

Oakland County Department of Information Technology Project Scope and Approach

Project Name: G2G Marketplace Website Standardization

Project ID: DE9182MW

Leadership Group: eGovernment				
Department: Information Technology			Division: Application Services	
Project Sponsor: Jim Taylor		Date Requested: 3/16/18		PM Customer No. 182
Request Type: <u><i>New Development</i></u> <i>Enhancement</i> <i>Customer Support</i> <i>Planned System Maintenance or Upgrade</i>				
IT Team Name: eGovernment			IT Team No: E	
Project Manager/Leader: Sherry Yagiela				
Account Number:	30004	Account Description:	IT eGovernment	Customer Name: IT eGovernment
Grant Funded? Yes <u>No</u>			Mandate? Yes <u>No</u>	
			Mandate Source:	

Project Goal

To standardize all web applications and convert g2gmarketplace.com to new v2 fire template so that development and maintenance of the site is reduced.

Business Objective

To standardize and enhance g2gmarketplace.com in order to align with new functionality available within the v2 Fire template.

Major Deliverables

- Detailed project plan
- Standardize g2gmarketplace.com template
- Configure and integrate current functionality
- Simplify the navigation
- Evaluate content
- Convert content to new web applications

Approach

- Develop detailed project plan
- Convert g2gmarketplace.com to v2 fire template
- Evaluate managed and structured navigation
- Transition site to appropriate navigation type
- Eliminate outdated content
- Convert all remaining web applications/web parts

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Research & Analysis

Gartner Research Recommendation; none at this time

Benefits

See Return on Investment (ROI) Analysis Document

Impact

Number of Users Public

Divisions All

Leadership Groups eGov

Risk

Business Environment Medium: Project will require some changes to existing business processes

Technical Environment Medium: Previously implemented technologies with new aspects and/or new requirements.

Assumptions

Staffing IT Staffing: resources will be available for the hours indicated per the attached project plan.

Other Staffing: additional staffing will be available as follows:

<u>Role:</u>	<u>Name</u>	<u>Hours per Day</u>
Project Sponsor:	Jim Taylor	As Needed

Facilities

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- None

Technical

- Website will be converted to v2 template within SharePoint 2013

Funding

- Information Technology

Other

-

Priority

Constraints

- None at this time

Exclusions

- Hours based on migration not a site redesign

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PROJECT PHASE AUTHORIZATION

Phase(s): All	
Total Estimated Application Services	Hours: 562
Total Estimated Technical Systems	Hours:
Total Estimated CLEMIS	Hours:
Total Estimated Internal Services	Hours:
IT Application Services Division Manager Approval:	Date:
IT Technical Systems Division Manager Approval:	Date:
IT CLEMIS Division Manager Approval:	Date:
IT Internal Services Division Manager Approval:	Date:
IT Management Approval:	
Approved: Yes No	Date:
Reason:	
Project Sponsor Approval:	
Title:	Date:

PROJECT SUMMARY

Authorized Development (see above)	Hours: 562
Preliminary Estimated Development for Future Phases	Hours:
Grand Total Estimated Development	Hours: 562 Cost: \$92,730

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PROJECT COMPLETION AUTHORIZATION

Customer Acceptance of Product:	
Title:	Date:
Project Office Review:	Date:

G2G Marketplace Website Redesign - Size Estimate (+/- 10% to 50%)

1	Type	ID	Task Name	Estimated	Estimate Notes
2				Hours	
3		000000	PROJECT MANAGEMENT	146	
4	Phase	100000	DEFINE BUSINESS REQUIREMENTS	22	
5	Phase	200000-0	USABILITY		
6	Phase	300000	SITE PREPARATION	22	
7	Phase	400000	SITE LAUNCH	345	
8	Phase	500000	POST IMPLEMENTATION SUPPORT	27	
9				562	