

Oakland County Department of Information Technology Project Scope and Approach

Project Name: G2GCS Program Management

Project ID: DJ0182PM

Leadership Group: eGovernment			
Department: IT		Division: Application Services	
Project Sponsor: Mike Timm	Date Requested: 4/10/2019	PM Customer No. 182	
Request Type: <u>New Development</u> Customer Support		Enhancement Planned System Maintenance or Upgrade	
IT Team Name: eCommerce		IT Team No: J	
Project Manager/Leader: Paul Megge			
Account Number: 30004	Account Description: IT – eGovernment	Customer Name: IT - eGovernment	
Grant Funded?	Yes <u>No</u>	Mandate?	Yes <u>No</u>
		Mandate Source:	

Project Goal

To manage and provide oversight of various projects for G2G Cloud Solutions so that new technology and/or processes can be leveraged to gain efficiencies for both current and potential customers, as well as support staff, for G2G Cloud Solutions systems.

Business Objective

Manage overall direction of program, projects and resources to deliver new functionality and technology, and manage issues log for G2G Cloud Solutions Program.

Major Deliverables

- Project Sponsor Meetings
- Program/Project Management
- Program Issues Log

Approach

- Provide updates to project sponsors regarding program
- Determine direction of program and project priorities
- Gather team to discuss manage and resolve program issues

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Research & Analysis

Gartner Research Recommendation – N/A

Benefits

See Return on Investment (ROI) Analysis Document

Impact

Number of Users - All

Divisions - All

Leadership Groups - eGovernment LG

Risk

Business Environment

Low - Little or no impact to existing business processes

Technical Environment

Low - Proven and previously implemented technologies

Assumptions

Staffing IT Staffing: resources will be available for the hours indicated per the attached project plan.

Other Staffing: additional staffing will be available as follows:

<u>Role:</u>	<u>Name</u>	<u>Hours per Day</u>
Project Sponsor:	Mike Timm	As Needed

Facilities

- None identified.

Technical

-

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Funding

- Information Technology

Other

-

Priority

-

Constraints

- None identified.

Exclusions

- None identified.

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PROJECT PHASE AUTHORIZATION

Phase(s): All	
Total Estimated Application Services	Hours: 1000
Total Estimated Technical Systems	Hours:
Total Estimated CLEMIS	Hours:
Total Estimated Internal Services	Hours:
IT Application Services Division Manager Approval:	Date:
IT Technical Systems Division Manager Approval:	Date:
IT CLEMIS Division Manager Approval:	Date:
IT Internal Services Division Manager Approval:	Date:
IT Management Approval:	
Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Reason:	
Project Sponsor Approval:	
Title:	Date:

PROJECT SUMMARY

Authorized Development (see above)	Hours: 1000	
Preliminary Estimated Development for Future Phases	Hours:	
Grand Total Estimated Development	Hours: 1000	Cost: \$165,000

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PROJECT COMPLETION AUTHORIZATION

Customer Acceptance of Product:	
Title:	Date:
Project Office Review:	Date:

G2G Program Management - Size Estimate (+/- 10% to 50%) x					
	Type	ID	Task Name	Estimated Hours	Estimate Notes
1	Phase	DJ8182PM	<input type="checkbox"/> G2G Program Management Budget	1,000	
2					
1				1,000	