



JAY SHAH, Chairperson
ANDY MEISNER, Vice-Chairperson &
O.C. Treasurer
DONALD SNIDER, Secretary
JAMELE HAGE
L. BROOKS PATTERSON, O.C. Executive

MINUTES
REGULAR MEETING
Wednesday, April 11, 2018

The regular meeting of the Oakland County Building Authority was called to order by *Chairman Meisner* at 9:00 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

BUILDING AUTHORITY MEMBERS PRESENT

Andy Meisner – Vice Chairperson and County Treasurer, designee
Donald Snider – Secretary
Jamele Hage – Committee Member
Doug Williams – County Executive, designee

BUILDING AUTHORITY MEMBERS ABSENT

Jay Shah – Chairperson

OTHERS PRESENT

Jim Munchiando – George W. Auch
Holly Conforti – Chief, Fiscal Services
Mark Williams – Accountant, Fiscal Services
Art Holdsworth – Director, Facilities Management
Ed Joss – Manager, Facilities Management
Carmelo Moyet – Project Manager, Facilities Management
Matt MacDougall – Property Manager Specialist, Facilities Management
Nan Chenoweth – Secretary, Facilities Management

APPROVAL OF AGENDA

It was moved by *Mr. Williams* and seconded by *Mr. Snider* to approve the agenda dated April 11, 2018 with the following change. *Ms. Chenoweth* stated she received an email (see attached email) from Carl Wilson IT Manager requesting the invoices for the IT Server Replacement project be pulled from today's agenda.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

APPROVAL OF MINUTES

It was moved by *Ms. Hage* and seconded by *Mr. Williams* to approve the minutes dated March 14, 2018.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

COMMENTS FROM PUBLIC

No comments from the public at this time.

ANIMAL SHELTER PROJECT – UPDATE

Mr. Joss gave the committee a brief update on the Animal Shelter project.
Mr. Mark Williams handed out a revised copy (see yellow highlight area on the attached copy) of the Statement of Fund Balance for the Animal Shelter due to an incorrect end date at the top of the page it reads February 28, 2018 and should read March 31, 2018.

INFRASTRUCTURE – IT PROJECTS UPDATE

Mr. Moyet handed out pictures (see attached pictures) to the committee and updated them on the Steam Tunnel project.

INFRASTRUCTURE PROJECT – INVOICES

IT SERVER REPLACEMENT PROJECT

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
None			

INFRASTRUCTURE PROJECT – INVOICES

STEAM TUNNEL PROJECT

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
George W. Auch	03/31/18	33713	\$149,103.44
SME	03/26/18	83975	\$ 8,986.75
Total			<u>\$158,090.19</u>

It was moved by *Mr. Williams* and seconded by *Ms. Hage* the invoices for the Infrastructure-Steam Tunnel portion of this project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

OTHER BUSINESS

No other business at this time.

NEXT REGULAR MEETING

The next regularly scheduled meeting is on *Wednesday, May 9, 2018 at 9:00 a.m.*

The meeting was adjourned at 9:10 a.m.

Respectfully submitted,

Jay Shah, Chairperson

Donald Snider, Secretary

cc: Planning and Building (after signed)

Chenoweth, Nan S

From: Wilson, Carl E
Sent: Tuesday, April 10, 2018 1:25 PM
To: Chenoweth, Nan S; Holdsworth, William A
Cc: Conforti, Holly M; Bertolini, Phillip R; Timm, Michael R
Subject: RE: Building Authority Agenda & Minutes

Hi Nan,

I will not be attending the Building Authority as planned on the agenda and am asking that the item for IT be removed from the current agenda. Upon further review of the invoices, minor issues were identified and want to ensure the corrected invoices are included for presentation to the Board. This item should be resolved by the next Building Authority meeting. I have worked with Shawn and Holly on this issue.

I apologize for the late notice. Please let me know if you have any questions.

Thanks!

Carl Wilson
Manager, IT
Oakland County Information Technology
1200 N. Telegraph Rd., Building 49 West
Pontiac, MI 48341
E-mail: wilsonce@oakgov.com
Phone: 248.858.1383

From: Chenoweth, Nan S
Sent: Wednesday, April 4, 2018 7:40 AM
To: Bertolini, Phillip R <bertolinip@oakgov.com>; Conforti, Holly M <confortih@oakgov.com>; Daddow, Robert J <daddowr@oakgov.com>; Joss, Edward P <josse@oakgov.com>; Hall, Jody S <halljs@oakgov.com>; Holdsworth, William A <holdswortha@oakgov.com>; MacDougall, Matthew J <macdougallm@oakgov.com>; Moyet, Carmelo <moyetc@oakgov.com>; Murphy, Joseph M <murphyj@oakgov.com>; Patterson, L. B <pattersonlb@oakgov.com>; Pisacreta, Antonio S <pisacretaa@oakgov.com>; Gavin, Ross S <gavinr@oakgov.com>; Sonkiss, Lynn C <sonkissl@oakgov.com>; Warner, Jason C <warnerj@oakgov.com>; Williams, Mark A <williamsma@oakgov.com>; Wilson, Carl E <wilsonce@oakgov.com>
Subject: Building Authority Agenda & Minutes

See attached the Building Authority agenda for the April 11th meeting and also attached are the Building Authority minutes from the March 14th meeting.

Nan Chenoweth, Secretary II
Facilities Management
Facilities Planning & Engineering
One Public Works Drive
Waterford, MI 48328

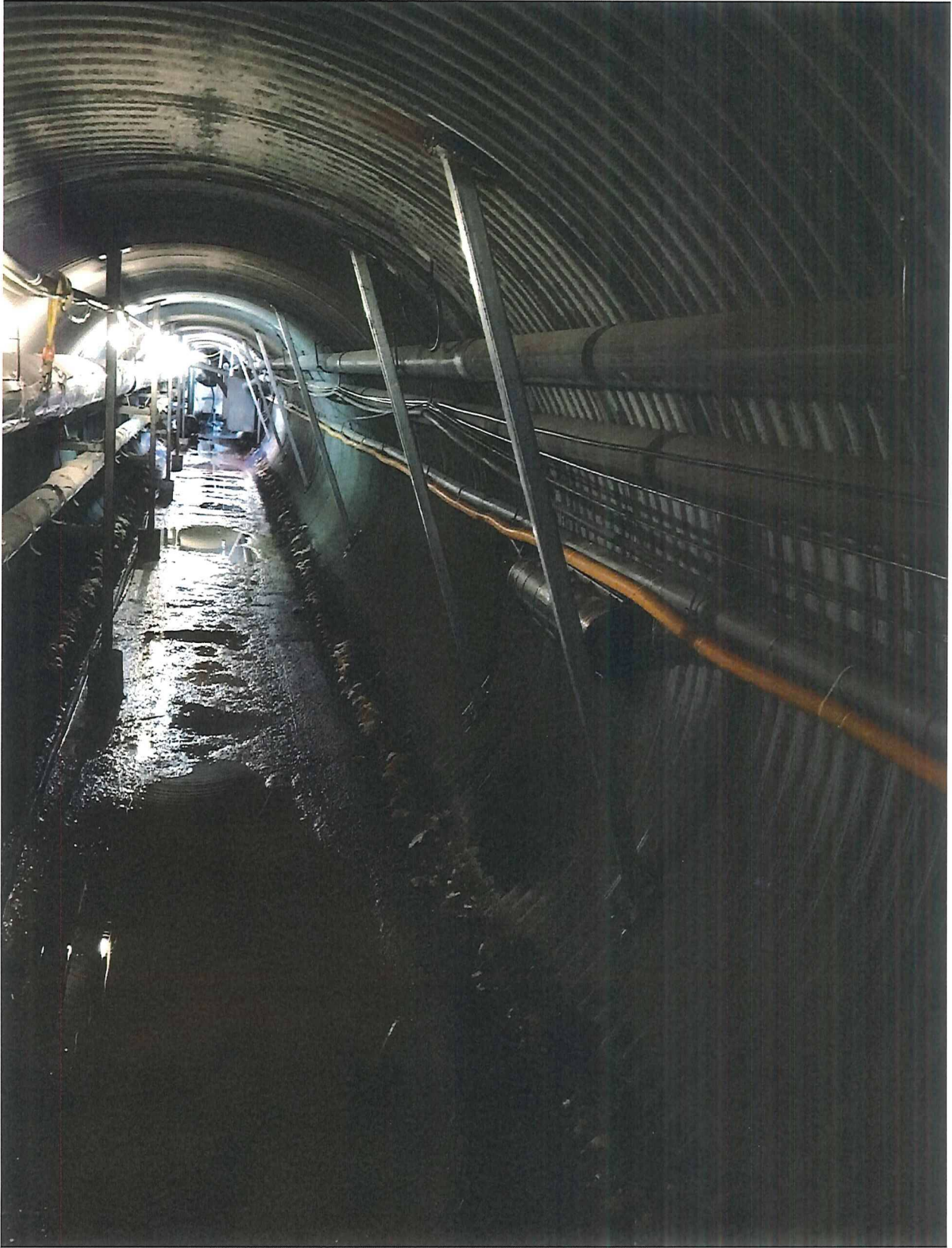
County of Oakland
BA Animal Control Pet Adoption
Statement of Fund Balance
For The Six Months Ended March 31, 2018
Fund 41425

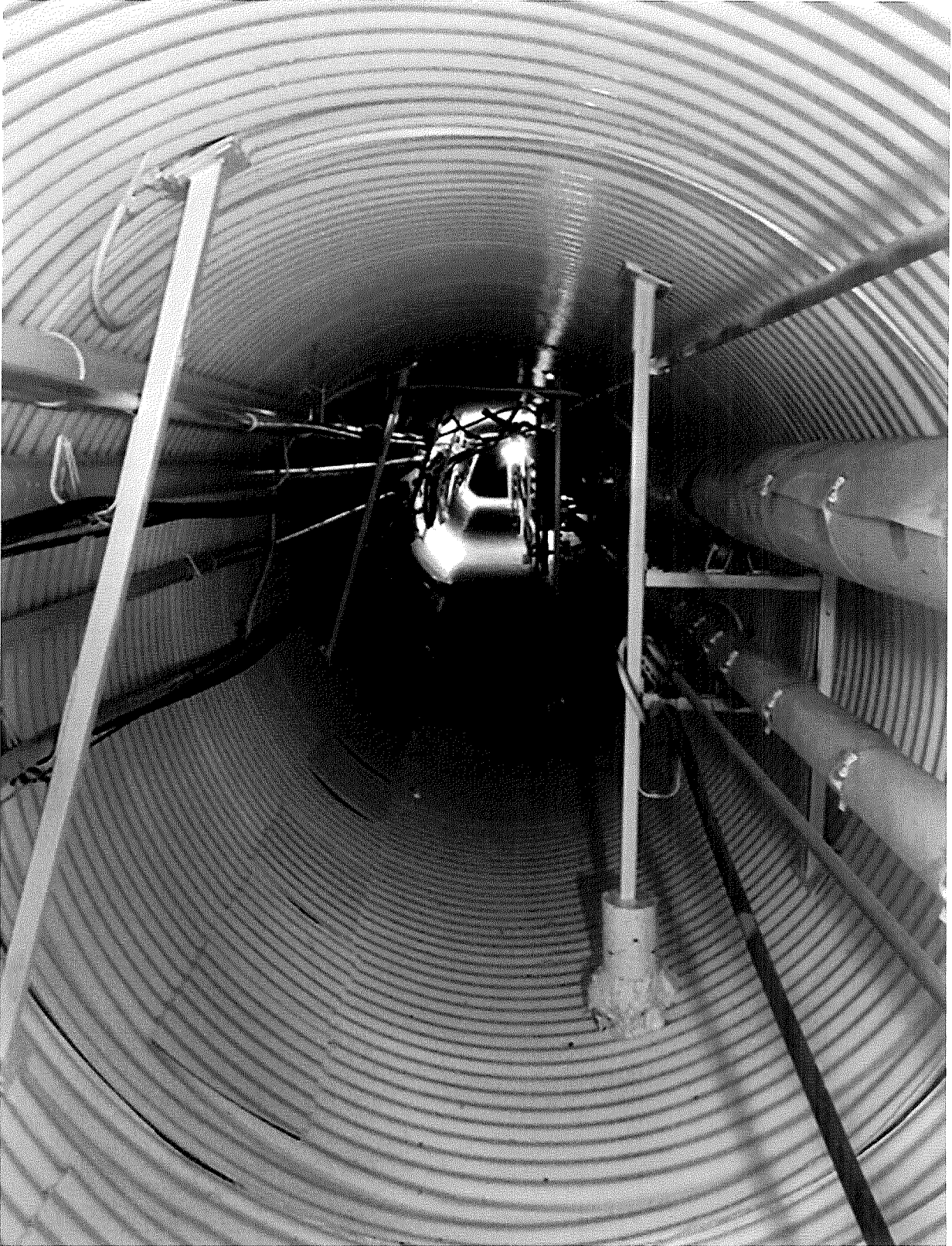
Revenues:

Income from Investments	14,943.41
Accrued Interest Adjustments	(1,894.67)
	13,048.74

Expenditures:

Charges Against Project	7,851.33
Subtotal	20,900.07
Operating Transfers In	0.00
Operating Transfers Out	0.00
Fund Balance at Beginning of Year	768,672.12
Fund Balance at March 31, 2018	\$789,572.19







CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the meeting of the Oakland County Building Authority held in the Conference Room of the Public Works Building, One Public Works Drive, Waterford, Michigan, on April 11, 2018, the original of which is on file in the Chairman's journal in the Administrative Area of the Facilities Planning & Engineering Division.

Donald Snider, Secretary