

# Oakland County Department of Information Technology Project Scope and Approach

**Project Name: G2GCS Participant Implementation Budget**

**Project ID: DJ0182PI**

<b>Leadership Group: eGovernment</b>			
<b>Department: IT</b>		<b>Division: Application Services</b>	
<b>Project Sponsor: Michael Timm</b>	<b>Date Requested: 4/16/2020</b>	<b>PM Customer No. 182</b>	
<b>Request Type: <u>New Development</u></b> <i>Customer Support</i>		<b>Enhancement</b> <i>Planned System Maintenance or Upgrade</i>	
<b>IT Team Name: eCommerce</b>		<b>IT Team No: J</b>	
<b>Project Manager/Leader: Paul Megge</b>			
<b>Account Number:</b> 30004	<b>Account Description:</b> IT – eGovernment	<b>Customer Name:</b>	IT - eGovernment
<b>Grant Funded?</b>	Yes <u>No</u>	<b>Mandate?</b>	Yes <u>No</u>
		<b>Mandate Source:</b>	

## **Project Goal**

To perform the necessary activities to implement new customers to use G2G Cloud Solutions so that the customers can take advantage of products and services that Oakland County has to offer.

## **Business Objective**

Gain additional agencies to participate in G2G Cloud Solutions to further the program as a leading product for government agencies to accept credit card payments.

### **Major Deliverables**

- Requirements gathering and documentation
- Product configuration
- Product testing
- Agency training
- Product go live
- Post implementation support

### **Approach**

- Implementation team to reach out to government agency once interlocal agreement has been signed
- Gather requirements from agency
- Configure agencies products
- Testing of products in QA environment

**Oakland County  
Department of Information Technology  
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- Training agency staff
- Go live of agency with selected products
- Post implementation support

**Research & Analysis**

**Gartner Research Recommendation – N/A**

**Benefits**

***See Return on Investment (ROI) Analysis Document***

**Impact**

**Number of Users - All**

**Divisions - All**

**Leadership Groups - eGovernment LG**

**Risk**

**Business Environment**

Medium – Project will require some changes to existing business processes.

**Technical Environment**

Low – Proven and previously implemented technologies.

**Assumptions**

**Staffing** IT Staffing: resources will be available for the hours indicated per the attached project plan.

Other Staffing: additional staffing will be available as follows:

<b><u>Role:</u></b>	<b><u>Name</u></b>	<b><u>Hours per Day</u></b>
Project Sponsor:	Michael Timm	As Needed

**Oakland County  
Department of Information Technology  
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**Facilities**

- None identified

**Technical**

- 

**Funding**

- Information Technology

**Other**

- 

**Priority**

- 

**Constraints**

- None identified

**Exclusions**

- None identified

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## PROJECT PHASE AUTHORIZATION

<b>Phase(s):</b> All	
<b>Total Estimated Application Services</b>	<b>Hours: 1650</b>
<b>Total Estimated Technical Systems</b>	<b>Hours:</b>
<b>Total Estimated CLEMIS</b>	<b>Hours:</b>
<b>Total Estimated Internal Services</b>	<b>Hours:</b>
<b>IT Application Services Division Manager Approval:</b>	<b>Date:</b>
<b>IT Technical Systems Division Manager Approval:</b>	<b>Date:</b>
<b>IT CLEMIS Division Manager Approval:</b>	<b>Date:</b>
<b>IT Internal Services Division Manager Approval:</b>	<b>Date:</b>
<b>IT Management Approval:</b>	
Approved: <span style="margin-left: 150px;">Yes</span> <span style="margin-left: 100px;">No</span>	<b>Date:</b>
Reason:	
<b>Project Sponsor Approval:</b>	
Title:	<b>Date:</b>

## PROJECT SUMMARY

<b>Authorized Development (see above)</b>	<b>Hours:</b>	
<b>Preliminary Estimated Development for Future Phases</b>	<b>Hours:</b>	
<b>Grand Total Estimated Development</b>	<b>Hours: 1650</b>	<b>Cost: \$272,250</b>

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## PROJECT COMPLETION AUTHORIZATION

<b>Customer Acceptance of Product:</b>	
Title:	Date:
<b>Project Office Review:</b>	Date:

G2GCS Participant Implementation Budget - Size Estimates - Phase Level <span style="float: right;">✕</span>					
	Type	ID	Task Name	Estimate Hours	Estimate Notes
1	Phase	DJ8182PI	<input type="checkbox"/> G2GCS Participant Implementation Budget	1,650	
2					
1				1,650	