



OAKLAND
COUNTY MICHIGAN

OAKLAND COUNTY BUILDING AUTHORITY

OAKLAND COUNTY EXECUTIVE L. BROOKS PATTERSON

ERIC McPHERSON, Chairperson
ANDY MEISNER, Vice-Chairperson &
O.C. Treasurer
DONALD SNIDER, Secretary
JAMELE HAGE
GERALD POISSON, O.C. Executive

MINUTES
REGULAR MEETING
Wednesday, August 14, 2019

The regular meeting of the Oakland County Building Authority was called to order by *Chairman Snider* at 9:00 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

BUILDING AUTHORITY MEMBERS PRESENT

Andy Meisner – Vice Chairperson and County Treasurer
Donald Snider – Secretary
Doug Williams – County Executive, designee
Jamele Hage – Committee Member

BUILDING AUTHORITY MEMBERS ABSENT

Eric McPherson - Chairperson

OTHERS PRESENT

John Axe - Attorney, Clark Hill
Joseph Colaianne - Attorney, Clark Hill
Bradley Benn - Assistant, Corporation Counsel
Shawn Phelps - Chief, Fiscal Services
Mark Williams - Accountant, Fiscal Services
Jason Warner - Supervisor, Facilities Management
Matt MacDougall - Project Manager, Facilities Management
Carmelo Moyet - Project Manager, Facilities Management
Nan Chenoweth - Secretary, Facilities Management
Terri Jackson - Office Assistant, Facilities Management

APPROVAL OF AGENDA

It was moved by *Mr. Williams* and seconded by *Ms. Hage* to approve the agenda dated August 14, 2019.

Yeas: 3 Nays: 0 Absent: 2 Motion Carried.

APPROVAL OF MINUTES

It was moved by *Mr. Williams* and seconded by *Ms. Hage* to approve the minutes dated July 10, 2019.

Yeas: 3 Nays: 0 Absent: 2 Motion Carried.

COMMENTS FROM PUBLIC

No comments from the public at this time.

BOND RESOLUTION

Mr. Axe reported the interest rates are currently low, so it is a good time to borrow money. Mr. Axe stated the bonds are for \$37,000,000 and will be used for the following projects:

- a) Fire Suppression Systems
- b) ADA Enhancements
- c) Life Safety Enhancements
- d) Security Enhancements

It was moved by *Mr. Williams* and seconded by *Ms. Hage* the Bond Resolution be executed.

Yeas: 3 Nays: 0 Absent: 2 Motion carried.

Roll call was taken.

All members voted in favor. Motion Carried.

ANIMAL SHELTER PROJECT – UPDATE

Mr. MacDougall updated the Building Authority members on the commissioning for the Animal Shelter project.

ANIMAL SHELTER PROJECT – INVOICES

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
JMK	07/16/2019	# 732	\$1,445.00
JMK	07/29/2019	# 739	\$1,845.00
		Total	\$3,290.00

It was moved by *Mr. Williams* and seconded by *Ms. Hage* the invoices for the Animal Shelter project be approved.

Yeas: 3 Nays: 0 Absent: 2 Motion carried.

STEAM TUNNEL PROJECT - UPDATE

No update currently.

STEAM TUNNEL PROJECT – INVOICES

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
Soil and Material Engineers	07/15/2019	# 98064	\$1,467.91
		Total	\$1,467.91

It was moved by *Mr. Meisner* and seconded by *Mr. Williams* the invoices for the Steam Tunnel project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

Mr. Meisner arrived at the meeting.

INFORMATION TECHNOLOGY (IT) PROJECT - UPDATE

Ms. Phelps reported IT has received the quote for the equipment, but they have a couple of questions for the vendor.

OTHER BUSINESS


Ms. Chenoweth gave a reminder on the per diem packets to be filled out and sent into Human Resources so they can receive their money.

NEXT REGULAR MEETING

The next regularly scheduled meeting is on *Wednesday, September 11, 2019 at 9:00 a.m.*

The meeting was adjourned at 9:15 a.m.

Respectfully submitted,



Eric McPherson, Chairperson




Donald Snider, Secretary

cc: Planning and Building (after signed)

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the meeting of the Oakland County Building Authority held in the Conference Room of the Public Works Building, One Public Works Drive, Waterford, Michigan, on August 14, 2019, the original of which is on file in the Chairman's journal in the Administrative Area of the Facilities Planning & Engineering Division.



Donald Snider, Secretary



OAKLAND COUNTY MICHIGAN

John B. Rye

SIGN-IN SHEET

Oakland County Building Authority

Wednesday, August 14, 2019

Print Name	Job Title	Department/Organization	Signature
Eric McPherson	Chairman	Board Member	<i>[Signature]</i>
Andy Meisner	Vice Chairman	Board Member	<i>[Signature]</i>
Donald Snider	Secretary	Board Member	<i>Donald Snider</i>
Jamele Hage	Committee Member	Board Member	<i>[Signature]</i>
Doug Williams	Committee Member	Board Member	<i>D Williams</i>
Shawn Phelps	Chief	Fiscal Services	<i>S Phelps</i>
Mark Williams	Accountant	Fiscal Services	<i>Mark Williams</i>
Art Holdsworth	Director	Facilities Management	
Ed Joss	Manager	Facilities Planning & Engineering	
Nan Chenoweth	Secretary	Facilities Planning & Engineering	
<i>Carmelo Moya</i>	<i>Fac. Prov. Mgr.</i>	<i>FPE</i>	<i>[Signature]</i>
<i>ANT MacDougal</i>	<i>SALES & PR. MGR.</i>	<i>FPE</i>	<i>[Signature]</i>
Brad Bean	Asst. Corp. Counsel	Corp Counsel	<i>[Signature]</i>
JASON WARRIOR	Sup FPE	FPE	<i>[Signature]</i>

Joseph W. Colianne CLARK HILL