

ERIC McPHERSON, Chairperson
ANDY MEISNER, Vice-Chairperson &
O.C. Treasurer
JAMEL HAGE, Secretary
EMERSON JACKSON
DAVID COULTER, O.C. Executive

AGENDA

Wednesday, April 8, 2020

9:00 a.m.

Public Works Building
Facilities Management Conference Room, 1st Floor
One Public Works Drive
Waterford, MI 48328

1. Roll Call
2. Approval of Agenda – **Committee Action Required**
3. Approval of Minutes – **Committee Action Required**
4. Comments from Public
5. Building Authority Bonded Projects Spreadsheet (page **1**) – **Informational**
6. Animal Shelter Project (pages **2** thru **11**)
 - a) Project Work In Progress, Statement of Fund Balance, Balance Sheet (pages **2** thru **5**) – **Informational**
 - b) Invoice(s) Animal Shelter Project (page **6**) - **Committee Action Required**
7. Infrastructure – IT Projects (pages **12** thru **14**)
 - a) Project Work In Progress, Statement of Fund Balance, Balance Sheet (pages **12** thru **14**) – **Informational**
8. Other Business
9. Adjourn until next regular meeting on **Wednesday, May 13, 2020**

Building Authority Bonded Projects
Current & Possible Future Projects
April 1, 2020

CURRENT PROJECTS

<u>Project Title</u>	<u>Estimated Cost</u>
Animal Shelter Project	\$15,450,000
Infrastructure Projects	
a) IT Projects	\$1,441,774
b) Steam Tunnel Project	\$3,048,668

POSSIBLE FUTURE PROJECTS

<u>Project Title</u>	<u>Estimated Cost</u>
Jail - Renovate and Update Booking and Receiving	\$10,500,000
WRC Administrative Wing Addition to PWB	\$15,000,000
WRC Operations/Field Services Building	\$15,000,000
CLEMIS/Radio System Project	\$18,500,000
52-2 District Courthouse - Clarkston	\$21,960,000
52-1 District Courthouse- Novi	\$21,960,000
Use of Force Regional Training Center	\$22,000,000
Emergency Operation Center/Sheriff's Office Dispatch Center	\$37,500,000
Life Safety, ADA, & Security	\$37,500,000

NOTE: The projects on this spreadsheet are Capital Improvement Program (CIP) or other projects Facilities Management is presently aware of, and we have not asked Management & Budget or any other department for their plans.

Facilities Management
PROJECT WORK IN PROGRESS
BA Animal Ctrl Pet Adoption Ct
100000002199
 (as of March 31, 2020)

	Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
BLDCO - Building Construction				
702000 - Salaries		1,260.02	14,595.05	
730352 - Construction		5,761.42	13,242,154.74	
730520 - Design Fees		0.00	1,590.00	
773535 - Info Tech CLEMIS		0.00	200.59	
777560 - Radio Communications		0.00	3,599.06	
Building Construction TOTALS				
	13,429,604.00	7,021.44	13,262,139.44	\$167,464.56
CONT - Contingency				
730359 - Contingency		0.00	77,560.00	
730520 - Design Fees		0.00	3,660.00	
Contingency TOTALS				
	94,000.00	0.00	81,220.00	\$12,780.00
FM_CONSTR_DOCS - Construction Documents				
730520 - Design Fees		0.00	847,608.85	
Construction Documents TOTALS				
	820,000.00	0.00	847,608.85	(\$27,608.85)
FM_DESIGN_DEV - Design Development				
702000 - Salaries		0.00	215.25	
Design Development TOTALS				
	0.00	0.00	215.25	(\$215.25)
FM_PRELIM_PLNG - Preliminary Planning				
702000 - Salaries		0.00	77.26	
Preliminary Planning TOTALS				
	0.00	0.00	77.26	(\$77.26)
FRINGE_BENEFITS - Fringe Benefits				
722000 - Fringe Benefits		686.66	9,454.40	
Fringe Benefits TOTALS				
	0.00	686.66	9,454.40	(\$9,454.40)
FURNISHINGS - Furnishings				
760160 - Furniture and Fixtures		0.00	112,402.83	
Furnishings TOTALS				
	105,000.00	0.00	112,402.83	(\$7,402.83)
GLB - GL Balance Sheet				
730352 - Construction		0.00	214.45	
GL Balance Sheet TOTALS				
	0.00	0.00	214.45	(\$214.45)
LEGAL - Legal and Financial				
731073 - Legal Services		0.00	117,337.50	
731528 - Publishing Legal Notices		0.00	1,850.75	
793938 - Discount on Bonds		0.00	23,432.54	
Legal and Financial TOTALS				
	250,000.00	0.00	142,620.79	\$107,379.21
MAT - Storeroom Materials Only				

Facilities Management
PROJECT WORK IN PROGRESS
BA Animal Ctrl Pet Adoption Ct
10000002199
 (as of March 31, 2020)

Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
775754 - Maintenance Department Charges	0.00	486.08	
Storeroom Materials Only TOTALS			
0.00	0.00	486.08	(\$486.08)

OWNERS COST - OWNERS COSTS

702000 - Salaries	0.00	832.91	
730324 - Communications	0.00	3,105.00	
730352 - Construction	0.00	333,909.82	
730520 - Design Fees	0.00	1,700.00	
731115 - Licenses and Permits	0.00	110,435.92	
731241 - Miscellaneous	0.00	15,438.47	
731360 - Planning	0.00	106,230.93	
OWNERS COSTS TOTALS			
690,396.00	0.00	571,653.05	\$118,742.95

TESTING - Testing Services

731906 - Testing Services	0.00	40,168.81	
Testing Services TOTALS			
61,000.00	0.00	40,168.81	\$20,831.19

Project 10000002199 - BA Animal Ctrl Pet Adoption Ct			
Total Project Expenses			
Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
\$15,450,000.00	\$7,708.10	\$15,068,261.21	\$381,738.79
Total Project Revenue			
Account	Month-to-Date Revenue	Life-to-Date Revenue	
655077-Accrued Interest Adjustments	(\$364.43)	\$26,407.73	
655385-Income from Investments	\$1,380.66	\$231,724.25	
697551-Issuance of Bonds	\$0.00	\$15,450,000.00	
TOTAL REVENUE	\$1,016.23	\$15,708,131.98	
REVENUE OVER/(UNDER) EXPENSES		\$639,870.77	

**County of Oakland
BA Animal Control Pet Adoption
Statement of Fund Balance
For The Six Months Ended March 31, 2020
Fund 41425**

Revenues:

Income from Investments	8,003.54
Accrued Interest Adjustments	(1,062.03)
	<hr/> 6,941.51

Expenditures:

Charges Against Project	(8,781.03)
	<hr/> (1,839.52)
Subtotal	
Operating Transfers In	0.00
Operating Transfers Out	0.00

Fund Balance at Beginning of Year	<hr/> 641,710.29
Fund Balance at March 31, 2020	<hr/> \$639,870.77 <hr/>

County of Oakland
BA Animal Control Pet Adoption
Balance Sheet
March 31, 2020
Fund 41425

ASSETS

Cash Operating	613,463.04
Accrued Interest on Investment	26,407.73
	<u>639,870.77</u>

LIABILITIES AND FUND BALANCE

Current Liabilities:

Accounts Payable	0.00
Vouchers Payable	0.00
Total Current Liabilities	<u>0.00</u>

Fund Balance	<u>639,870.77</u>
Total Liabilities and Fund Balance	<u><u>639,870.77</u></u>

From: Shawn Phelps, Chief of Fiscal Services
Facilities Management Accounting *Sj Phelps*

Date: April 8, 2020

Subject: BA Animal Control Adoption Center Fund 41425 invoices

Payable to	Date	INV #	WO	Project	Proj #	Activiy	Amount
Limbach	3/29/2020	1318015-6-02	C-112	BA AC Pet Adoption	1..2199	BLDCO	14,247.56
Center Line Electric	3/3/2020	395354	C-112	BA AC Pet Adoption	1..2199	BLDCO	181.80
Doublejack Electric	3/5/2020	31133	C-112	BA AC Pet Adoption	1..2199	BLDCO	1,346.72
Center Line Electric	3/23/2020	395645	C-112	BA AC Pet Adoption	1..2199	BLDCO	636.30
Center Line Electric	3/30/2020	395705	C-112	BA AC Pet Adoption	1..2199	BLDCO	545.50
						Total	<u><u>\$16,957.88</u></u>

OC Building Authority Eric McPherson, Chairperson



JW

926 Featherstone Road Pontiac,
Michigan 48342
P: (248) 335-4181
E: (248) 391-1411

CONTRACT# 005013

INV #: 1318015-6-02

FPE Project # 14-096

OCASPAC HVAC Improvements

DATE: Saturday, February 29, 2020
PROJECT REP. NAME: John Glaeser

WORK DESCRIPTION
Period:
2/1/20-2/29/20

OAKLAND COUNTY
2100 PONTIAC ROAD
WATERFORD, MI 48328

*41425
1040105
148080
730352
24811
2199
06002
58952*

RE: Animal Shelter HVAC Improvements

MONTH: February 2020

	Reg Rate (OT Rate)	Reg Hours (OT Hours)		
Senior Engineer - John Glaeser	\$150	0.00	\$	-
Systems Integrator - Ernie Bristle	\$130	0.00	\$	-
Project Coordinator - Eric Mylenek	\$70	26.00	\$	1,820.00
Project Coordinator - Shelby Weaver	\$70	0.00	\$	-
Field Labor - Journeyman - Adam Mayne-Sheet Metal	\$120 (\$150)	45.00	\$	5,400.00
Field Labor - Journeyman - Christopher Emmons-Sheet Metal	\$120 (\$150)	38.00	\$	4,560.00
Field Labor - Journeyman - Jeremy Molczan-Sheet Metal	\$120 (\$150)	4.00	\$	480.00
Sheet Metal Shop Labor	\$120 (\$150)	4.50	\$	540.00
TOTAL LABOR HOURS:		117.50	\$	12,800.00

MATERIAL: \$ 1,258.75

EQUIPMENT: \$ -

TOTAL SUBCONTRACTORS COST:

TOTAL OTHER COST: VEHICLE EXPENSE \$ -

TOTAL JOB COSTS: \$ 14,058.75

FEE ON ALL COSTS EXCLUDING LABOR 15.0% \$ 188.81

TOTAL BILLING: \$ 14,247.56

JCW 3/19/2020

SIGNATURE: *John Glaeser*
TITLE: Controls Manager

*OK to PAID
3/18/2020*

Center Line Electric, Inc.
 26554 Lawrence
 Center Line, MI 48015
 (586)757-5505

Invoice ID: 395354
 Invoice Date: 03-03-2020
 Draw ID: 124855
 Customer ID: 3652
 Job Number: 20-70-0500

Dr 4/8/20

Received
 Oakland County

Purchase Order: PC112-58952

To:
 Oakland County
 Facilities Accounts Payable
 One Public Works Drive
 Waterford, MI 48328

MAR 04 2020

Job Name:

Facilities Management
 Planning & Engineering

Animal Shelter HVAC Mechanical Improvements

Ship Via: N/A

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	Electrical work rendered as described on the attached Daily Job Ticket(s) #124855				
Labor		2.00	ST	90.90	181.80

Fund 41425
 Dept 1040105
 Program 148020
 Account 730352
 Oper Unit 24811
 Project # 2119
 Source Type 00001
 Category 58952

RECEIVED
 MAR 04 2020
 Oakland County F1660

A 3-4-20

CASH# 10:
 CW: 315353
 COMBO: 14PC112
 ART: 58952

3/9/2020

NM

Amount Billed \$181.80

Retainage Held *OK TO PAY*

Amount Due \$181.80

Terms: Net 30



Doublejack Electric Company, Inc.

4/9/20

Invoice

1221 N. Campbell Road
Royal Oak, Michigan 48067
(248) 543-1982 • Fax (248) 543-3890

Date	Invoice Number
3/5/2020	31133

Sold To
Oakland County Purchasing Division Facilities Maintenance & Operations One Public Works Drive Waterford, MI 48328

P.O. No.	Terms	Job No.
5643	Net 30 Days	13095

Description	Amount																
Work Order 14PC112-58952																	
Material and Labor for Animal Shelter HVAC Mechanical Improvements Emergency Repairs.																	
Material:	93.72 ✓																
Work performed on 2/19/20 - 7 hours @ \$89.50 per hour (Journeyman, Jim M.)	626.50																
Work performed on 2/19/20 - 7 hours @ \$89.50 per hour (Journeyman, Clark P.)	626.50																
<p>RECEIVED</p> <p>MAR 15 2020</p> <p>Oakland County PM&O</p> <p><i>3-5-20</i></p>																	
<table border="0"> <tr><td>Fund</td><td>41425</td></tr> <tr><td>Dept</td><td>1040105</td></tr> <tr><td>Program</td><td>149020</td></tr> <tr><td>Account</td><td>730352</td></tr> <tr><td>Oper Unit</td><td>24811</td></tr> <tr><td>Project #</td><td>2199</td></tr> <tr><td>Source Type</td><td>00001</td></tr> <tr><td>Category</td><td>58952</td></tr> </table>	Fund	41425	Dept	1040105	Program	149020	Account	730352	Oper Unit	24811	Project #	2199	Source Type	00001	Category	58952	
Fund	41425																
Dept	1040105																
Program	149020																
Account	730352																
Oper Unit	24811																
Project #	2199																
Source Type	00001																
Category	58952																
<p><i>CHARGE TO:</i></p> <p><i>CW: 315353</i></p> <p><i>COMB: 14PC112</i></p> <p><i>CAT: 58952</i></p>																	
Total	\$1,346.72																

Jim. 3/9/2020
OK TO PAID

Center Line Electric, Inc.
 26554 Lawrence
 Center Line, MI 48013
 (586)767-6535

Invoice ID: 396645
 Invoice Date: 03-23-2020
 Draw ID: 124872
 Customer ID: 6662
 Job Number: 20-70-0500

924

Purchase Order: PC112-58952

To:
 Oakland County
 Facilities Accounts Payable
 One Public Works Drive
 Waterford, MI 48326

Received
 Oakland County

Job Name:

Animal Shelter HVAC Mechanical Improvements

MAR 19 2020

Facilities Management
 Planning & Engineering

Ship Via: N/A

Item	Description	Units	Unit of Measure	Unit Price	Amount
	Electrical work rendered as described on the attached Daily Job Ticket(s) #124872				
	Labor	7.00	ST	96.50	636.30

Fund 41425
 Dept 1040105
 Program 148000
 Account 730352
 Oper Unit 24811
 Project # 2199
 Source Type 00001
 Category 58952

7-24-20

*CHARGE TO:
 CW: 315353
 COMBO: 14PC112
 CAT: 58952*

OK TO PAY
 JED
 3/27/2020

Amount Billed \$636.30

Retainage Held

Amount Due \$636.30

Terms: Net 30

MJM 3/27/20 OK TO PAY

Center Line Electric, Inc.
 26554 Lawrence
 Center Line, MI 48015

(586)757-5505

Received
 Oakland County

MAR 31 2020

To:
 Oakland County
 Facilities Accounts Payable
 One Public Works Drive
 Waterford, MI 48328

Facilities Management
 Planning & Engineering

Job Name:

Purchase Order: 14PC112-58952

Animal Shelter HVAC Mechanical Improvements

Ship Via: N/A

BA

Invoice ID: 395705

Invoice Date: 03-30-2020

Draw ID: 124876

Customer ID: 3652

Job Number: 20-70-0500

<u>Item</u>	<u>Description</u>	<u>Units</u>	<u>Unit of Measure</u>	<u>Unit Price</u>	<u>Amount</u>
	Electrical work rendered as described on the attached Daily Job Ticket(s) #124876				
	Labor	6.00	ST	90.90	545.40

Fund 41425
 Dept 1040105
 Program 148020
 Account 730352
 Oper Unit 24811
 Project # 2199
 Source Type 00001
 Category 58952

RECEIVED
 MAR 31 2020
 Oakland County FM&O

M 3-31-20

Amount Billed \$545.40

Retainage Held

Amount Due \$545.40

Terms: Net 30

Facilities Management
PROJECT WORK IN PROGRESS
c141 Sheriff RCCSteamTunnel Ren
100000002604
 (as of March 31, 2020)

Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
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FRINGE BENEFITS - Fringe Benefits			
722000 - Fringe Benefits	0.00	321.34	
Fringe Benefits TOTALS			
0.00	0.00	321.34	(\$321.34)
MAT - Storeroom Materials Only			
775754 - Maintenance Department Charges	0.00	197.84	
Storeroom Materials Only TOTALS			
0.00	0.00	197.84	(\$197.84)
PROJ - Project			
702000 - Salaries	0.00	558.72	
730352 - Construction	0.00	3,013,357.92	
Project TOTALS			
3,048,668.38	0.00	3,013,916.64	\$34,751.74

Project 100000002604 - c141 Sheriff RCCSteamTunnel Ren			
Total Project Expenses			
Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
\$3,048,668.38	\$0.00	\$3,014,435.82	\$34,232.56
Total Project Revenue			
Account	Month-to-Date Revenue	Life-to-Date Revenue	
695500-Transfers In	\$0.00	\$1,050,000.00	
TOTAL REVENUE	\$0.00	\$1,050,000.00	
REVENUE OVER/(UNDER) EXPENSES		(\$1,964,435.82)	

County of Oakland
BA-FAC Infrastructure-IT Projects
Statement of Fund Balance
For The Six Months Ended March 31, 2020
Fund 41423

Revenues:	
Income from Investments	1,725.54
Accrued Interest Adjustments	(458.90)
Refund Prior Years Expenditure	0.00
	1,266.64
 Expenditures:	
Charges Against Project	(6,252.83)
Subtotal	(4,986.19)
Reimbursement General	
Operating Transfers In	
Operating Transfers Out	
Fund Balance at Beginning of Year	55,723.76
Fund Balance at March 31, 2020	\$50,737.57

County of Oakland
BA-FAC Infrastructure-IT Projects
Balance Sheet
March 31, 2020
Fund 41423

ASSETS

Cash Operating	\$37,109.51
Accrued Interest on Investment	13,628.06
Due from Com. Road Commission	0.00
Total Assets	\$50,737.57

LIABILITIES AND FUND BALANCE

Current Liabilities:	
Vouchers Payable	0.00
Accounts Payable	0.00
Total Current Liabilities	0.00
Fund Balance	50,737.57
Total Liabilities and Fund Balance	\$50,737.57