

**OAKLAND COUNTY**  
**Information Technology Leadership Group**  
**Meeting Agenda**

**LEADERSHIP GROUP:** LAND **MEETING DATE:** 10/26/2021

**GOAL(S):** To help direct and allocate valuable IT development resources to initiatives and projects that are the most beneficial to the County organization.

**TIME:** 4:00PM **LOCATION:** Via Microsoft Teams Meeting

**NEXT MEETING DATE:** 1/25/2022 **TIME:** 3:00PM

**Roll Call-** All Departments represented and present. New member Ben Montgomery representing ROD.

**Call to Order**

1. Approval of Minutes from July 27, 2021, Meeting-**Approved**
2. **Review 2021- 2022 Master Plan Quarterly Status Report:**
  - a. **Vacant position report**  
At 16 total vacant positions. For 10% vacancy rate.
  - b. **Review Planned Maintenance/Upgrades-**  
AAT- AWOS migrated and Dell tax migrated.  
GIS- Enterprise GIS performed 3 data updates to the application.  
CAMS 15.4 Cloud Upgrade Phase- Resolved bugs while testing.

**Master Plan Activity Status**

- #1- EH Enterprise Imp-Accela- testing feedback and open issues closed.
- #2- Tax Management System- mediation in progress and re negotiating.
- #3- RCOC Traffic Signal Management- on hold because of CAMS upgrade delay.
- #4a- LAMS Rewrite Phase 3- Phase 3 completed last quarter.
- #5- WRC NorthStar Replacement Phase 1- vendor selected, contract negotiations underway.
- #6-AAT Mandate Program Budget 2021-2022- Delivered WAS updates for CAMA.
- #8- FMO Replace Building Management- legacy being retired.
- #9- WRC Asset Optimization- project completed and closed.
- #12- Lease Track Replacement- kicked off project. Released RFP.
- #13-WRC Development Budget 2021-2022- worked through implementation and Go Live next Monday.
- #14-GIS Enterprise Program 2021-2022- process has been updated and completed.
- #14A- Parcel Fabric Migration- automation parcel clean up completed.

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- #15- BS&A Development Budget 2021-2022- completed 2021 end of year processes.
- #21- WRC Legacy App Requirements- end users application written requirements identified and meeting with end users.
- #23- Municipal Services- supported Highland Township with new construction project.
- #24- Land Enhancement Budgets- completed Laserfiche form, updated multi applications for treasures transition in July.

**C. Master plan analysis**

For Land at 37% delivery

Planned Maintenance at 35% delivery

Support & Maintenance at 54% delivery

Overall, at 44% delivery for this group.

All groups at 47%.

Teams contributing to COVID project and finance admin group having to transfer team members.

At 50% through Master Plan.

**3. Land Leadership Group**

**VPN solution between Avenue Network and Oakland County Network- e-vote**

**Request to Size-** Ben Montgomery spoke has completed and went live with record management system. An Evote is needed to increase our bandwidth. Slight hiccups along the way. Will send out scope and approach and Evote request and priority. Do not know if funded project yet. Put as first unfunded project. Request for new #11. Motion for future Evote-**APPROVED**

**4 Master Plan Reductions**

**a) IT Workplace Planning Reductions**

IT workforce reductions impact on Master Plan (9) positions deleting- 7 in current master plan. Resolved by IT contingency hours to help with low estimates and unallocated hours, and project reductions in technical group.

**b) Positions and function transitioned to Department of Public Communications (DPC)**

Allocation changes for each of group's function. Positions did take work with them.

**5. 2023-2024 IT Master Plan Preparation**

Received Email this morning and on PMO website. Now through March 8<sup>th</sup> what projects considering for next Master plan. March - size. July – prioritize. October – Next Master Plan start October 1. Less staff possible in next master plan.

**6. IT Project Updates**

**a) Universal Communications & Collaboration (UCC)-Timm**

Switching equipment complete. Second phase: voice override P Third phase: Wi-Fi.

Funding approved for last piece. Voice override P is actual delivery of a phone call, 1/3 upgraded already. Sheriff, FM&O, Water Resources next November 8<sup>th</sup>. And another 900+ phones on 12/16. Delivery of voicemail, auto attendants and auto answering and routing.

The old system is outdated. Voicemail is now delivered by email. Help or assistance will be a Teams meeting.

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- b) Security – Data loss prevention (DLP)/Phishing – Fields  
Data Loss protection- Personal information out to public. Reminders of “really what want?” will go live later today. Not designed to stop you from doing anything. But to step back and think correct.  
Phishing campaign- down 40% from last phishing scheme. Will do once a quarter. “Be better than Blake”.
  
- c) VPN – Shepherd  
Soft launching VPN to all. Heavy lift to get implemented. Software on county laptops. Service center type VPN under knowledge gives step by step instructions on how to use tool. Access County network from anywhere. Cares money has paid for this feature. Trying to request more laptops and trying to secure funds. Supply chain and chip shortage affecting this. If already have county laptop and using GO TO My PC, any extra laptops love to receive back 2<sup>nd</sup> laptop. Go TO My PC compared to VPN is simpler and great!

7. Other Business- N/A

**Adjourn at 4:37 PM-** until next meeting, **January 25, 2022 @ 3:00PM.**