

OAKLAND COUNTY
Information Technology Leadership Group
Meeting Agenda

LEADERSHIP GROUP: LAND **MEETING DATE:** 8/2/2022

GOAL(S): To help direct and allocate valuable IT development resources to initiatives and projects that are the most beneficial to the County organization.

TIME: 3:00PM **LOCATION:** Via Microsoft Teams Meeting

NEXT MEETING DATE: 10/25/2022 **TIME:** 3:00PM

Call to Order

1. Approval of Minutes from April 26, 2022, Meeting-**Approved**

2. **Review 2021- 2022 Master Plan Quarterly Status Report:**
 - a. **Vacant position report**
At 15 total vacant positions. For 9.6% vacancy rate.

 - b. **Master Plan Activity Status-**
 - #1- EH Enterprise Imp-Accela- In final testing. Go Live in Fall.
 - #2- Tax Management System- Implemented and closed 5/9.
 - #4C-LAMS Rewrite Phase 4-completed production build.
 - #6-AAT Mandate Program Budget 2021-2022- All CAMA updates completed.
 - #8- FMO Replace Building Management- courthouse tower set up.
 - #11- Equalization LAMS photo automation- In requirements and design phase.
 - #12- OCIA Lease Management- continued contract negotiations with the vendor.
 - #13-WRC Development Budget 2021-2022- Live with Spider map.
 - #14-GIS Enterprise Program 2021-2022- created map and incident dashboard.
 - #14A- Parcel Fabric Migration- QA migration performed. Training in August.
 - #14B- Property Gateway Invoicing- project scope and requirements.
 - #15-BS&A Development Budget 2021-2022- completed 2022 end of the year roll over.
 - #16-FM LED Sign Service Model-Telegraph Road signs to IT from facilities.
 - #17- WRC Digital Content Management- Closed.
 - #19- WRC Legacy App Requirements- Re-Reviewed application design.
 - #20- CAMS Enterprise Enhancements- hours used to develop test plan.
 - #22- Land Enhancement Budgets- finalized requirement for DevNet.
 - #23- CMS Replacement Phase 1- website replacement project Kicked off last quarter.

- C. **Master plan analysis**
For Land at 69% delivery
Planned Maintenance at 57% delivery

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Support & Maintenance at 94% delivery
Overall, at 77% delivery for this group.
All groups at 80%.

3. Land Leadership Group Specific Items-none

4. 2023-2024 IT Master Plan

a) Project Scope and Approach and ROI Sizing Presentations- see spreadsheet
CF=Carry Forward

Sizing presentation on projects. Priorities after project presentations.
Order of Spreadsheet: CF=Top, Mandates, Funded, Tech debt check
Risk-Can't update system anymore. Systems so old affect the environment.
Color coded Tech debt: green, yellow, red.
Operational Improvements considered as well.
Size and Scope presentation in order of spreadsheet:

AAT Mandate
OCHD Mandate
FMO Replace
FM CAMS
WRC Legacy
WRC NorthStar
Accela Foods
FM GIS
CAMS Public
WRC development
GIS Enterprise
Equal BOR Replacement
FPE Resource
Equal LAMS Property
CAMS Enterprise
BS&A Development Budget

b) Prioritize Projects- Review Project Assessment Criteria on Page 10-11 of the Leadership Group Process and Procedures to assist with Prioritization.

See attachment of Requested Projects for 2023-2024 Master Plan in Priority order.
Motion to Approve and **Approved** tentative prioritization.
At next meeting see cut line and can re-prioritize if needed.

Adjourn - until next meeting, October 25, 2022 @ 3:00PM.

