

OAKLAND COUNTY
Information Technology Leadership Group
Meeting Agenda

LEADERSHIP GROUP: LAND	MEETING DATE: 1/29/2019
GOAL(S): To help direct and allocate valuable IT development resources to initiatives and projects that are the most beneficial to the County organization as a whole.	
TIME: 3:00PM	LOCATION: IT-Rm 126
NEXT MEETING DATE: 4/30/19	TIME: 3:00

Routine Business

1. Approval of Minutes from October 30, 2018 Meeting-**Approved**

2. Review 2019-2020 Master Plan Quarterly Status Report:
 - a. Vacant position report
 - Total of 10 vacant positions left equaling vacancy rate of 6.4%, the lowest in many years.
 - b. Review Planned Maintenance/Upgrades and Master Plan Activity Status- nothing Master Plan Activity Status:
 - #4- EH Enterprise Imp-Accela-gathering requirements, should start in February.
 - #5-WRC Soil Erosion Software Solution-final configuration in progress.
 - #6-WRC Hach WIMS Phase 2-new infrastructure is built and migrated for testing.
 - #7-AAT Mandate Program Budget 2019-2020- STC Mandate for CAMA in process with school district changes.
 - #8-OCHD Mandate Program Budget 2019-2020-change to the pre-hearing food tracking.
 - #9-FMO BMS-Implementation Phase 2- equipment updates to management system.
 - #10-WRC Asset Optimization Phase III-completed CAMS DB.
 - #11-GIS Enterprise Program-created 2018 holiday lights map.
 - #11A-GIS Enterprise Roadshow Program-incident management team party.
 - #13-WRC WMU Crew Schedule-initial RFP planning and kicked off.
 - #14-WRC Development Budget 2019-2020-close out of SCADA & WRC Billing call center screen display.
 - #17-RCOC Traffic Signal Management-started initial planning for first phase.
 - #19-BS&A Development Budget 2019-2020- end of year process planning and rollover process for 2019 started.
 - #20-LAMS Rewrite Program-initial planning completed and in progress.
 - #23-FM CAMS Expansion-GIS data with FM.
 - #26-CAMS Enterprise Enhancements 2019-2020- hours to support Ferndale for water/sewer.
 - #28- Municipal Services IT Program-supported Genesee County.
 - #29-Land Enhancement Budget-enhancement to ROD.

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- c. Master plan analysis
 - For Land at 7% delivery
 - Planned Maintenance at 8% delivery
 - Support & Maintenance at 12% delivery
 - Overall at 9% delivery for this group.
 - Target at 12.5%
 - Tammi spoke on delivery:**
 - At 7% now. Initial planning had slower delivery but will increase as projects get started. Norstar project won't start until later this year. Hopefully see an uptick next quarter.

- 3. Sizing Budget Deficit
 - 400 hours had to cut to get more projects in Master plan. Project closes put in unallocated but put in sizing until obtain more than 276 hours then will go to unallocated.
 - Last year sized 33 projects, right now only 19 can get sized. If close in positive variance will go to sizing to help for next year. Something closes will be automatic and keep track of that number.

- 4. Leadership Group Specific Items/questions-None

Adjourn to next meeting, April 30, 2019 @ 3:00PM.