Oakland County
Department of Information Technology
Project Scope and Approach

Project Name: G2GCS Participant Implementation Budget   **Project ID: DJ8182PI**

Leadership Group: IT Steering Committee	
Department: IT	**Division: Application Services**
Project Sponsor: Phil Bertolini / Jim Taylor	**Date Requested: 4/16/2018** **PM Customer No. 182**
Request Type: New Development	
IT Team Name: eCommerce	**IT Team No: J**
Project Manager/Leader: Paul Megge	

Account Number: 30004	**Account Description:** IT App Svcs E-Government	**Customer Name:** IT - eGovernment	
Grant Funded? No		**Mandate?** No	
		Mandate Source:	

Project Goal

To perform the necessary activities to implement new customers to use G2G Cloud Solutions so that the customers can take advantage of products and services that Oakland County has to offer.

Business Objective

Gain additional agencies to participate in G2G Cloud Solutions to further the program as a leading product for government agencies to accept credit card payments.

Major Deliverables

- Requirements gathering and documentation
- Product configuration
- Product testing
- Agency training
- Product go live
- Post implementation support

Approach

- Implementation team to reach out to government agency once interlocal agreement has been signed
- Gather requirements from agency
- Configure agencies products

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- Testing of products in QA environment
- Training agency staff
- Go live of agency with selected products
- Post implementation support

Research & Analysis

Gartner Research Recommendation – N/A

Benefits

See Return on Investment (ROI) Analysis Document

Impact

Number of Users - All

Divisions - All

Leadership Groups IT Steering Committee

Risk

Business Environment

Medium – Project will require some changes to existing business processes.

Technical Environment

Low – Proven and previously implemented technologies.

Assumptions

Staffing IT Staffing: resources will be available for the hours indicated per the attached project plan.

Other Staffing: additional staffing will be available as follows:

Role:	Name	Hours per Day
Project Sponsor:	Phil Bertolini / Jim Taylor	As Needed
Enterprise Architecture	EJ Widun	As Needed

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Facilities

- None identified

Technical

-

Funding

- Information Technology

Other

-

Priority

-

Constraints

- None identified

Exclusions

- None identified

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PROJECT PHASE AUTHORIZATION

Phase(s): **All**		
Total Estimated Application Services **Hours: 1440**		
Total Estimated Technical Systems **Hours: 60**		
Total Estimated CLEMIS **Hours:**		
Total Estimated Internal Services **Hours:**		
IT Application Services Division Manager Approval:		**Date:**
IT Technical Systems Division Manager Approval:		**Date:**
IT CLEMIS Division Manager Approval:		**Date:**
IT Internal Services Division Manager Approval:		**Date:**
IT Management Approval:		
Approved: Yes No		Date:
Reason:		
Project Sponsor Approval:		
Title:		Date:

PROJECT SUMMARY

Authorized Development (see above) **Hours:**		
Preliminary Estimated Development for Future Phases **Hours:**		
Grand Total Estimated Development **Hours: 1500**	**Cost:**	**$247,500**

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PROJECT COMPLETION AUTHORIZATION

Customer Acceptance of Product:	
Title:	Date:
Project Office Review:	Date:

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	Type	ID	Task Name	Estimate Hours	Estimate Notes
			G2G Participant Implementation Budget - Size Estimates - Phase Level ✕		
1	Phase	DJ8182PI	⊟ G2G Participant Implementation Budget	1,500	
2					