

**INSTRUCTIONS FOR COMPLETING THE  
ORDER FOR APPOINTMENT OF  
GUARDIAN AD LITEM**

1. The attorney completes the top portion of the Order. The Court fills out the lower portion.
2. The Court Administrator's Office distributes all copies according to the distribution scheme noted in the lower right corner.
3. Guardian Ad Litem must submit their bills to the Court Administrator's Office.
4. The recommended fee is \$50.00 per hour.
5. The Court Administrator's Office sends the bill, the Order of Appointment, and an Order for Payment of Services to the Judge for approval.
6. The Court Administrator's Office will send a copy of the bill and the Order for Payment to the Oakland County Friend of the Court for collection.

<b>STATE OF MICHIGAN SIXTH JUDICIAL CIRCUIT OAKLAND COUNTY</b>	<b>ORDER FOR APPOINTMENT OF GUARDIAN AD LITEM</b>	<b>CASE NO.</b>
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Court address  
1200 North Telegraph Road, Pontiac MI 48341-0404

Court telephone no.  
(248) 858-5826

Plaintiff

V

Defendant

\_\_\_\_\_

Date of Hearing

\_\_\_\_\_

Circuit Court Judge

The court has determined that the parties are currently without sufficient funds to pay for a Guardian Ad Litem.

IT IS ORDERED, \_\_\_\_\_  
(Name and Address)

\_\_\_\_\_  
(Federal Identification Number and/or Social Security Number)

\_\_\_\_\_ is appointed Guardian Ad Litem in the above captioned case.

Payment for this service shall be made pursuant to the Family Counseling Service Fee Schedule. Prior to payment, the Guardian Ad Litem shall submit an itemized statement to the Court Administrator's Office for approval by the Court. Cost of the service shall not exceed that set forth by the Fee Schedule.

- Plaintiff shall repay the County.
- Defendant shall repay the County.
- The cost shall be born equally by the parties.
- Other: \_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

Circuit Court Judge

\_\_\_\_\_

Bar No.

**COPIES TO:**  
 Court File  
 Court Administrator  
 Friend of the Court  
 Plaintiff  
 Defendant