Project Name: OCHD Mandate Program Budget 2023-2024 Project ID: D52162MP

Leadership Group: Land								
Department: Health & Human Services					Division: Health			
Project Sponsor: Sara Stoddard Date Req			Date Requ	uested	d: 2/7/2022	PM Custom	er No . 162	
Request Type: New Develop			pment	Enhancement Customer Support				
Planned System Maintenance or Upgrade								
IT Team Name: Public & Environmental Services					IT Team No: 5			
Project Manager/Leader: Scott Kaiser								
Account Number:	84300	Account Description	: EHealtl	EHealth Program		Customer Name:	Health	
Grant Funded? Yes No			Mar	ndate?		<u>Yes</u>	No	
		Mandate Source: State of Michigan						

Project Goal

To establish an OCHD E-Health and Accela Mandate Application Development Budget so that hours may be utilized for E-Health and Accela development projects and application enhancements relating to mandates, to gain efficiency in the Health Division business process.

Business Objective

To improve and expand all modules of E-Health and Accela relating to mandates from the State, such as:

- State Food Regulation Application
- State Wells Regulation Changes
- State Septic Regulation Changes
- Swimming Pool Inspection Changes

Major Deliverables

- Detailed Project Plan
- Application and/or System Requirements
- Technical Design Document
- Application Code
- Implementation Plan
- User Acceptance Test Plan
- Updated Disaster Recovery Toolkit(s)

Approach

- Request for enhancements will come from Health's Source System Experts and submitted to OCIT for estimate
- OCIT develops estimate and returns to Health for Approval
- Health submits the approved request to OCIT

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- Update Application Functionality
- Test Updated Application Functionality
- Update Disaster Recovery Tool Kit, if applicable
- Implement Application Functionality Changes

Research & Analysis

Gartner Research Recommendation - Research Conducted - Nothing Found

Benefits

No Return on Investment (ROI) Analysis needed as mandated.

Impact

Number of Users 80+ users

Divisions Oakland County Health Division

Leadership Groups Land

<u>Risk</u>

Business Environment Medium – Project requires some changes to existing business

process.

Technical Environment Medium - Previously implemented technologies with new aspects

and/or new requirements

Assumptions

Staffing IT Staffing: resources will be available for the hours indicated per the attached

project plan.

Other Staffing: additional staffing will be available as follows:

Role: Name Hours per Day

Project Sponsor: Sara Stoddard As needed

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Facilities

N/A

Technical

• Utilizing previously implemented technical environment.

Funding

• IT Funded

Other

N/A

Priority

• TBD

Constraints

• None

Exclusions

None

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PROJECT PHASE AUTHORIZATION

Phase(s): OCHD Mandate Program Budget				
Total Estimated Application Services	Hours: 300			
Total Estimated Technical Systems				
Total Estimated CLEMIS				
Total Estimated Internal Services				
IT Application Services Division Manager Approval:	Date:			
IT Technical Systems Division Manager Approval:	Date:			
IT CLEMIS Division Manager Approval:	Date:			
IT Internal Services Division Manager Approval:	Date:			
IT Management Approval:				
Approved: Yes	No	Date:		
Reason:				
Project Sponsor Approval:				
Title:		Date:		
PROJECT SUMMARY				
Authorized Development (see above)	Hours:			
Proliminary Estimated Dovolonment for Euture Phases	Hours			

Authorized Development (see above)	Hours:	
Preliminary Estimated Development for Future Phases	Hours:	
Crand Total Fatimated Davelanment	Hauray 200	Coot: \$40 500
Grand Total Estimated Development	Hours: 300	Cost: \$49,500

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PROJECT COMPLETION AUTHORIZATION

Customer Acceptance of Product:			
Title:	Date:		
Project Office Review:	Date:		

OCHD Mandate Program Budget 2023-2024 - Size Estimate (+/- 10% to 50%)

1	Туре	ID	Task Name	Estimated	Estimate Notes
2				Hours	
3	3	000000	OCHD Mandate Program Budget	300	
4				300	