

Administrative Order 2003-7  
Caseflow Management Guidelines  
Circuit Court Guidelines:

	<b>Proceedings</b>	<b>Adjudication Rate</b>	<b>Timeframes</b>
<b>1.</b>	<b>Civil</b>	75%	Of all cases within 364 days from the date of case filing
		95%	Within 546 days from case filing
		100%	Within 728 days from case filing
		Exceptions	Except for individual cases in which the court determines exceptional circumstances exist and for which a continuing review should occur
<b>2.</b>	<b>Domestic Relations:</b>		
	<b>Divorce without Children</b>	90%	Of all cases within 91 days from case filing
		98%	Within 273 days from case filing
		100%	Within 364 days from case filing
	<b>Divorce with Children</b>	90%	Of all cases within 245 days from case filing
		98%	Within 301 days from case filing
		100%	Within 364 days from case filing
	<b>Paternity</b>	90%	Of all cases within 147 days from case filing
		100%	Within 238 days from case filing
	<b>Responding Interstate for Registration</b>	100%	Of all incoming actions should be filed within 24 hours of receipt of order from initiating state
	<b>Responding Interstate Establishment</b>	90%	Of all incoming actions to establish support adjudicated within 147 days from case filing
		100%	Within 238 days from case filing
	<b>Child Custody Issues, Other Support, Other Domestic Matters</b>	90%	Of all cases within 147 days from case filing
100%		Within 238 days from case filing	
<b>3.</b>	<b>Delinquency:</b>		
	<b>Minor detained or in court custody</b>	90%	Of all original petitions or complaints within 84 days from the authorization of the petition
		100%	Within 98 days from the authorization of the petition
	<b>Minor not detained or in court custody</b>	75%	Of all original petitions or complaints within 119 days from the authorization of the petition
		90%	Within 182 days from the authorization of the petition
		100%	Within 210 days from the authorization of the petition
<b>4.</b>	<b>Child Protective:</b>		
	<b>Child in out-of-home placement</b>	90%	Of all original petitions within 84 days from the authorization of the petition
		100%	Within 98 days from the authorization of the petition
	<b>Child not in out-of-home placement</b>	75%	Of all original petitions within 119 days from the authorization of the petition
		90%	Within 182 days from the authorization of the petition
100%		Within 210 days from the authorization of the petition	
<b>5.</b>	<b>Designated</b>	90%	Of all original petitions within 154 days from the designation date
		100%	Within 301 days from the designation date
		Note	Minors held in custody should be afforded priority for trial.
<b>6.</b>	<b>Juvenile Traffic &amp; Ordinance</b>	90%	Of all citations completed within 63 days from the date of first appearance
		98%	Within 91 days from the date of first appearance

		100%	Within 126 days from the date of first appearance
<b>7.</b>	<b>Adoption:</b>		
	<b>Petitions for Adoption</b>	90%	Of all petitions should be finalized or otherwise concluded within 287 days from the date of filing
		100%	Within 364 days from date of filing
	<b>Petitions to Rescind Adoption</b>	100%	Of all petitions should be adjudicated within 91 days from the date of filing
<b>8.</b>	<b>Miscellaneous Family:</b>		
	<b>Name Change</b>	100%	Of all petitions adjudicated within 91 days from the date of filing
	<b>Safe Delivery</b>	100%	Of all petitions adjudicated within 273 days from the date of filing
	<b>Personal Protection:</b>		
	<b>Ex Parte</b>	100%	Of all petitions filed adjudicated within 24 hours of filing
	<b>Not Ex Parte</b>	90%	Of all petitions adjudicated within 14 days from the date of filing
		100%	Within 21 days from the date of filing
	<b>Emancipation of Minors</b>	100%	Of all petitions adjudicated within 91 days from the date of filing
	<b>Infectious Diseases</b>	100%	Of all petitions adjudicated within 91 days from the date of filing
	<b>Parental Waiver</b>	100%	Of all petitions adjudicated within 5 days from the date of filing
<b>9.</b>	<b>Ancillary:</b>		
	<b>Guardianship &amp; Conservatorship</b>	75%	Of all contested matters adjudicated within 182 days from the date of filing
		90%	Within 273 days from the date of filing
		100%	Within 364 days from the date of filing
	<b>Mental Illness; Judicial Admission</b>	90%	Of all petitions adjudicated within 14 days from the date of filing
		100%	Within 28 days from the date of filing
<b>10.</b>	<b>Criminal</b>	90%	Of all felony cases adjudicated within 91 days from the date of entry of the order binding the defendant to circuit court
		98%	Within 154 days from the date of entry of the order binding the defendant to circuit court
		100%	Within 301 days from the date of entry of the order binding the defendant to circuit court
		Note	Incarcerated persons should be afforded priority for trial
<b>11.</b>	<b>Appellate, Administrative Review, &amp; Extraordinary Writ:</b>		
	<b>Appeals from Court of Limited Jurisdiction</b>	100%	Of all appeals to circuit court from courts of limited jurisdiction adjudicated within 182 days from the filing of the claim of appeal
	<b>Appeals from Administrative Agencies</b>	100%	Of all appeals to circuit court from administrative agencies adjudicated within 182 days from the filing of the claim of appeal
	<b>Extraordinary Writs</b>	98%	Of all writ requests adjudicated within 35 from the date of filing
		100%	Within 91 days from the date of filing
<b>12.</b>	<b>Matters Submitted to the Judge</b>		Matters under submission to a judge or judicial officer should be promptly determined. Short deadlines should be set for presentation of briefs and affidavits and for production of transcripts. Decisions, when possible, should be made from the bench or within a few days of submission; otherwise a decision should be rendered no later than 35 days after submission.