



OAKLAND
COUNTY MICHIGAN

OAKLAND COUNTY BUILDING AUTHORITY

OAKLAND COUNTY EXECUTIVE L. BROOKS PATTERSON

JAY SHAH, Chairperson
ANDY MEISNER, Vice-Chairperson &
O.C. Treasurer
DONALD SNIDER, Secretary
JAMELE HAGE
L. BROOKS PATTERSON, O.C. Executive

MINUTES
REGULAR MEETING
Wednesday, April 10, 2019

The regular meeting of the Oakland County Building Authority was called to order by *Chairman Meisner* at 9:09 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

BUILDING AUTHORITY MEMBERS PRESENT

Eric McPherson – Committee Member
Andy Meisner – Vice Chairperson and County Treasurer
Donald Snider – Secretary
Doug Williams – County Executive, designee

BUILDING AUTHORITY MEMBERS ABSENT

Jamele Hage – Committee Member

OTHERS PRESENT

Shawn Phelps – Chief, Fiscal Services
Mark Williams – Accountant, Fiscal Services
Art Holdsworth – Director, Facilities Management
Ed Joss – Manager, Facilities Management
Carmelo Moyet – Project Manager, Facilities Management
Matt MacDougall – Project Manager, Facilities Management
Nan Chenoweth – Secretary, Facilities Management

APPROVAL OF AGENDA

It was moved by *Mr. Williams* and seconded by *Mr. Snider* to approve the agenda dated April 10, 2019.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

APPROVAL OF MINUTES

It was moved by *Mr. Snider* and seconded by *Mr. Williams* to approve the minutes dated March 13, 2019.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

COMMENTS FROM PUBLIC

No comments from the public at this time.

ELECTION OF OFFICERS

It was moved by *Mr. Williams* and seconded by *Mr. Snider* that Mr. McPherson be elected to the Chairman position and all officers continue to hold their current offices.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

JANUARY 9TH INVOICES

See below

ANIMAL SHELTER PROJECT – INVOICES

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
JMK Consultants	03/11/19	653	\$ 900.00
JMK Consultants	03/25/19	659	\$1,515.00
Total			<u>\$2,416.00</u>

It was moved by *Mr. Williams* and seconded by *Mr. Meisner* the invoices from the January 9th meeting for the Animal Shelter project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

INFRASTRUCTURE – STEAM TUNNEL – INVOICES

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
The Home Depot	12/06/18	P-card	\$ 36.82
Center Line Electric	12/17/18	389383	\$711.20
Total			<u>\$748.02</u>

It was moved by *Mr. Meisner* and seconded by *Mr. Snider* the invoices from the January 9th meeting for the Steam Tunnel project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

FEBRUARY 13TH INVOICES

See below

ANIMAL SHELTER PROJECT – INVOICES

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
JMK Consultants	01/07/19	619	\$ 2,685.00
JMK Consultants	01/15/19	622	\$ 1,420.00
JMK Consultants	01/29/19	623	\$ 1,680.00
Frank Rewold & Son	01/31/19	10779-01	\$35,552.00
Total			<u>\$41,537.00</u>

It was moved by *Mr. Williams* and seconded by *Mr. Meisner* the invoices from the February 13th meeting for the Animal Shelter project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

ADVERTISEMENT FOR BOND MONEY

Committee members had a discussion regarding the reason we advertise for bonds.

ANIMAL SHELTER PROJECT UPDATE

Mr. MacDougall gave the members an update on the commissioning for the Animal Shelter project.

ANIMAL SHELTER PROJECT – INVOICES

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
JMK Consultants	03/11/19	653	\$ 900.00
JMK Consultants	03/25/19	659	\$1,515.00
Total			<u>\$2,415.00</u>

It was moved by *Mr. Williams* and seconded by *Mr. Meisner* the invoices for the Animal Shelter project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

INFRASTRUCTURE - IT PROJECTS UPDATE

Ms. Phelps reported there is approximately \$322,000.00 from interest accrued from the bond money. Ms. Phelps reported it needs to be decided if IT or Facilities will receive this money to use. There was a lengthy discussion regarding the \$322,000.00 accrued interest and the \$66,000.00 left over in the project.

Mr. McPherson requested tabling this discussion on the left-over bond monies until the next meeting. All members agreed.

INFRASTRUCTURE – STEAM TUNNEL – INVOICES

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
SME	03/04/19	94222	\$7,290.66
Total			<u>\$7,290.66</u>

It was moved by *Mr. Williams* and seconded by *Mr. Snider* the invoices for the Steam Tunnel project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

OTHER BUSINESS

No other business at this time.

NEXT REGULAR MEETING

The next regularly scheduled meeting is on *Wednesday, May 8, 2019 at 9:00 a.m.*

The meeting was adjourned at 9:46 a.m.

Respectfully submitted,



Eric McPherson, Chairperson




Donald Snider, Secretary

cc: Planning and Building (after signed)

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the meeting of the Oakland County Building Authority held in the Conference Room of the Public Works Building, One Public Works Drive, Waterford, Michigan, on April 10, 2019, the original of which is on file in the Chairman's journal in the Administrative Area of the Facilities Planning & Engineering Division.



Donald Snider, Secretary



SIGN-IN SHEET

Oakland County Building Authority
 Wednesday, April 10, 2019

Print Name	Job Title	Department/Organization	Signature
Eric McPherson		Board Member	Eric McPherson
Andy Meisner		Board Member	Andy Meisner
Donald Snider		Board Member	Donald Snider
Jamele Hage		Board Member	Absent
Doug Williams		Board Member	Doug Williams
Shawn Phelps	Chief	Fiscal Services	Shawn Phelps
Mark Williams	Accountant	Fiscal Services	Mark Williams
Art Holdsworth	Director	Facilities Management	Art Holdsworth
Ed Joss	Manager	Facilities Planning & Engineering	See Below
Nan Chenoweth	Secretary	Facilities Planning & Engineering	Nan Chenoweth
Carmelo Moyet	Proj	"	Carmelo Moyet
Matt macDougall	Proj		Matt MacDougall
Ed Joss	Mgr FPE	CFM	Ed Joss
Art Holdsworth			See Above