	JE004403	Meadowbrook Insurance	Invoice #8999 - 2022 Insurance Allocation	12,741.01
			<b>Total</b>	<b>\$ 38,162.38</b>

## **6. Evergreen-Farmington Sanitary Drain**

## AGENDA

### DRAINAGE BOARD FOR THE EVERGREEN-FARMINGTON SANITARY DRAIN

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of February 27, 2024
3. Public Comments
4. Present Memorandum from Meg Koss, Senior Attorney, dated March 26, 2024, requesting the Board extend the current contract with Young Insurance Law for two years from the date of expiration of the current contract from May 31, 2024 to May 31, 2026 and authorize the Chairperson to execute any documents necessary to effectuate the extension
5. Present Memorandum from Lawrence Young, Civil Engineer, dated March 26, 2024, requesting the Board to approve the Drainage District's Meter Based Billing Project for \$57,000 and award OHM Advisors with a not-to-exceed amount of \$47,000
6. Present Resolution adopting a final project planning document for the Walnut Lake Pump Station No.1 Corrective Action Plan designating an authorized project representative
7. Present Construction Estimate No. 24 for Walsh Construction Company II, LLC for the 8 Mile Road Pump Station & SSO Chamber Improvements – Phase 1 in the amount of \$539,783.12 with a transfer to the Oakland County Treasurer in the amount of \$59,975.90
8. Present Construction Estimate No. 6 for Dan's Excavating for Construction of the 8 Mile Road Corrective Action Plan – Phase 2 in the amount of \$1,519,503.19 with a transfer to the Oakland County Treasurer in the amount of \$168,833.69
9. Present Construction Estimate No. 5 for Midwest Power Systems for Construction of the Lathrup Sanitary Retention Tank Improvements in the amount of \$448,727.27
10. Present request for Board approval of payment of invoices from the Evergreen Farmington Sanitary Drain in the amount of \$362,196.83
11. Other business
12. Approve pro rata payment to Drainage Board members
13. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE EVERGREEN -FARMINGTON SANITARY DRAIN**

February 27, 2024

A meeting of the Drainage Board for the Evergreen-Farmington Sanitary Drain was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 27<sup>th</sup> day of February 2024.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

David Woodward, Chairperson of the Oakland County Board of Commissioners

ABSENT: None.

Minutes of the meeting held January 23, 2024, were presented for consideration. It was moved by Markham, supported by Woodward, that the minutes be approved.

ADOPTED: Yeas - 3  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

Construction Estimate No. 4 for Midwest Power Systems for construction of the Lathrup Sanitary Retention Tank Improvements in the amount of \$101,367.50 with a transfer to the Oakland County Treasurer in the amount of \$532.50 was presented. It was moved by Markham, supported by Woodward to approve Construction Estimate No. 4 for Midwest Power Systems for construction of the Lathrup Sanitary Retention Tank Improvements in the amount of \$101,367.50 with a transfer to the Oakland County Treasurer in the amount of \$532.50 as presented.

ADOPTED: Yeas - 3  
Nays - 0

Construction Estimate No. 23 for Walsh Construction Company II, LLC for the 8 Mile Road Pump Station & SSO Chamber Improvements – Phase 1 in the amount of \$1,191,112.48 with a transfer to the Oakland County Treasurer in the amount of \$132,345.83 was presented. It was moved by Markham, supported by Woodward, to approve Construction Estimate No. 23 for Walsh Construction Company II, LLC for the 8 Mile Road Pump Station & SSO Chamber Improvements – Phase 1 in the amount of \$1,191,112.48 with a transfer to the Oakland County Treasurer in the amount of \$132,345.83 as presented.

ADOPTED: Yeas - 3

Nays - 0

Construction Estimate No. 5 for Dan's Excavating for construction of the 8 Mile Road Corrective Action Plan – Phase 2 in the amount of \$621,309.24 with a transfer to the Oakland County Treasurer in the amount of \$69,034.36 was presented. It was moved by Markham, supported by Woodward, to approve Construction Estimate No. 5 for Dan's Excavating for construction of the 8 Mile Road Corrective Action Plan – Phase 2 in the amount of \$621,309.24 with a transfer to the Oakland County Treasurer in the amount of \$69,034.36 as presented.

ADOPTED: Yeas - 3  
Nays - 0

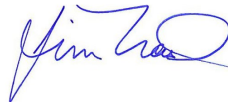
A request for approval of payment of invoices and/or reimbursement in the amount of \$254,642.13 (as attached) was presented. It was moved by Markham, supported by Woodward, to approve the payment of invoices and/or reimbursement in the amount of \$254,642.13.

ADOPTED: Yeas - 3  
Nays - 0

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham and Mr. Woodward

ADOPTED: Yeas - 3  
Nays - 0

There being no further business, the meeting was adjourned.



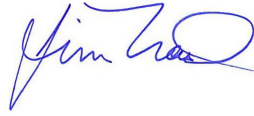
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Evergreen-Farmington Sanitary Drain, Oakland County, Michigan, held on the 27<sup>th</sup> day of February 2024, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Evergreen-Farmington Sanitary Drain Drainage District.



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Jim Nash, Chairperson

Dated: February 27, 2024

**OAKLAND COUNTY  
WATER RESOURCES COMMISSIONER****MEMORANDUM**

**TO:** Jim Nash, Chairperson, Evergreen-Farmington Sanitary Drain Drainage Board  
**FROM:** Meg Koss, Senior Attorney  
**SUBJECT:** Young Insurance Law Contract Extension  
**DATE:** March 26, 2024

The current contract between the Evergreen-Farmington Sanitary Drain Drainage District and Young Insurance Law will expire May 31, 2024. Young Insurance Law has provided crucial, specialized insurance-related legal services to the drainage district relative to ongoing litigation involving the Middlebelt Transport and Storage Tunnel Project. Doug Young of Young Insurance Law is currently serving as co-counsel in the recently filed lawsuit, *WRC, et al., v. Lexington Insurance Company*, in which the drainage district and the Evergreen-Farmington Sewage Disposal System are co-plaintiffs.

The attached engagement letter details the work Young Insurance Law has handled and anticipates handling on behalf of the drainage district, along with its proposed hourly rates, which remain unchanged from the current contract. In the interest of continuity and efficiency regarding the aforementioned litigation, it is requested that the contract with Young Insurance Law be extended for two years, to expire on or about May 31, 2026.

**Requested Action: Extend the current contract with Young Insurance Law for two years from May 31, 2024, the date of expiration of the current contract, to May 31, 2026 and authorize the Chairperson to execute any documents necessary to effectuate the extension.**





Douglas Young  
Direct Dial: (313) 983-1235  
[dyoung@younginsurancelaw.com](mailto:dyoung@younginsurancelaw.com)

**Via E-Mail**

March 13, 2024

Megan Koss, Esq.  
Senior Attorney  
Oakland County Water Resources Commissioner  
One Public Works Drive  
Building 95 West  
Waterford, MI 48328

**RE: Proposal to act as insurance coverage counsel**

Dear Ms. Koss:

Please allow this letter to propose the continued retention of YOUNG INSURANCE LAW to provide professional (legal) services to the Water Resources Commissioner for the County of Oakland (“WRC”) with regard to the insurance coverage issues that may develop from time-to-time with regard to liability and property insurance claims in projects involving WRC. The proposal includes acting as co-counsel in the recently filed action of *WRC, et al, v. Lexington Insurance Company*, Oakland County Circuit Court, Case No. 2024- 206083-CK and in which the Evergreen Farmington Sanitary Drain Drainage District (EFSDS) and the Evergreen Farmington Sewage Disposal System are co-Plaintiffs.

I have prepared this proposal to continue to offer our legal services to assist WRC in the presentation, negotiation and/or litigation of insurance claims at the same rates as our prior agreement. As you know, YOUNG INSURANCE LAW represents only policyholders in a wide variety of disputes with their insurance carriers. We have broad experience in representing policyholders with claims under many different forms of insurance coverage, including property and casualty and professional liability insurance policies.



## **SERVICES:**

YOUNG INSURANCE LAW will provide the following services:

- (1) Assist WRC in the analysis, preparation and negotiation of insurance claims. YOUNG INSURANCE LAW will gather, organize and analyze information and documentation that bears directly on the determination of the losses, coverages afforded under all applicable policies of insurance and any potentially applicable exclusions to coverage;
- (2) Consult with WRC and, when requested, prepare a detailed coverage analysis and opinion which analyzes the policy(ies) and applicable legal authority for the types of claims and issues presented and the policy defenses that may be asserted by carrier(s);
- (3) Act as a central point of contact with the insurers in claims. This will include attempting to limit any additional insured(s) from engaging any insurer(s) on the claim to the detriment of WRC. Additionally, retain any necessary expert witnesses to provide privileged protection to their future work product and communications; and
- (4) File suit against insurers, when requested, in the event a negotiated claim settlement cannot be achieved.

## **FEES:**

YOUNG INSURANCE LAW's fees will be based on the actual amount of time spent on the engagement at an hourly rate of \$350 for all partner-level attorneys and paralegals at \$125 per hour. We will provide a budget for prior approval before beginning any later requested litigation services. We will also bill WRC monthly for all legal services and expenses incurred. Expenses would be included on the firm's monthly bill and would include expenses (typically incurred in litigation), such as fees for court filings, process servers, court reporters, deposition transcripts and other similar litigation expenses and charges. Additionally, we will bill WRC for expenses such as copying charges, travel costs, mileage charges and other similar expenses and charges.

If you have any questions regarding the above, please do not hesitate to contact me. We look forward to working with WRC and helping it achieve its goals in its insurance claims and disputes.



Megan Koss, Esq.  
March 13, 2024  
Page 3

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Thank you for your attention to this matter.

Very truly yours,

Douglas Young

**OAKLAND COUNTY  
WATER RESOURCES COMMISSIONER**

**MEMORANDUM**

**TO: Jim Nash, Chairman  
Evergreen Farmington Sanitary Drain Drainage Board**

**FROM: Lawrence Young, Civil Engineer**

**SUBJECT: EFSD Meter Based Billing Update Project for Approval**

**DATE: March 26, 2024**

Evergreen-Farmington Sanitary Drain (EFSD) employs a meter-based billing methodology to uphold fairness in billing across customer communities. This process undergoes multiple quality checks to ensure precision. One such quality assurance measure includes a quarterly mass flow balance analysis. The core components of this analysis were last revised in 2009 by OHM Advisors. Since then, EFSD's landscape and population have undergone changes, necessitating updates in various aspects such as population figures, commercial water consumption, sewer dimensions, meter districts, groundwater infiltration, and metering algorithms.

The proposed project entails our office revising meter districts and sewer lengths based on updated GIS data provided by the customer communities. Furthermore, OHM Advisors will update demographic statistics, commercial water usage, and other relevant data to maintain the high standard of accuracy in billing. The estimated project costs are:

WRC	\$10,000
OHM	\$47,000
Total Project	\$57,000

**Requested Action: Approve the EFSD Meter Based Billing Project for \$57,000 and award to OHM Advisors with a Not-To-Exceed amount of \$47,000.**

**A RESOLUTION ADOPTING A FINAL PROJECT PLANNING DOCUMENT FOR THE  
EVERGREEN-FARMINGTON SANITARY DRAIN WALNUT LAKE PUMP STATION NO.1  
CORRECTIVE ACTIVE PLAN  
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the Drainage Board for the Evergreen Farmington Sanitary Drain District (EFSD) recognizes the need to make improvements to its existing wastewater treatment and collection system; and

WHEREAS, the Drainage Board for the Evergreen Farmington Sanitary Drain District authorized Hubbell, Roth & Clark, Inc. Consulting Engineers to prepare a Project Planning Document, which recommends the construction of a conveyance improvement project to improve capacity of the sanitary interceptor sewer and abate Sanitary Sewer Overflows (SSOs) from the existing Walnut Lake Pump Station No.1 .

WHEREAS, said Project Planning Document was presented at a Public Hearing held on Tuesday, March 26, 2024, at the Oakland County Water Resources Commissioner’s office and virtually, and all public comments have been considered and addressed.

NOW THEREFORE BE IT RESOLVED, that the Evergreen Farmington Sanitary Drain District formally adopts said Project Planning Document and agrees to implement the selected Alternative, the proposed Walnut Lake Pump Station No. 1 Corrective Action Plan Improvements.

BE IT FURTHER RESOLVED, that the Water Resources Commissioner Chief Engineer, a position currently held by Evangelos Bantios, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Planning Document as the first step in applying to the State of Michigan for a Clean Water State Revolving Fund Loan to assist in the implementation of the selected alternative.

Yeas (names of Members voting Yes):

\_\_\_\_\_

Nays (names of Members voting No):

\_\_\_\_\_

I certify that the above Resolution was adopted by the Evergreen Farmington Sanitary Drain District on Tuesday, March 26, 2024.

BY:

**Jim Nash**

Name

**Oakland County Water Resources Commissioner  
and Chairperson of the EFSD**

Title

Signature

Date

**Jim Nash, Oakland County Water Resources Commissioner  
Evergreen Farmington Sanitary Drain Drainage District  
8 Mile Road CAP 8 Mile Road Pump Station & SSO Chamber Improvements - Phase 1  
Southfield  
Oakland County, Michigan**

Construction Estimate No. 24

February 1, 2024 to Feb. 29, 2024

Department No. : 6010101  
Fund No. : FND84410  
Project No. : PRJ-17452

Account No. : 730352  
Program No. : PRG149015  
Activity : FAC  
Vendor No. : 23191  
Contract No. : 6628  
Date of Contract : 2/2/2022  
Completion Date : 8/13/2027

Contractor :  
Walsh Construction Company II, LLC  
3031 W Grand Blvd, Suite 640  
Detroit, MI 48202



Original Contract Amount:	\$0.00
Previous Change Order Numbers: CO Nos. 1, 2, 3, 4, 5, 6, 7, and 8.	\$50,292,966.06
Change Orders This Estimate Number:	\$0.00
Total Net Change Orders:	\$50,292,966.06
<u>Adjusted Contract Amount:</u>	<u>\$50,292,966.06</u>
Subtotal To Date: (Sheet 2 of 3 Column 7)	\$15,545,832.80
Less Deductions to Date: (Sheet 2 of 3 Column 7)	\$0.00
Gross Estimate: (Work in Place) <span style="float:right">30.91%</span>	\$15,545,832.80
Less Amount Reserved: (10% of Gross Estimate)	\$1,554,583.28
Total Amount Allowed To Date:	\$13,991,249.52
Less Previous Estimates:	\$13,451,466.40
Net Payment Request To Be Paid To Contractor:	\$539,783.12
Reserve Payment to Contractor	\$0.00
Balance of Contract To Date <span style="float:right">✓</span>	\$34,747,133.26
	Accounting Auditor: <i>BTR</i> 3/5/2024
Less Previous Transfers To Reserve:	\$1,494,607.38
<u>Amount of Current Transfer:</u>	<u>\$59,975.90</u>



Prepared by: *Charles J. Roarty, Jr.*  
Charles J. Roarty, Jr., P.E. - NTH Consultants

Date: 2024 03 05

Recommended by: *Joseph Siwek*  
Joe Siwek, P.E. - Consulting Engineer (Fishbeck)

Date: 3/5/2024

Recommended by: *Evangelos Bantios*  
Evangelos Bantios, P.E. - Project Engineer

Date: 3-5-2024

Approved by: \_\_\_\_\_  
Joel Brown, P.E. - Chief Engineer

Date: \_\_\_\_\_

Approved by Board on: \_\_\_\_\_

**JIM NASH  
OAKLAND COUNTY WATER RESOURCES COMMISSIONER**

**Jim Nash, Oakland County Water Resources Commissioner  
 Evergreen Farmington Sanitary Drain Drainage District  
 For Construction of 8 Mile Road CAP Phase 2 - 8 Mile Pump Station 54-Inch Relief Forcemain  
 Southfield, Michigan**

Construction Estimate No. 6

February 1, 2024 to Feb. 29, 2024

Department No. : 6010101  
 Fund No. : FND84410  
 Project No. : PRJ-17452

Account No. : 730352  
 Program No. : PRG149015  
 Activity : FAC ✓  
 Vendor No. : 40260  
 Contract No. : 10305  
 Date of Contract : 7/17/2023  
 Completion Date : 1/12/2025

Contractor :  
 Dan's Excavating, Inc.  
 12955 23 Mile Road  
 Shelby Township, MI 48315

Original Contract Amount:		\$10,381,154.00
Previous Change Order Numbers: CO Nos. 1 and 2		\$214,293.91
Change Orders This Estimate Number:		\$0.00
Total Net Change Orders:		\$214,293.91
<u>Adjusted Contract Amount:</u>		<u>\$10,595,447.91</u> ✓
Subtotal To Date: (Sheet 2 of 2 Column 7)		\$5,210,753.48
Less Deductions to Date: (Sheet 2 of 2 Column 7)		\$0.00
Gross Estimate: (Work in Place) 49.18%		\$5,210,753.48
Less Amount Reserved: (10% of Gross Estimate)		\$521,075.35
Total Amount Allowed To Date:		\$4,689,678.13 ✓
Less Previous Estimates:		\$3,170,174.94
Net Payment Request To Be Paid To Contractor:		\$1,519,503.19
Reserve Payment to Contractor		\$0.00
Balance of Contract To Date	✓	\$5,384,694.43
		Accounting Auditor: <i>BCR</i> 3/11/2024
Less Previous Transfers To Reserve:		\$352,241.66 ✓
<u>Amount of Current Transfer:</u>		<u>\$168,833.69</u>

Prepared by: *Charles J. Roarty, Jr.*  
 Charles J. Roarty, Jr., P.E. - NTH Consultants

Date: 2024 03 08

Recommended by: *Joe Siwek*  
 Joe Siwek, P.E. - Consulting Engineer (Fishbeck)

Date: 3/8/2024

Recommended by: *Evangelos Bantios*  
 Evangelos Bantios, P.E. - Project Engineer

Date: 3-11-2024

Approved by: *Joel Brown*  
 Joel Brown, P.E. - Chief Engineer

Date: 3/22/2024

Approved by Board on: \_\_\_\_\_

**Jim Nash, Oakland County Water Resources Commissioner  
 Evergreen Farmington Sanitary Drain Drainage District  
 For Construction of the Lathrup SRT  
 Lathrup Village  
 Oakland County, Michigan**

Construction Estimate No. 5

2-14-2024 to 3-15-2024

Department No. : CCN6010101  
 Fund No. : FND84410  
 Project No. : PRJ-17450

Account No. : 730352  
 Program No. : PRG149015  
 Activity : FA C  
 Vendor No. : 40564  
 Contract No. : CON00010270  
 Date of Contract : April 19, 2023  
 Completion Date : May 3, 2024

Contractor :  
 Midwest Power Systems  
 2401 Hickory Oak Lane  
 Milford, MI 48380

Original Contract Amount:		\$2,318,504.20
Previous Change Order Number (CO #1):		\$4,600.00
Change Orders This Estimate (CO #2):		\$10,650.00
Total Net Change Orders:		\$15,250.00
<u>Adjusted Contract Amount:</u>		<u>\$2,333,754.20</u>
Subtotal To Date: (Sheet 2 of 2 Column 7)		\$1,731,228.72
Less Deductions to Date: (Sheet 2 of 2 Column 7)		\$0.00
Gross Estimate: (Work in Place)	74.18%	\$1,731,228.72
Less Amount Reserved: (5% of Adjusted Contract Amount)		\$116,687.71
Total Amount Allowed To Date:		\$1,614,541.01
Less Previous Estimates:		\$1,165,813.74
Net Payment Request To Be Paid To Contractor:		\$448,727.27
Reserve Payment to Contractor		\$0.00
Balance of Contract To Date	\$602,525.48	Accounting Auditor:
Less Previous Transfers To Reserve:		\$116,687.71
<u>Amount of Current Transfer:</u>		<u>\$0.00</u>

Prepared by: Evangelos Bantios  
 Evangelos Bantios, P.E. - Project Engineer

Date: 3-21-2024

Recommended by: \_\_\_\_\_  
 John Bergsma, P.E. - Consulting Engineer

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
 Joel Brown, P.E. - Chief Engineer

Date: \_\_\_\_\_

Approved by Board on: \_\_\_\_\_



**MEMO TO:** Mr. Jim Nash, Chairman  
of the Drainage Board for the Evergreen Farmington Sanitary Drain Ch20

**FROM:** Shawn Phelps, Chief of Fiscal Services  
OCWRC Accounting

**DATE:** March 26, 2024

**SUBJECT:** Request for Approval of Invoices

The following is a detail of charges paid from the Evergreen Farmington Sanitary Drain Ch20 and Invoice

Payable To	Ref No.	For	Amount
Alliance of Rouge Communities	SINV00244378	Inv# 202196 - Contracted Services - Proj #17438	3,872.50
Alliance of Rouge Communities	SINV00244380	Inv# 202200 - Contracted Services - Proj #17438	7,513.45
Alliance of Rouge Communities	SINV00244381	Inv# 202201 - Contracted Services - Proj #17438	5,021.25
		<b>Subtotal - Project #17438</b>	<b>\$ 16,407.20</b>
Shaw Systems & Integration Inc	SINV00245930	Invoice# 910010150 - Contracted Services - Proj #17444	9,677.00
		<b>Subtotal - Project #17444</b>	<b>\$ 9,677.00</b>
Hubbell Roth and Clark Inc	SINV00243096	Invoice# 0214618 - Engineering Services - Proj #17449	17,407.56
		<b>Subtotal - Project #17449</b>	<b>\$ 17,407.56</b>
Hubbell Roth and Clark Inc	SINV00244300	Invoice# 0214621 - Engineering Services - Proj #17450	2,542.89
		<b>Subtotal - Project #17450</b>	<b>\$ 2,542.89</b>
Fishbeck	SINV00245050	Invoice# 434286 - Engineering Services - Proj #17452	24,580.19
NTH Consultants, Ltd.	SINV00246532	Inv# 635207 - Engineering Services - Proj #17452	5,901.73
NTH Consultants, Ltd.	SINV00246533	Inv# 635276 - Engineering Services - Proj #17452	4,266.50
		<b>Subtotal - Project #17452</b>	<b>\$ 34,748.42</b>
Pipeline Management Company	SINV00245046	Invoice# 23-00949 - Contracted Services - Proj #17454	142,165.00
		<b>Subtotal - Project #17454</b>	<b>\$ 142,165.00</b>
Fishbeck	SINV00245927	Invoice# 433769 - Engineering Services - Proj #17455	1,722.50
JMK Engineering, Inc.	SINV00243855	Invoice# 1650 - Professional Services - Proj #17455	3,366.00
		<b>Subtotal - Project #17455</b>	<b>\$ 5,088.50</b>
DLZ Michigan Inc	SINV00243857	Invoice# 000400220 - Engineering Services - Proj #17459	3,314.00
JMK Engineering, Inc.	SINV00243855	Invoice# 1650 - Professional Services - Proj #17459	6,171.00
		<b>Subtotal - Project #17459</b>	<b>\$ 9,485.00</b>
ICS Integration Services LLC	SINV00245040	Invoice# 2946 - Contracted Services - Proj #17542	6,188.00
		<b>Subtotal - Project #17542</b>	<b>\$ 6,188.00</b>
ADS LLC	SINV00245924	Inv# 35515-1223-A - Contracted Services	\$ 48,876.60
ADS LLC	SINV00245925	Inv# 35515-1223-K - Contracted Services	4,480.00
ADS LLC	SINV00246530	Inv# 35515-1223-I - Contracted Services	2,670.00
Kotz Sangster Wysocki PC	SINV00247336	Inv# 590205 - Legal Services	4,292.50
Kotz Sangster Wysocki PC	SINV00247342	Inv# 592520 - Legal Services	4,097.50
MacAllister Machinery Co Inc	SINV00242250	Inv# SD15750772 - Contracted Services	1,091.00
Orchard Hiltz and McCliment Inc	SINV00245928	Inv# 71937 - Contracted Services	3,120.50
Orchard Hiltz and McCliment Inc	SINV00247369	Inv# 72915 - Contracted Services	2,614.50
Orchard Hiltz and McCliment Inc	SINV00247868	Inv# 72916 - Professional Services	2,690.41
Pipeline Management Company	SINV00243859	Invoice# 24-01116 - Contracted Services	44,554.25
		<b>Subtotal</b>	<b>\$ 118,487.26</b>
		<b>Total</b>	<b>\$ 362,196.83</b>

## **7. Hobart Drain**

## **AGENDA**

### **DRAINAGE BOARD FOR THE HOBART DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of May 19, 2021
3. Public Comments
4. Present Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$11,400
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE HOBART DRAIN**

May 18, 2021

A meeting of the Drainage Board for the Hobart Drain was held at 2:00 p.m. on the 18<sup>th</sup> day of May, 2021. Due to the COVID-19 pandemic, the meeting was conducted electronically via GoToMeeting in accordance with PA 254 of 2020, as may be amended from time to time and/or as otherwise provided by law.

The meeting was called to order by the Chairperson. The Board indicated where they were physically located at the time of the meeting as follows:

PRESENT: Jim Nash, Oakland County Water Resources Commissioner, participating from Farmington Hills, Michigan.

David Woodward, Chairperson of the Oakland County Board of Commissioners, participating from Royal Oak, Michigan.

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners, participating from Novi, Michigan.

ABSENT: None.

Minutes of the meeting held September 25, 2018 were presented for consideration. It was moved by Markham, supported by Nash, that the minutes be approved.

ROLL CALL VOTE:

NASH: AYE  
MARKHAM: AYE  
WOODWARD: AYE

Chairperson Nash asked if there were any public comments. There were none.

A Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$12,886 for the Hobart Drain (as attached) were presented. It was moved by Markham, supported by Nash, to adopt the Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$12,886 as presented.

ROLL CALL VOTE:

NASH: AYE  
MARKHAM: AYE  
WOODWARD: AYE

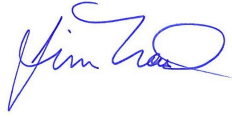
It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham and Mr. Woodward.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE  
WOODWARD: AYE

There being no further business, the meeting was adjourned.

A handwritten signature in blue ink, appearing to read "Jim Nash", written in a cursive style.

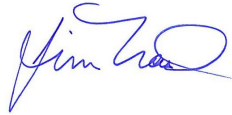
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Hobart Drain, Oakland County, Michigan, held on the 18<sup>th</sup> day of May, 2021, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Hobart Drain.



---

Jim Nash, Chairperson

Dated: May 24, 2021

**OAKLAND COUNTY WATER RESOURCES COMMISSIONER**  
**MAINTENANCE ASSESSMENT RECOMMENDATION FOR THE**  
**Hobart Drain**

Assessment for estimated maintenance expenses for fiscal years: 2024 through 2026

Date last assessment approved: 05/18/21  
 Last Assessment: \$12,886  
 Current Available Cash\*: \$699

<b>Expenditure History:</b>	<b>Fiscal Year</b>	<b>Amount</b>
	2017	\$1,652
	2018	\$2,926
	2019	\$4,921
	2020	\$3,755
	2021	\$2,968
	2022	\$2,411
	2023	\$4,703

<b>Estimated Expenditures:</b>	<b>Year</b>	<b>Amount</b>
	2024	\$3,800
	2025	\$3,800
	2026	\$3,800
	<b>Total</b>	<b>\$11,400</b>

**Recommended Assessment:**

Total Anticipated Expenses 2024 - 2026 \$11,400

**TOTAL RECOMMENDED ASSESSMENT \$11,400**

Prepared by: Andrea Craft Date: 03/15/2024  
 Andrea Craft - Engineering Systems Coordinator

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Geoff Wilson, P.E. - Chief Engineer

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Gary Nigro, P.E. - Manager

Note: Current Available Cash as of January 31, 2024, Fiscal Services Division Report.  
 \*(Less \$1,100 previously collected for special maintenance expenses, but not yet spent)

# SPECIAL ASSESSMENT ROLL FOR THE MAINTENANCE OF THE HOBART DRAIN

Public Corporation	*Percentage of Apportionment	Total Amount of Assessment	Payment #1	Payment #2	Payment #3
City of Auburn Hills	89.1100%	\$ 10,158.54	\$ 10,158.54	-	-
County of Oakland, on account of drainage to county highways	10.8900%	\$ 1,241.46	\$ 1,241.46	-	-
Total	<b>100.000%</b>	<b>\$ 11,400.00</b>	<b>\$ 11,400.00</b>	<b>\$ -</b>	<b>\$ -</b>

\*Apportionment based on Final Order of Apportionment dated 10/24/1995.

Assessment Payment Due Date(s): Payment #1 04/30/2024

I hereby certify that I have prepared the Special Assessment Roll for the Maintenance of the Hobart Drain for the fiscal years 2024- 2026 in accordance with the direction of the Drainage Board and the statutory provisions applicable thereto.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the Hobart Drain

The foregoing Special Assessment Roll for the maintenance of the Hobart Drain was approved by the Drainage Board on \_\_\_\_\_.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the Hobart Drain



## **8. Kasper Drain**

## **AGENDA**

### **DRAINAGE BOARD FOR THE KASPER DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of December 14, 2021
3. Public Comments
4. Present Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$31,473
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE KASPER DRAIN**

December 14, 2021

A meeting of the Drainage Board for the Kasper Drain was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 14<sup>th</sup> day of December 2021.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

David Woodward, Chairperson of the Oakland County Board of Commissioners

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

ABSENT: None

Minutes of the meeting held September 25, 2018 were presented for consideration. It was moved by Markham, supported by Woodward, that the minutes be approved.

ADOPTED: Yeas - 3  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

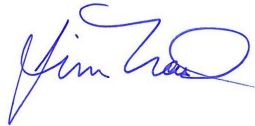
A Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$30,100 for the Kasper Drain (as attached) were presented. It was moved by Markham, supported by Woodward, to adopt the Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$30,100 as presented.

ADOPTED: Yeas - 3  
Nays - 0

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham and Mr. Woodward.

ADOPTED: Yeas - 3  
Nays - 0

There being no further business, the meeting was adjourned.



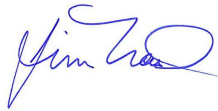
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Kasper Drain, Oakland County, Michigan, held on the 14<sup>th</sup> day of December 2021, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Kasper Drain Drainage District.



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Jim Nash, Chairperson

Dated: December 14, 2021

**OAKLAND COUNTY WATER RESOURCES COMMISSIONER**  
**MAINTENANCE ASSESSMENT RECOMMENDATION FOR THE**  
**Kasper Drain**

Assessment for current fund deficit and estimated maintenance expenses for fiscal years: 2025 through 2027

Date last assessment approved:	12/14/21	
Last Assessment:		\$30,100
Current Available Cash:		(\$4,373)

Expenditure History:	Fiscal Year	Amount
	2017	\$11,560
	2018	\$7,727
	2019	\$6,401
	2020	\$5,106
	2021	\$5,054
	2022	\$10,470
	2023	\$16,911
	2024 YTD	\$6,768

Estimated Expenditures:	Year	Amount
	2025	\$7,700
	2026	\$7,700
	2027	\$7,700
	<b>Total</b>	<b>\$23,100</b>

**Recommended Assessment:**

Current Cash Deficit	\$4,373
Total Anticipated Expenses 2025 - 2027	\$23,100
Proposed Special Maintenance Expenses	\$4,000

**TOTAL RECOMMENDED ASSESSMENT \$31,473**

Prepared by: Andrea Craft Date: 03/18/2024  
 Andrea Craft - Engineering Systems Coordinator

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Geoff Wilson, P.E. - Chief Engineer

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Gary Nigro, P.E. - Manager

Note: Current Available Cash as of January 31, 2024, Fiscal Services Division Report.  
 \*(Less \$7,900 previously collected for special maintenance expenses, but not yet spent)

**SPECIAL ASSESSMENT ROLL FOR THE MAINTENANCE  
OF THE KASPER DRAIN**

<b>Public Corporation</b>	<b>*Percentage of Apportionment</b>	<b>Total Amount of Assessment</b>	<b>Payment #1</b>	<b>Payment #2</b>	<b>Payment #3</b>
City of Auburn Hills	80.6200%	\$ 25,373.54	\$ 25,373.54	-	-
County of Oakland, on account of drainage to county highways	5.5800%	\$ 1,756.19	\$ 1,756.19	-	-
State of Michigan	13.8000%	\$ 4,343.27	\$ 4,343.27	-	-
<b>Total</b>	<b>100.000%</b>	<b>\$ 31,473.00</b>	<b>\$ 31,473.00</b>	<b>\$ -</b>	<b>\$ -</b>

\*Apportionment based on Final Order of Apportionment dated 10/24/1995.

Assessment Payment Due Date(s): Payment #1 04/30/2024

I hereby certify that I have prepared the Special Assessment Roll for the Maintenance of the Kasper Drain for the fiscal years 2025- 2027 in accordance with the direction of the Drainage Board and the statutory provisions applicable thereto.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the Kasper Drain

The foregoing Special Assessment Roll for the maintenance of the Kasper Drain was approved by the Drainage Board on \_\_\_\_\_.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the Kasper Drain

## **9. Six Points Drain**

## **AGENDA**

### **DRAINAGE BOARD FOR THE SIX POINTS DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of May 19, 2021
3. Public Comments
4. Present Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$6,300
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn



**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE SIX POINTS DRAIN**

May 18, 2021

A meeting of the Drainage Board for the Six Points Drain was held at 2:00 p.m. on the 18<sup>th</sup> day of May, 2021. Due to the COVID-19 pandemic, the meeting was conducted electronically via GoToMeeting in accordance with PA 254 of 2020, as may be amended from time to time and/or as otherwise provided by law.

The meeting was called to order by the Chairperson. The Board indicated where they were physically located at the time of the meeting as follows:

PRESENT: Jim Nash, Oakland County Water Resources Commissioner, participating from Farmington Hills, Michigan.

David Woodward, Chairperson of the Oakland County Board of Commissioners, participating from Royal Oak, Michigan.

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners, participating from Novi, Michigan.

ABSENT: None.

Minutes of the meeting held February 25, 2020 were presented for consideration. It was moved by Markham, supported by Nash, that the minutes be approved.

ROLL CALL VOTE:

NASH: AYE  
MARKHAM: AYE  
WOODWARD: AYE

Chairperson Nash asked if there were any public comments. There were none.

A Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$7,816 for the Six Points Drain (as attached) were presented. It was moved by Markham, supported by Nash, to adopt the Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$7,816 as presented.

ROLL CALL VOTE:

NASH: AYE  
MARKHAM: AYE  
WOODWARD: AYE

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham and Mr. Woodward.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE  
WOODWARD: AYE

There being no further business, the meeting was adjourned.

A handwritten signature in blue ink, appearing to read "Jim Nash", is positioned above a horizontal line.

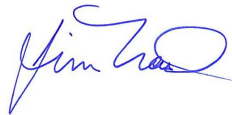
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Six Points Drain, Oakland County, Michigan, held on the 18<sup>th</sup> day of May, 2021, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Six Points Drain.



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Jim Nash, Chairperson

Dated: May 24, 2021

**OAKLAND COUNTY WATER RESOURCES COMMISSIONER**  
**MAINTENANCE ASSESSMENT RECOMMENDATION FOR THE**  
**Six Points Drain**

Assessment for estimated maintenance expenses for fiscal years: 2024 through 2026

Date last assessment approved:	05/18/21	
Last Assessment:		\$7,816
Current Available Cash:		\$1,620

Expenditure History:	Fiscal Year	Amount
	2017	\$789
	2018	\$967
	2019	\$2,125
	2020	\$3,617
	2021	\$1,191
	2022	\$1,208
	2023	\$1,986

Estimated Expenditures:	Year	Amount
	2024	\$2,100
	2025	\$2,100
	2026	\$2,100
	<b>Total</b>	<b>\$6,300</b>

**Recommended Assessment:**

Total Anticipated Expenses 2024 - 2026	\$6,300
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<b>TOTAL RECOMMENDED ASSESSMENT</b>	<b>\$6,300</b>
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Prepared by: Andrea Craft Date: 03/15/2024  
 Andrea Craft - Engineering Systems Coordinator

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Geoff Wilson, P.E. - Chief Engineer

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Gary Nigro, P.E. - Manager

Note: Current Available Cash as of January 31, 2024, Fiscal Services Division Report.

**SPECIAL ASSESSMENT ROLL FOR THE MAINTENANCE  
OF THE SIX POINTS DRAIN**

<b>Public Corporation</b>	<b>*Percentage of Apportionment</b>	<b>Total Amount of Assessment</b>	<b>Payment #1</b>	<b>Payment #2</b>	<b>Payment #3</b>
Lyon Charter Township	82.7700%	\$ 5,214.51	\$ 5,214.51	-	-
County of Oakland, on account of drainage to county highways	16.5300%	\$ 1,041.39	\$ 1,041.39	-	-
State of Michigan	0.7000%	\$ 44.10	\$ 44.10	-	-
<b>Total</b>	<b>100.000%</b>	<b>\$ 6,300.00</b>	<b>\$ 6,300.00</b>	<b>\$ -</b>	<b>\$ -</b>

\*Apportionment based on Final Order of Apportionment dated 10/17/2006.

Assessment Payment Due Date(s): Payment #1 04/30/2024

I hereby certify that I have prepared the Special Assessment Roll for the Maintenance of the Six Points Drain for the fiscal years 2024- 2026 in accordance with the direction of the Drainage Board and the statutory provisions applicable thereto.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the Six Points Drain

The foregoing Special Assessment Roll for the maintenance of the Six Points Drain was approved by the Drainage Board on \_\_\_\_\_.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the Six Points Drain

## **10. Karas Drain**

## **AGENDA**

### **DRAINAGE BOARD FOR THE KARAS DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of April 27, 2021
3. Public Comments
4. Present Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$21,300
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE KARAS DRAIN**

April 27, 2021

A meeting of the Drainage Board for the Karas Drain was held at 2:00 p.m. on the 27<sup>th</sup> day of April, 2021. Due to the COVID-19 pandemic, the meeting was conducted electronically via GoToMeeting in accordance with PA 254 of 2020, as may be amended from time to time and/or as otherwise provided by law.

The meeting was called to order by the Chairperson. The Board indicated where they were physically located at the time of the meeting as follows:

PRESENT: Jim Nash, Oakland County Water Resources Commissioner, participating from Farmington Hills, Michigan.

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners, participating from Novi, Michigan.

ABSENT: David Woodward, Chairperson of the Oakland County Board of Commissioners.

Minutes of the meeting held August 25, 2020 were presented for consideration. It was moved by Markham, supported by Nash, that the minutes be approved.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE

Chairperson Nash asked if there were any public comments. There were none.

A Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$26,998 for the Karas Drain (as attached) were presented. It was moved by Markham, supported by Nash, to adopt the Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$26,998 as presented.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham.

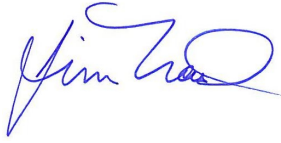
ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE

There being no further business, the meeting was adjourned.



A handwritten signature in blue ink, appearing to read "Jim Nash". The signature is fluid and cursive, with the first name "Jim" and the last name "Nash" clearly distinguishable.

---

Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Karas Drain, Oakland County, Michigan, held on the 27<sup>th</sup> day of April, 2021, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Karas Drain Drainage District.



---

Jim Nash, Chairperson

Dated: May 7, 2021

**OAKLAND COUNTY WATER RESOURCES COMMISSIONER**  
**MAINTENANCE ASSESSMENT RECOMMENDATION FOR THE**  
**Karas Drain**

Assessment for estimated maintenance expenses for fiscal years: 2024 through 2026

Date last assessment approved: 04/27/21  
 Last Assessment: \$26,998  
 Current Available Cash\*: \$1,835

<b>Expenditure History:</b>	<b>Fiscal Year</b>	<b>Amount</b>
	2017	\$4,476
	2018	\$4,280
	2019	\$7,546
	2020	\$8,442
	2021	\$4,902
	2022	\$6,622
	2023	\$10,337

<b>Estimated Expenditures:</b>	<b>Year</b>	<b>Amount</b>
	2024	\$7,100
	2025	\$7,100
	2026	\$7,100
	<b>Total</b>	<b>\$21,300</b>

**Recommended Assessment:**

Total Anticipated Expenses 2024 - 2026 \$21,300

**TOTAL RECOMMENDED ASSESSMENT \$21,300**

Prepared by: Andrea Craft Date: 03/15/2024  
 Andrea Craft - Engineering Systems Coordinator

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Geoff Wilson, P.E. - Chief Engineer

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Gary Nigro, P.E. - Manager

Note: Current Available Cash as of January 31, 2024, Fiscal Services Division Report.  
 \*(Less \$5,100 previously collected for special maintenance expenses, but not yet spent)

**SPECIAL ASSESSMENT ROLL FOR THE MAINTENANCE  
OF THE KARAS DRAIN**

<b>Public Corporation</b>	<b>*Percentage of Apportionment</b>	<b>Total Amount of Assessment</b>	<b>Payment #1</b>	<b>Payment #2</b>	<b>Payment #3</b>
City of Rochester Hills	95.4900%	\$ 20,339.37	\$ 20,339.37	-	-
County of Oakland, on account of drainage to county highways	2.6100%	\$ 555.93	\$ 555.93	-	-
State of Michigan	1.9000%	\$ 404.70	\$ 404.70	-	-
<b>Total</b>	<b>100.000%</b>	<b>\$ 21,300.00</b>	<b>\$ 21,300.00</b>	<b>\$ -</b>	<b>\$ -</b>

\*Apportionment based on Final Order of Apportionment dated 7/26/1988.

Assessment Payment Due Date(s): Payment #1 04/30/2024

I hereby certify that I have prepared the Special Assessment Roll for the Maintenance of the Karas Drain for the fiscal years 2024- 2026 in accordance with the direction of the Drainage Board and the statutory provisions applicable thereto.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the Karas Drain

The foregoing Special Assessment Roll for the maintenance of the Karas Drain was approved by the Drainage Board on \_\_\_\_\_.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the Karas Drain

## **11. McIntyre Drain**

## **AGENDA**

### **DRAINAGE BOARD FOR THE MCINTYRE DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of April 27, 2021
3. Public Comments
4. Present Special Assessment Roll for the Maintenance of the McIntyre Drain in the amount of \$12,300
5. Other business
6. Approve payment to Drainage Board Members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE MCINTYRE DRAIN**

April 27, 2021

A meeting of the Drainage Board for the McIntyre Drain was held at 2:00 p.m. on the 27<sup>th</sup> day of April, 2021. Due to the COVID-19 pandemic, the meeting was conducted electronically via GoToMeeting in accordance with PA 254 of 2020, as may be amended from time to time and/or as otherwise provided by law.

The meeting was called to order by the Chairperson. The Board indicated where they were physically located at the time of the meeting as follows:

PRESENT: Jim Nash, Oakland County Water Resources Commissioner, participating from Farmington Hills, Michigan.

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners, participating from Novi, Michigan.

ABSENT: David Woodward, Chairperson of the Oakland County Board of Commissioners.

Minutes of the meeting held November 27, 2018 were presented for consideration. It was moved by Markham, supported by Nash, that the minutes be approved.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE

Chairperson Nash asked if there were any public comments. There were none.

A Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$11,300 for the McIntyre Drain (as attached) were presented. It was moved by Markham, supported by Nash, to adopt the Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$11,300 as presented.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE

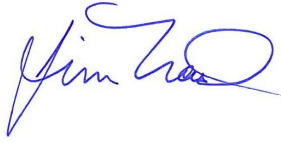
It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE

There being no further business, the meeting was adjourned.

A handwritten signature in blue ink, appearing to read "Jim Nash". The signature is fluid and cursive, with a large loop at the end.

---

Jim Nash, Chairperson



STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the McIntyre Drain, Oakland County, Michigan, held on the 27<sup>th</sup> day of April, 2021, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the McIntyre Drain Drainage District.



---

Jim Nash, Chairperson

Dated: May 7, 2021



**SPECIAL ASSESSMENT ROLL FOR THE MAINTENANCE  
OF THE MCINTYRE DRAIN**

<b>Public Corporation</b>	<b>*Percentage of Apportionment</b>	<b>Total Amount of Assessment</b>	<b>Payment #1</b>	<b>Payment #2</b>	<b>Payment #3</b>
City of Rochester Hills	92.7700%	\$ 11,410.71	\$ 11,410.71	-	-
County of Oakland, on account of drainage to county highways	1.1900%	\$ 146.37	\$ 146.37	-	-
State of Michigan	6.0400%	\$ 742.92	\$ 742.92	-	-
<b>Total</b>	<b>100.000%</b>	<b>\$ 12,300.00</b>	<b>\$ 12,300.00</b>	<b>\$ -</b>	<b>\$ -</b>

\*Apportionment based on Final Order of Apportionment dated 6/23/1992.

Assessment Payment Due Date(s): Payment #1 04/30/2024

I hereby certify that I have prepared the Special Assessment Roll for the Maintenance of the McIntyre Drain for the fiscal years 2024- 2026 in accordance with the direction of the Drainage Board and the statutory provisions applicable thereto.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the McIntyre Drain

The foregoing Special Assessment Roll for the maintenance of the McIntyre Drain was approved by the Drainage Board on \_\_\_\_\_.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the McIntyre Drain

## **12. Nancy Dingeldey Drain**

## **AGENDA**

### **DRAINAGE BOARD FOR THE NANCY DINGELDEY DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of May 19, 2021
3. Public Comments
4. Present Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$5,700
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE NANCY DINGELDEY DRAIN**

May 18, 2021

A meeting of the Drainage Board for the Nancy Dingeldey Drain was held at 2:00 p.m. on the 18<sup>th</sup> day of May, 2021. Due to the COVID-19 pandemic, the meeting was conducted electronically via GoToMeeting in accordance with PA 254 of 2020, as may be amended from time to time and/or as otherwise provided by law.

The meeting was called to order by the Chairperson. The Board indicated where they were physically located at the time of the meeting as follows:

PRESENT: Jim Nash, Oakland County Water Resources Commissioner, participating from Farmington Hills, Michigan.

David Woodward, Chairperson of the Oakland County Board of Commissioners, participating from Royal Oak, Michigan.

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners, participating from Novi, Michigan.

ABSENT: None.

Minutes of the meeting held August 28, 2018 were presented for consideration. It was moved by Markham, supported by Nash, that the minutes be approved.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE

WOODWARD: AYE

Chairperson Nash asked if there were any public comments. There were none.

A Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$8,300 for the Nancy Dingeldey Drain (as attached) were presented. It was moved by Markham, supported by Nash, to adopt the Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$8,300 as presented.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE

WOODWARD: AYE

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham and Mr. Woodward.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE  
WOODWARD: AYE

There being no further business, the meeting was adjourned.



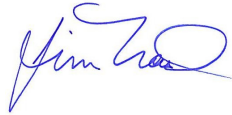
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Nancy Dingeldey Drain, Oakland County, Michigan, held on the 18<sup>th</sup> day of May, 2021, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Nancy Dingeldey Drain.



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Jim Nash, Chairperson

Dated: May 24, 2021



**OAKLAND COUNTY WATER RESOURCES COMMISSIONER**  
**MAINTENANCE ASSESSMENT RECOMMENDATION FOR THE**  
**Nancy Dingeldey Drain**

Assessment for estimated maintenance expenses for fiscal years: 2024 through 2026

Date last assessment approved:	05/18/21	
Last Assessment:		\$8,300
Current Available Cash:		\$179

Expenditure History:	Fiscal Year	Amount
	2017	\$767
	2018	\$3,167
	2019	\$1,584
	2020	\$1,610
	2021	\$1,338
	2022	\$11,366
	2023	(\$6,849)

Estimated Expenditures:	Year	Amount
	2024	\$1,900
	2025	\$1,900
	2026	\$1,900
	<b>Total</b>	<b>\$5,700</b>

**Recommended Assessment:**

Total Anticipated Expenses 2024 - 2026	\$5,700
--	---------

<b>TOTAL RECOMMENDED ASSESSMENT</b>	<b>\$5,700</b>
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Prepared by: Andrea Craft Date: 03/15/2024  
 Andrea Craft - Engineering Systems Coordinator

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Geoff Wilson, P.E. - Chief Engineer

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Gary Nigro, P.E. - Manager

Note: Current Available Cash as of January 31, 2024, Fiscal Services Division Report.  
 \*(Less \$3,200 previously collected for special maintenance expenses, but not yet spent)

**SPECIAL ASSESSMENT ROLL FOR THE MAINTENANCE  
OF THE NANCY DINGELDEY DRAIN**

<b>Public Corporation</b>	<b>*Percentage of Apportionment</b>	<b>Total Amount of Assessment</b>	<b>Payment #1</b>	<b>Payment #2</b>	<b>Payment #3</b>
City of Rochester Hills	68.9400%	\$ 3,929.58	\$ 3,929.58	-	-
County of Oakland, on account of drainage to county highways	4.7500%	\$ 270.75	\$ 270.75	-	-
State of Michigan	26.3100%	\$ 1,499.67	\$ 1,499.67	-	-
<b>Total</b>	<b>100.000%</b>	<b>\$ 5,700.00</b>	<b>\$ 5,700.00</b>	<b>\$ -</b>	<b>\$ -</b>

\*Apportionment based on Final Order of Apportionment dated 8/24/2004.

Assessment Payment Due Date(s): Payment #1 04/30/2024

I hereby certify that I have prepared the Special Assessment Roll for the Maintenance of the Nancy Dingeldey Drain for the fiscal years 2024- 2026 in accordance with the direction of the Drainage Board and the statutory provisions applicable thereto.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the Nancy Dingeldey Drain

The foregoing Special Assessment Roll for the maintenance of the Nancy Dingeldey Drain was approved by the Drainage Board on \_\_\_\_\_.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the Nancy Dingeldey Drain

## **13. Ramiro Drain**

## **AGENDA**

### **DRAINAGE BOARD FOR RAMIRO DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of April 27, 2021
3. Public Comments
4. Present Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$9,600
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE RAMIRO DRAIN**

April 27, 2021

A meeting of the Drainage Board for the Ramiro Drain was held at 2:00 p.m. on the 27<sup>th</sup> day of April, 2021. Due to the COVID-19 pandemic, the meeting was conducted electronically via GoToMeeting in accordance with PA 254 of 2020, as may be amended from time to time and/or as otherwise provided by law.

The meeting was called to order by the Chairperson. The Board indicated where they were physically located at the time of the meeting as follows:

PRESENT: Jim Nash, Oakland County Water Resources Commissioner, participating from Farmington Hills, Michigan.

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners, participating from Novi, Michigan.

ABSENT: David Woodward, Chairperson of the Oakland County Board of Commissioners.

Minutes of the meeting held January 23, 2018 were presented for consideration. It was moved by Markham, supported by Nash, that the minutes be approved.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE

Chairperson Nash asked if there were any public comments. There were none.

A Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$12,900 for the Ramiro Drain (as attached) were presented. It was moved by Markham, supported by Nash, to adopt the Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$12,900 as presented.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham.

ROLL CALL VOTE:

NASH: AYE

MARKHAM: AYE

There being no further business, the meeting was adjourned.



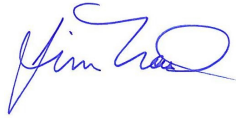
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Ramiro Drain, Oakland County, Michigan, held on the 27<sup>th</sup> day of April, 2021, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Ramiro Drain Drainage District.



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Jim Nash, Chairperson

Dated: May 7, 2021

**OAKLAND COUNTY WATER RESOURCES COMMISSIONER**  
**MAINTENANCE ASSESSMENT RECOMMENDATION FOR THE**  
**Ramiro Drain**

Assessment for estimated maintenance expenses for fiscal years: 2024 through 2026

Date last assessment approved: 04/27/21  
 Last Assessment: \$12,900  
 Current Available Cash\*: \$1,424

<b>Expenditure History:</b>	<b>Fiscal Year</b>	<b>Amount</b>
	2017	\$2,764
	2018	\$3,312
	2019	\$2,266
	2020	\$3,568
	2021	\$2,180
	2022	\$3,968
	2023	\$2,179

<b>Estimated Expenditures:</b>	<b>Year</b>	<b>Amount</b>
	2024	\$3,200
	2025	\$3,200
	2026	\$3,200
	<b>Total</b>	<b>\$9,600</b>

**Recommended Assessment:**

Total Anticipated Expenses 2024 - 2026 \$9,600

**TOTAL RECOMMENDED ASSESSMENT \$9,600**

Prepared by: Andrea Craft Date: 03/15/2024  
 Andrea Craft - Engineering Systems Coordinator

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Geoff Wilson, P.E. - Chief Engineer

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Gary Nigro, P.E. - Manager

Note: Current Available Cash as of January 31, 2024, Fiscal Services Division Report.  
 \*(Less \$3,900 previously collected for special maintenance expenses, but not yet spent)



**SPECIAL ASSESSMENT ROLL FOR THE MAINTENANCE  
OF THE RAMIRO DRAIN**

<b>Public Corporation</b>	<b>*Percentage of Apportionment</b>	<b>Total Amount of Assessment</b>	<b>Payment #1</b>	<b>Payment #2</b>	<b>Payment #3</b>
City of Rochester Hills	89.8800%	\$ 8,628.48	\$ 8,628.48	-	-
County of Oakland, on account of drainage to county highways	10.1200%	\$ 971.52	\$ 971.52	-	-
<b>Total</b>	<b>100.000%</b>	<b>\$ 9,600.00</b>	<b>\$ 9,600.00</b>	<b>\$ -</b>	<b>\$ -</b>

\*Apportionment based on Final Order of Apportionment dated 1/28/1994.

Assessment Payment Due Date(s): Payment #1 04/30/2024

I hereby certify that I have prepared the Special Assessment Roll for the Maintenance of the Ramiro Drain for the fiscal years 2024- 2026 in accordance with the direction of the Drainage Board and the statutory provisions applicable thereto.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the Ramiro Drain

The foregoing Special Assessment Roll for the maintenance of the Ramiro Drain was approved by the Drainage Board on \_\_\_\_\_.

\_\_\_\_\_  
Jim Nash  
Chairman of the Drainage Board for the Ramiro Drain

## **14. City of Pontiac Wastewater Treatment Facility**

**AGENDA**  
**DRAINAGE BOARD FOR**  
**THE CITY OF PONTIAC WASTEWATER TREATMENT FACILITY**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of November 28, 2023
3. Public Comments
4. Present Debt Assessment Recommendation and Special Assessment Roll for the Debt in the amount of \$2,619,818
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE CITY OF PONTIAC WASTEWATER TREATMENT FACILITY**

November 28, 2023

A meeting of the Drainage Board for the City of Pontiac Wastewater Treatment Facility was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 28<sup>th</sup> day of November 2023.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

ABSENT: David Woodward, Chairperson of the Oakland County Board of Commissioners

Minutes of the meeting held May 23, 2023, were presented for consideration. It was moved by Markham, supported by Nash, that the minutes be approved.

ADOPTED: Yeas - 2  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

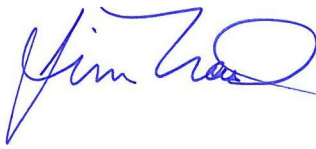
A memorandum from Jeffrey Parrott, Supervisor Right of Way, dated November 28, 2023, requesting the Board authorize the Chairperson to convey a portion of district property for construction, operation, and maintenance of a pump station and grant an easement for ingress and egress to the pump station within district property was presented. It was moved by Markham, supported by Nash, to authorize the Chairperson to convey a portion of district property for construction, operation, and maintenance of a pump station and grant an easement for ingress and egress to the pump station within district property as presented.

ADOPTED: Yeas - 2  
Nays - 0

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham.

ADOPTED: Yeas - 2  
Nays - 0

There being no further business, the meeting was adjourned.

A handwritten signature in blue ink, appearing to read "Jim Nash". The signature is fluid and cursive, with a large loop at the end.

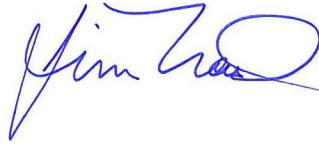
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the City of Pontiac Wastewater Treatment Facility, Oakland County, Michigan, held on the 28<sup>th</sup> day of November 2023, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the City of Pontiac Wastewater Treatment Facility Drainage District.



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Jim Nash, Chairperson

Dated: November 28, 2023

**OAKLAND COUNTY WATER RESOURCES COMMISSIONER  
OPERATIONS AND MAINTENANCE DIVISION  
DEBT ASSESSMENT RECOMMENDATION FOR THE  
Pontiac WWTF Drain**

Assessment for current fund balance and the following year of expenses: July 1, 2024 through June 30, 2025

	<u>Debt Assessment</u>
Last Assessment (\$):	\$ 2,615,390.00
Date last assessment approved:	3/28/23
Unreserved and Undesignated Fund Balance as of 1/31/2024	\$ (482,147.12)
Capital Improvement Reserves as of 1/31/2024	\$ 546,666.76
Major Maintenance Reserves as of 1/31/2024	\$ (16,875.61)
Emergency Maintenance as of 1/31/2024	\$ -
Funds Available as of February 1, 2024	<u>\$ 47,644.03</u>

**DEBT SERVICE REQUIREMENT for July 1, 2024 through June 30, 2025**

**Revenue Requirements**

Debt Service	\$ 4,785,930.00
<b>Total Revenue Requirements</b>	<b>\$ 4,785,930.00</b>
Non-Rate Revenue	\$ -
<b>Rate Required Revenue</b>	<b>\$ 4,785,930.00</b>

**Recommended July 1, 2024 through June 30, 2025 assessment:**

Total Anticipated Expenses for July 1, 2024 - June 30, 2025	\$ 4,785,930.00
Revenue from COSDS Contract	\$ (2,166,112.00)
Total Anticipated Funds Needed	<u>\$ 2,619,818.00</u>

**TOTAL RECOMMENDED DEBT ASSESSMENT** **\$ 2,619,818.00**

Billings are to be at the end of the calendar quarters.

Prepared by: Leo Lease  
Leo Lease - Senior Financial Analyst

Date: 3/11/2024

Approved by: Steven Korth  
Steve Korth, P.E. - Chief Manager, Water Resources Commissioner

Date: March 26, 2024

# SPECIAL ASSESSMENT ROLL FOR THE DEBT OF THE PONTIAC WWTF DRAIN

Public Corporation	*Percentage of Apportionment	Total Amount of Debt Assessment
City of Pontiac	100.00%	\$ 2,619,818.00
<b>Total</b>	<b>100.00000%</b>	<b>\$ 2,619,818.00</b>

\*Apportionment based on Final Order of Apportionment dated July 17, 2012.

**Assessment Due Date for the Debt:** To be paid as the debt invoices are invoiced to Oakland County.

I hereby certify that I have prepared the Special Assessment Roll for the Debt of the Pontiac WWTF Drain for the period July 1, 2024 through June 30, 2025 in accordance with the direction of the Drainage Board and the statutory provisions applicable thereto.

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Jim Nash  
Chairman of the Drainage Board for the Pontiac WWTF Drain

The foregoing Special Assessment Roll for the maintenance of the Pontiac WWTF Drain was approved by the Drainage Board on \_\_\_\_\_ .

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Jim Nash  
Chairman of the Drainage Board for the Pontiac WWTF Drain



## **15. Augusta Drain**

## **AGENDA**

### **DRAINAGE BOARD FOR THE AUGUSTA DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of January 23, 2024
3. Public Comments
4. Present request for Board approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$23,824.67
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE AUGUSTA DRAIN**

January 23, 2024

A meeting of the Drainage Board for the Augusta Drain was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 23<sup>rd</sup> day of January 2024.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

David Woodward, Chairperson of the Oakland County Board of Commissioners

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

ABSENT: None.

Minutes of the meeting held October 24, 2023, were presented for consideration. It was moved by Markham, supported by Woodward, that the minutes be approved.

ADOPTED: Yeas - 3  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

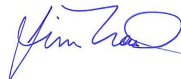
A memorandum from Geoff S. Wilson, P.E., Chief Engineer, dated January 23, 2024, requesting the Board authorize HRC to proceed with the engineering services outlined in its December 18, 2023, proposal for an amount not-to-exceed \$151,000 was presented. It was moved by Markham, supported by Woodward, to authorize HRC to proceed with the engineering services outlined in its December 18, 2023, proposal for an amount not-to-exceed \$151,000 as presented.

ADOPTED: Yeas - 3  
Nays - 0

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham and Mr. Woodward.

ADOPTED: Yeas - 3  
Nays - 0

There being no further business, the meeting was adjourned.



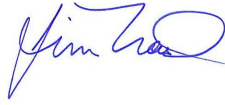
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Augusta Drain, Oakland County, Michigan, held on the 23<sup>rd</sup> day of January 2024, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Augusta Drain Drainage District.



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Jim Nash, Chairperson

Dated: January 23, 2024

**MEMO TO:** Mr. Jim Nash, Chairman  
of the Drainage Board for the AUGUSTA DRAIN

**FROM:** Shawn Phelps, Chief of Fiscal Services  
OCWRC Accounting



**DATE:** March 26, 2024

**SUBJECT:** Request for Reimbursement of Drain Revolving Fund

The following is a detail of charges paid from the Drain Revolving Fund  
for the period ending March 20, 2024.

<u>Date</u>	<u>Ref No.</u>	<u>Paid To</u>	<u>For</u>	<u>Amount</u>
5/2/2023	# SINV00178643	FishBeck	Invoice # 423003 - Engineering Services - 04/14/23	\$ 2,789.25
5/15/2023	# SINV00181467	Hubbell, Roth, & Clark, Inc	Invoice # 0204747 - Contracted Services - 03/4/23	20,689.28
9/30/2021	V # 01476336	Meadowbrook Insurance	JE # 370842- Insurance Allocation - 10/01/21 - 10/01/22	346.14
			Total	<u><u>\$23,824.67</u></u>

## **16. Henry-Graham Drain**

## **AGENDA**

### **DRAINAGE BOARD FOR THE HENRY-GRAHAM DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of June 27, 2023
3. Public Comments
4. Present request for Board approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$147,631.01
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE HENRY- GRAHAM DRAIN**

June 27, 2023

A meeting of the Drainage Board for the Henry-Graham Drain was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 27<sup>th</sup> day of June 2023.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

David Woodward, Chairperson of the Oakland County Board of Commissioners

ABSENT: Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

Minutes of the meeting held February 28, 2023, were presented for consideration. It was moved by Woodward, supported by Nash, that the minutes be approved.

ADOPTED: Yeas - 2  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

A memorandum from Geoff Wilson, P.E. – Chief Engineer, dated June 27, 2023, requesting the Board authorize DVM Utilities to preform work established in its proposal within existing contract CON00008744 for an amount not-to-exceed \$365,917.75 and approve \$504, 238 total project cost for Drainage District Maintenance Repairs for 2023 was presented. It was moved by Woodward, supported by Nash, to authorize DVM Utilities to preform work established in its proposal within existing contract CON00008744 for an amount not-to-exceed \$365,917.75 and approve \$504, 238 total project cost for Drainage District Maintenance Repairs for 2023 as presented.

ADOPTED: Yeas - 2  
Nays - 0

A Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$504,238 for the Henry-Graham Drain (as attached) were presented. It was moved by Woodward, supported by Nash, to adopt the Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$504,238 as presented.

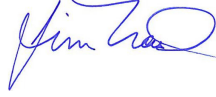
ADOPTED: Yeas - 2  
Nays - 0

It was moved by Nash, supported by Woodward, to certify attendance and authorize pro rata payment of \$25 per day to Mr. Woodward.



ADOPTED: Yeas - 2  
Nays - 0

There being no further business, the meeting was adjourned.



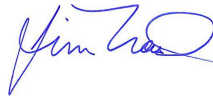
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Henry-Graham Drain, Oakland County, Michigan, held on the 27<sup>th</sup> day of June 2023, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Henry-Graham Drain Drainage District.



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Jim Nash, Chairperson

Dated: June 27, 2023

**MEMO TO:** Mr. Jim Nash, Chairman  
of the Drainage Board for the HENRY GRAHAM DRAIN

**FROM:** Shawn Phelps, Chief of Fiscal Services  
OCWRC Accounting



**DATE:** March 26, 2024

**SUBJECT:** Request for Approval of Invoices

The following is a detail of Maintenance charges paid from the Drain Revolving Fund and Invoices for the period ending March 20, 2024.

Date	Ref No.	To	For	Amount
6/19/2019	V # 1362439	Pipeline Management Co Inc	Invoice # 2019-065 - Contracted Services - 05/20/19 -05/31/19 - Proj #1-2458	\$ 26,682.70
6/17/2019	V # 1361707	Pipeline Management Co Inc	Invoice # 2019-062 - Contracted Services - 05/06/19 - 05/17/19 - Proj #1-2458	52,536.93
5/20/2019	V # 1355339	Pipeline Management Co Inc	Invoice # 2019-055 - Contracted Services - 04/22/19 -05/03/19 - Proj #1-2458	29,234.69
2/28/2019	V # 1335985	Pipeline Management Co Inc	Invoice # 2019-020 - Contracted Services - 01/14/19 - 01/25/19 - Proj #1-2458	39,176.69
			Total	<u>\$ 147,631.01</u>

## **17. Levinson Relief Drains**

## **AGENDA**

### **DRAINAGE BOARD FOR THE LEVINSON RELIEF DRAINS**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of November 26, 2019
3. Public Comments
4. Present request for Board approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$17,635.22
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE LEVINSON RELIEF DRAINS**

November 26, 2019

A meeting of the Drainage Board for the Levinson Relief Drains was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 26<sup>th</sup> day of November, 2019.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

David Woodward, Chairperson of the Oakland County Board of Commissioners

ABSENT: Helaine Zack, Chairperson of the Finance Committee, Oakland County Board of Commissioners

Minutes of the meeting held September 17, 2019 were presented for consideration. It was moved by Woodward, supported by Nash, that the minutes be approved.

ADOPTED: Yeas - 2  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

A Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$44,358 for the Levinson Relief Drains (as attached) were presented. It was moved by Woodward, supported by Nash, to adopt the Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$44,358 as presented.

ADOPTED: Yeas - 2  
Nays - 0

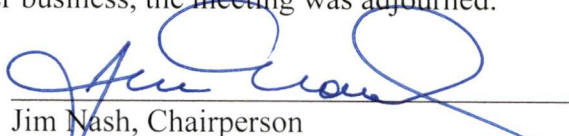
A request for reimbursement of the Drain Revolving Fund in the amount of \$28,466.73 (as attached) was presented. It was moved by Woodward, supported by Nash, to reimburse the Drain Revolving Fund in the amount of \$28,466.73.

ADOPTED: Yeas - 2  
Nays - 0

It was moved by Nash, supported by Woodward, to certify attendance and authorize pro rata payment of \$25 per day to Mr. Woodward.

ADOPTED: Yeas - 2  
Nays - 0

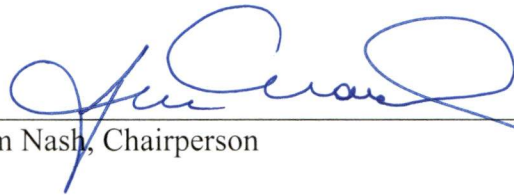
There being no further business, the meeting was adjourned.

  
\_\_\_\_\_  
Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board of the Levinson Relief Drains, Oakland County, Michigan, held on the 26<sup>th</sup> day of November, 2019, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board of the Levinson Relief Drains Drainage District.



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Jim Nash, Chairperson

Dated: December 4<sup>th</sup>, 2019

**MEMO TO:** Mr. Jim Nash, Chairman  
of the Drainage Board for the LEVINSON RELIEF DRAINS

**FROM:** Shawn Phelps, Chief of Fiscal Services  
OCWRC Accounting



**DATE:** March 26, 2024

**SUBJECT:** Request for Reimbursement of Drain Revolving Fund

The following is a detail of charges paid from the Drain Revolving Fund  
for the period ending March 20, 2024.

<u>Date</u>	<u>Ref No.</u>	<u>Paid To</u>	<u>For</u>	<u>Amount</u>
12/31/2021	V # 1579639	Pipeline Management Co	Invoice # 2021-177 - Contracted Services	\$ 13,416.75
12/31/2021	V # 1579764	Pipeline Management Co	Invoice # 2021-181 - Contracted Services	4,200.57
4/19/2020	V # 1434491	Oakland Heights	Invoice # 4243-000015174 - Sliudge Removal	17.90
			<b>Total</b>	<b>\$ 17,635.22</b>



## **18. Mainland Drain**

## **AGENDA**

### **DRAINAGE BOARD FOR THE MAINLAND DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of January 23, 2024
3. Public Comments
4. Present request for Board approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$63,478.55
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE MAINLAND DRAIN**

January 23, 2024

A meeting of the Drainage Board for the Mainland Drain was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 23<sup>rd</sup> day of January 2024.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

David Woodward, Chairperson of the Oakland County Board of Commissioners

ABSENT: None.

Minutes of the meeting held December 19, 2023, were presented for consideration. It was moved by Markham, supported by Woodward, that the minutes be approved.

ADOPTED: Yeas - 3  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

A memorandum from Ryan Woloszyk, P.E., Lake Level and Drain Engineer, dated January 23, 2024, requesting the Board approve Trojan Development Invoice No. 2314 in the amount of \$27,984.05 was presented. It was moved by Markham, supported by Woodward, to approve Trojan Development Invoice No. 2314 in the amount of \$27,984.05 as presented.

ADOPTED: Yeas - 3  
Nays - 0

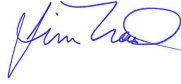
A Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$118,670 for the Mainland Drain (as attached) were presented. It was moved by Markham, supported by Woodward, to adopt the Maintenance Assessment Recommendation and Special Assessment Roll in the amount of \$118,670 as presented.

ADOPTED: Yeas - 3  
Nays - 0

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham and Mr. Woodward.

ADOPTED: Yeas - 3  
Nays - 0

There being no further business, the meeting was adjourned.

A handwritten signature in blue ink, appearing to read "Jim Nash".

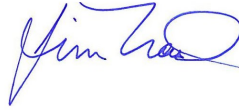
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Mainland Drain, Oakland County, Michigan, held on the 23<sup>rd</sup> day of January 2024, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Mainland Drain Drainage District.



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Jim Nash, Chairperson

Dated: January 23, 2024

**MEMO TO:** Mr. Jim Nash, Chairman  
of the Drainage Board for the MAINLAND DRAIN

**FROM:** Shawn Phelps, Chief of Fiscal Services  
OCWRC Accounting *Shawn J Phelps*

**DATE:** March 26, 2024

**SUBJECT:** Request for Reimbursement of Drain Revolving Fund

The following is a detail of Maintenance charges paid from the Drain Revolving Fund for the period ending March 20, 2024.

<u>Date</u>	<u>Ref No.</u>	<u>Paid To</u>	<u>For</u>	<u>Amount</u>
7/31/2022	# SINV00113841	Environmental Consulting & Technology Inc	Invoice # 220645 - Professional Services	\$ 19,521.25
7/31/2022	# SINV00113817	Environmental Consulting & Technology Inc	Invoice # 221632 - Professional Services	2,912.20
7/31/2022	# SINV00112277	Environmental Consulting & Technology Inc	Invoice # 222092 - Professional Services	2,898.75
7/31/2022	# SINV00112276	Environmental Consulting & Technology Inc	Invoice # 222622 - Professional Services	1,770.30
12/31/2022	# SINV00146222	Hubbell Roth Clark	Invoice # 0196276 - Contracted Services	3,650.94
1/25/2024	# SINV00233748	Trojan Development Co	Invoice #2314 - Contracted Services	27,984.05
1/25/2024	# SINV00233740	Hubbell Roth Clark	Invoice #0212413 - Contracted Services	1,943.56
3/31/2022	V # 1600607	Environmental Consulting & Technology Inc	Invoice # 221156 - Professional Services	2,797.50
<b>TOTAL</b>				<u><u>\$ 63,478.55</u></u>

## **19. Minnow Pond Drain**

## **AGENDA**

### **DRAINAGE BOARD FOR THE MINNOW POND DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of August 22, 2023
3. Public Comments
4. Present request for Board approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$4,253.31
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn



**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE MINNOW POND DRAIN**

August 22, 2023

A meeting of the Drainage Board for Minnow Pond Drain was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 22<sup>nd</sup> day of August 2023.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

ABSENT: David Woodward, Chairperson of the Oakland County Board of Commissioners

Minutes of the meeting held March 28, 2023, were presented for consideration. It was moved by Markham, supported by Nash, that the minutes be approved.

ADOPTED: Yeas - 2  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

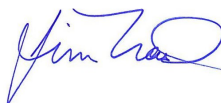
A memorandum from Joel Kohn, Environmental Planner, dated August 22, 2023, requesting the Board approve the cost for treatment of invasive species and authorize execution of the attached Oakland County Parks Agreement by the Chairperson was presented. It was moved by Markham, supported by Nash, to approve the cost for treatment of invasive species and authorize execution of the attached Oakland County Parks Agreement by the Chairperson as presented.

ADOPTED: Yeas - 2  
Nays - 0

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham.

ADOPTED: Yeas - 2  
Nays - 0

There being no further business, the meeting was adjourned.



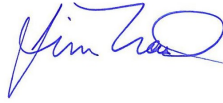
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Minnow Pond Drain, Oakland County, Michigan, held on the 22<sup>nd</sup> day of August, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Minnow Pond Drain Drainage District.



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Jim Nash, Chairperson

Dated: August 22, 2023

**MEMO TO:** Mr. Jim Nash, Chairman  
of the Drainage Board for the MINNOW POND DRAIN

**FROM:** Shawn Phelps, Chief of Fiscal Services *Shawn J Phelps*  
Drain Accounting

**DATE:** March 28, 2024

**SUBJECT:** Request for Reimbursement of Drain Revolving Fund

Request for Board approval of paymnet of the following invoices:

<u>Payable To</u>	<u>Ref No.</u>	<u>For</u>	<u>Amount</u>
Hubbell Roth & Clark Inc	V# SINV00168825	Invoice # 0212413 - Contracted Services - 11-11-2023	\$ 1,943.56
Hubbell Roth & Clark Inc	V# SINV00169261	Invoice # 0207401 - Contracted Services - 05-27-2023	1,969.25
Oakland Heights	V #1388007	Invoice # 4243-000014638 - Sludge Removal	340.50
		<b>Total</b>	<b>\$ <u>4,253.31</u></b>

## **20. Northwest Oakland Sanitary Sewer Drain**

## **AGENDA**

### **DRAINAGE BOARD FOR THE NORTHWEST OAKLAND SANITARY SEWER DRAIN**

March 26, 2024

1. Call meeting to order
2. Approve minutes of meeting of November 28, 2023
3. Public Comments
4. Present request for Board approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$2,849.00
5. Other business
6. Approve pro rata payment to Drainage Board members
7. Adjourn

**MINUTES OF THE MEETING OF THE DRAINAGE BOARD  
FOR THE NORTHWEST OAKLAND SANITARY SEWER DRAIN**

November 28, 2023

A meeting of the Drainage Board for the Northwest Oakland Sanitary Sewer Drain was held in the office of the Oakland County Water Resources Commissioner, Public Works Building, One Public Works Drive, Waterford, Michigan at 2:00 p.m. on the 28<sup>th</sup> day of November 2023.

The meeting was called to order by the Chairperson.

PRESENT: Jim Nash, Oakland County Water Resources Commissioner

Gwen Markham, Chairperson of the Finance Committee, Oakland County Board of Commissioners

ABSENT: David Woodward, Chairperson of the Oakland County Board of Commissioners

Minutes of the meeting held August 22, 2023, were presented for consideration. It was moved by Markham, supported by Nash, that the minutes be approved.

ADOPTED: Yeas - 2  
Nays - 0

Chairperson Nash asked if there were any public comments. There were none.

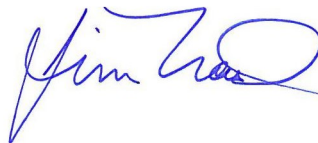
A request for approval of payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$2,567.50 (as attached) was presented. It was moved by Markham, supported by Nash, to approve the payment of invoices and/or reimbursement of the Drain Revolving Fund in the amount of \$2,567.50.

ADOPTED: Yeas - 2  
Nays - 0

It was moved by Nash, supported by Markham, to certify attendance and authorize pro rata payment of \$25 per day to Ms. Markham.

ADOPTED: Yeas - 2  
Nays - 0

There being no further business, the meeting was adjourned.



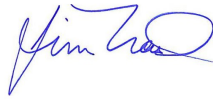
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Jim Nash, Chairperson

STATE OF MICHIGAN                    )  
  )SS.  
COUNTY OF OAKLAND                )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the Drainage Board for the Northwest Oakland Sanitary Sewer Drain, Oakland County, Michigan, held on the 28<sup>th</sup> day of November 2023, and that the minutes are on file in the office of the Oakland County Water Resources Commissioner and are available to the public.

I further certify that the notice of the meeting was posted at least 18 hours in advance of the meeting at the office of the Oakland County Water Resources Commissioner which is the principal office of the Drainage Board for the Northwest Oakland Sanitary Sewer Drain Drainage District.



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Jim Nash, Chairperson

Dated: November 28, 2023

**MEMO TO:** Mr. Jim Nash, Chairman  
of the Drainage Board for the NORTHWEST OAKLAND SANITARY DRAIN

**FROM:** Shawn Phelps, Chief of Fiscal Services  
OCWRC Accounting



**DATE:** March 26, 2024

**SUBJECT:** Request for Board approval of payment of the following invoices:

<u>Date</u>	<u>Ref No.</u>	<u>Paid To</u>	<u>For</u>	<u>Amount</u>
	TBP	Dickinson Wright PLLC	Invoice # 1901826 - Legal Services - 02/29/24	\$ 2,849.00
			<b>Total</b>	<b>\$ 2,849.00</b>