

ERIC McPHERSON, Chairperson  
ANDY MEISNER, Vice-Chairperson &  
O.C. Treasurer  
JAMEL HAGE, Secretary  
EMERSON JACKSON  
DOUG WILLIAMS  
DAVID COULTER, O.C. Executive

## AGENDA

**Wednesday, April 14, 2021**

**9:00 a.m.**

Public Works Building  
Facilities Management  
One Public Works Drive  
Waterford, MI 48328

1. Roll Call
2. Approval of Agenda – **Committee Action Required**
3. Approval of Minutes – **Committee Action Required**
4. Comments from Public
5. P25 Radio Project Update – **(Mel Maier Jr)**
6. Animal Shelter Project (pages **4** thru **7**)
  - a) Project Work in Progress, Statement of Fund Balance, Balance Sheet (pages **4** thru **7**) – **Informational**
7. Other Business
8. Adjourn until next regular meeting on **Wednesday, May 12, 2021**

ERIC McPHERSON, Chairperson  
ANDY MEISNER, Vice-Chairperson &  
O.C. Treasurer  
JAMAL HAGE, Secretary  
EMERSON JACKSON  
DOUG WILLIAMS  
DAVID COULTER, O.C. Executive

MINUTES  
REGULAR MEETING  
Wednesday March 10, 2021

The regular meeting of the Oakland County Building Authority was called to order by *Chairman McPherson* at 9:00 a.m. held remotely via Skype due to COVID19 Pandemic.

**BUILDING AUTHORITY MEMBERS PRESENT**

Eric McPherson - Chairperson  
Jamel Hage - Secretary  
Emerson Jackson - Committee Member  
Doug Williams - Committee Member

**BUILDING AUTHORITY MEMBERS ABSENT**

Andy Meisner - Vice Chairperson and County Treasurer

**OTHERS PRESENT**

Art Holdsworth - Director, Facilities Management  
Ed Joss - Manager, Facilities Management  
Georgie Atkins - Office Assistant, Facilities Management

**APPROVAL OF AGENDA**

It was moved by *Mr. McPherson* and seconded by *Mr. Williams* to approve the agenda dated March 10, 2021.

Yeas: **4** Nays: **0** Absent: **1** Motion Carried.

**APPROVAL OF MINUTES**

It was moved by *Mrs. Hage* and seconded by *Mr. Williams* to approve the minutes dated November 12, 2020.

Yeas: **4** Nays: **0** Absent: **1** Motion Carried.

**COMMENTS FROM PUBLIC**

None.

**ELECTION OF OFFICERS**

Williams motioned for the Elected Officers to stay the same.

It was moved by *Mrs. Williams* and seconded by *Mrs. Hage* the invoices for the Radio Project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

**OTHER BUSINESS**

Hage stated that she would like to get the various departments to recap the projects and the status so that we can get recalibrated about where we are and what we are doing at this point. Joss responded Facilities Management does not have any current projects that are bonded for to go through the Building Authority and that is why we have not been holding meetings. McPherson asked for a review of what projects will be coming up in the next few months to 2 years. Requested to meet in person for the next scheduled meeting. Holdsworth stated he will be retiring in September 2021.

**NEXT REGULAR MEETING**

The next regularly scheduled meeting is on *Wednesday, April 14, 2021 at 9:00 a.m.*

The meeting was adjourned at 9:21 a.m.

Respectfully submitted,

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Eric McPherson, Chairperson

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Jamele Hage, Secretary

cc: ED&I (after signed)



**Facilities Management**  
**PROJECT WORK IN PROGRESS**  
**C112BA AnimalCtrl Pet Adopt Ct**  
**10000002199**  
 (as of March 31, 2021)

	Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
<b>BLDCO - Building Construction</b>				
702000 - Salaries		0.00	14,988.81	
730352 - Construction		0.00	13,365,568.98	
730520 - Design Fees		0.00	1,590.00	
773535 - Info Tech CLEMIS		0.00	200.59	
777560 - Radio Communications		0.00	3,599.06	
<b>Building Construction TOTALS</b>				
	13,429,604.00	0.00	13,385,947.44	\$43,656.56
<b>CONT - Contingency</b>				
730359 - Contingency		0.00	77,560.00	
730520 - Design Fees		0.00	3,660.00	
<b>Contingency TOTALS</b>				
	94,000.00	0.00	81,220.00	\$12,780.00
<b>FM_CONSTR_DOCS - Construction Documents</b>				
730520 - Design Fees		0.00	847,608.85	
<b>Construction Documents TOTALS</b>				
	820,000.00	0.00	847,608.85	(\$27,608.85)
<b>FM_DESIGN_DEV - Design Development</b>				
702000 - Salaries		0.00	215.25	
<b>Design Development TOTALS</b>				
	0.00	0.00	215.25	(\$215.25)
<b>FM_PRELIM_PLNG - Preliminary Planning</b>				
702000 - Salaries		0.00	77.26	
<b>Preliminary Planning TOTALS</b>				
	0.00	0.00	77.26	(\$77.26)
<b>FRINGE_BENEFITS - Fringe Benefits</b>				
722000 - Fringe Benefits		0.00	9,781.05	
<b>Fringe Benefits TOTALS</b>				
	0.00	0.00	9,781.05	(\$9,781.05)
<b>FURNISHINGS - Furnishings</b>				
760160 - Furniture and Fixtures		0.00	112,402.83	
<b>Furnishings TOTALS</b>				
	105,000.00	0.00	112,402.83	(\$7,402.83)
<b>GLB - GL Balance Sheet</b>				
730352 - Construction		0.00	214.45	
<b>GL Balance Sheet TOTALS</b>				
	0.00	0.00	214.45	(\$214.45)
<b>LEGAL - Legal and Financial</b>				
731073 - Legal Services		0.00	117,337.50	
731528 - Publishing Legal Notices		0.00	1,850.75	
793938 - Discount on Bonds		0.00	23,432.54	
<b>Legal and Financial TOTALS</b>				
	250,000.00	0.00	142,620.79	\$107,379.21
<b>MAT - Storeroom Materials Only</b>				



**Facilities Management**  
**PROJECT WORK IN PROGRESS**  
**C112BA AnimalCtrl Pet Adopt Ct**  
**10000002199**  
 (as of March 31, 2021)

Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
702000 - Salaries	0.00	157.50	
775754 - Maintenance Department Charges	0.00	498.50	
<b>Storeroom Materials Only TOTALS</b>			
0.00	0.00	656.00	(\$656.00)
<b>OWNERS_COST - OWNERS COSTS</b>			
702000 - Salaries	0.00	832.91	
730324 - Communications	0.00	3,105.00	
730352 - Construction	0.00	333,909.82	
730520 - Design Fees	0.00	1,700.00	
731115 - Licenses and Permits	0.00	110,435.92	
731241 - Miscellaneous	0.00	15,438.47	
731360 - Planning	0.00	106,230.93	
<b>OWNERS COSTS TOTALS</b>			
690,396.00	0.00	571,653.05	\$118,742.95
<b>TESTING - Testing Services</b>			
731906 - Testing Services	0.00	40,168.81	
<b>Testing Services TOTALS</b>			
61,000.00	0.00	40,168.81	\$20,831.19

Project 10000002199 - C112BA AnimalCtrl Pet Adopt Ct			
Total Project Expenses			
Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
\$15,450,000.00	\$0.00	\$15,192,565.78	\$257,434.22
Total Project Revenue			
Account	Month-to-Date Revenue	Life-to-Date Revenue	
655077-Accrued Interest Adjustments	(\$65.86)	\$25,889.64	
655385-Income from Investments	\$310.29	\$238,167.72	
697551-Issuance of Bonds	\$0.00	\$15,450,000.00	
<b>TOTAL REVENUE</b>	<b>\$244.43</b>	<b>\$15,714,057.36</b>	
<b>REVENUE OVER/(UNDER) EXPENSES</b>		<b>\$521,491.58</b>	

**County of Oakland**  
**BA Animal Control Pet Adoption**  
**Statement of Fund Balance**  
**For The Six Months Ended March 31, 2021**  
**Fund 41425**

**Revenues:**

Income from Investments	2,350.61
Accrued Interest Adjustments	(507.80)
	1,842.81

**Expenditures:**

Charges against projects	0.00
Subtotal	1,842.81

Operating Transfers In	0.00
Operating Transfers Out	0.00

Fund Balance at Beginning of Year	519,648.77
Fund Balance at March 31, 2021	521,491.58

**County of Oakland  
BA Animal Control Pet Adoption  
Balance Sheet  
March 31, 2021  
Fund 41425**

**ASSETS**

Cash Operating	495,601.94
Accrued Interest on Investment	25,889.64
	<u>521,491.58</u>

**LIABILITIES AND FUND BALANCE**

Current Liabilities:

Accounts Payable	0.00
Vouchers Payable	<u>0.00</u>
	0.00
Fund Balance	<u>521,491.58</u>
<b>Total Liabilities and Fund Balance</b>	<u><u>521,491.58</u></u>