

Oakland County Department of Information Technology Project Scope and Approach

Project Name: G2GCS Participant Development Budget

Project ID: TT0186PD

Leadership Group: IT Steering Committee			
Department: IT		Division: Technical Services and Networking	
Project Sponsor: EJ Widun	Date Requested: 6/12/20	PM Customer No. 186	
Request Type: New Development			
IT Team Name: Enterprise Architecture		IT Team No: T	
Project Manager/Leader: Mike Zemina			
Account Number: 30004	Account Description: IT App Svcs E-Government	Customer Name: IT - eGovernment	
Grant Funded?	No	Mandate?	No
		Mandate Source:	

Project Goal

To perform lead generation activities required to locate and enroll additional government agencies into the G2G Cloud Solutions program so that the program can continue to grow and expand.

Business Objective

Identify and meet with new government agencies to participate in G2G Cloud Solutions program to accept credit card and electronic check payments.

Major Deliverables

- Promote and support the program at government conferences
- Meet with government agencies
- Provide IT Services Agreements for new participating agencies

Approach

- Attend government conferences for G2G Cloud Solutions
- Contact potential government agencies to discuss the G2G Cloud Solutions program
- Set up meetings with government agencies to walk through the finer details of the G2G Cloud Solutions program
- Execute the IT Service Agreements for government agencies that would like to participate in the program

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Research & Analysis

Gartner Research Recommendation – N/A

Benefits

See *Return on Investment (ROI) Analysis Document*

Impact

Number of Users – All

Divisions Information Technology

Leadership Groups IT Steering Committee

Risk

Business Environment

Low – Little or no impact to existing business processes.

Technical Environment

Low - Proven and previously implemented technologies.

Assumptions

Staffing IT Staffing: resources will be available for the hours indicated per the attached project plan.

Other Staffing: additional staffing will be available as follows:

<u>Role:</u>	<u>Name</u>	<u>Hours per Day</u>
Project Sponsor	EJ Widun	As Needed
Enterprise Architecture	EJ Widun	As Needed
TSN Manager	EJ Widun	As Needed
Application Services Manager	Tammi Shepherd	As Needed

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Facilities

- None identified.

Technical

-

Funding

- Information Technology

Other

- Online Payments, Over-the-Counter Payments and PayLocalTaxes services will be offered to prospective participants.

Priority

-

Constraints

- Only Public Bodies may take advantage of the services provided.

Exclusions

- None identified.

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PROJECT PHASE AUTHORIZATION

Phase(s): All	
Total Estimated Application Services	Hours:
Total Estimated Technical Systems	Hours: 1,252
Total Estimated CLEMIS	Hours:
Total Estimated Internal Services	Hours:
IT Application Services Division Manager Approval:	Date:
IT Technical Systems Division Manager Approval:	Date:
IT CLEMIS Division Manager Approval:	Date:
IT Internal Services Division Manager Approval:	Date:
IT Management Approval:	
Approved: Yes No	Date:
Reason:	
Project Sponsor Approval:	
Title:	Date:

PROJECT SUMMARY

Authorized Development (see above)	Hours:	
Preliminary Estimated Development for Future Phases	Hours:	
Grand Total Estimated Development	Hours: 1,252	Cost: \$206,580

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PROJECT COMPLETION AUTHORIZATION

Customer Acceptance of Product:	
Title:	Date:
Project Office Review:	Date:

G2GCS Participant Development Budget - Size Estimate (+/- 10% to 50%) x G2G Marketplace Marketing Budget - Add Tasks					
	Type	ID	Task Name	Estimated Hours	Estimate Notes
1	Phase		☐ G2GCS Participant Development Budget	1,252	
2					
1				1,252	