

ERIC McPHERSON, Chairperson  
ANDY MEISNER, Vice-Chairperson &  
O.C. Treasurer  
DONALD SNIDER, Secretary  
JAMELE HAGE  
DAVID COULTER, O.C. Executive

MINUTES  
REGULAR MEETING  
Wednesday, December 11, 2019

The regular meeting of the Oakland County Building Authority was called to order by *Chairman McPherson* at 9:01 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

**BUILDING AUTHORITY MEMBERS PRESENT**

Donald Snider - Secretary  
Doug Williams - County Executive, designee  
Eric McPherson - Chairperson  
Jamele Hage - Committee Member

**BUILDING AUTHORITY MEMBERS ABSENT**

Andy Meisner - Vice Chairperson and County Treasurer

**OTHERS PRESENT**

Eric Mylenek - Limbach  
John Glaeser - Limbach  
April Lynch - Deputy, County Executive  
Shawn Phelps - Chief, Fiscal Services  
Mark Williams - Accountant, Fiscal Services  
Art Holdsworth - Director, Facilities Management  
Ed Joss - Manager, Facilities Management  
Matt MacDougall - Project Manager, Facilities Management  
Nan Chenoweth - Secretary, Facilities Management  
Terri Jackson - Office Assistant, Facilities Management  
Penny Knope - Supervisor, Facilities Management

**APPROVAL OF AGENDA**

It was moved by *Mr. Williams* and seconded by *Ms. Hage* to approve the agenda dated December 11, 2019.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

**APPROVAL OF MINUTES**

It was moved by *Mr. Williams* and seconded by *Ms. Hage* to approve the minutes dated November 13, 2019.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

**COMMENTS FROM PUBLIC**

No comments from the public at this time.

**INTRODUCTION TO APRIL LYNCH**

Mr. Holdsworth introduced the new Deputy County Executive Ms. April Lynch.

**ANIMAL SHELTER PROJECT – UPDATE**

Mr. MacDougall and Mr. Joss gave the members an update on the commissioning for the Animal Shelter project.

Mr. Williams asked Ms. Phelps if the remaining funds can be transferred to other projects. Ms. Phelps said we would have to check with Bond Council.

**ANIMAL SHELTER PROJECT – INVOICES**

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
JMK Consultants	11/17/19	811	\$ 650.00
		<b>Total</b>	<b>\$ 650.00</b>

It was moved by *Mr. Williams* and seconded by *Mr. Snider* the invoice for the Animal Shelter project be approved.

Yeas: **4** Nays: **0** Absent: **1** Motion carried

**ANIMAL SHELTER PROJECT – CHANGE ORDER**

Ms. Hage asked to include an Itemized Balance List for change orders. Mr. Joss agreed to provide a separate sheet.

Mr. MacDougall gave an update on the change order regarding Limbach and Johnson Controls.

<u>Payable to</u>	<u>Date</u>	<u>CO#</u>	<u>Amount</u>
Limbach Company	12/03/19	1	\$147,639.00
Johnson Controls	12/03/19	1	\$ 3,164.54
		<b>Total</b>	<b>\$150,803.54</b>

It was moved by *Mr. Williams* and seconded by *Ms. Hage* the change orders for the Animal Shelter project be approved.

Yeas: **4** Nays: **0** Absent: **1** Motion carried

**INFRASTRUCTURE – STEAM TUNNEL UPDATE**

Mr. Joss gave an update on the Steam Tunnel project.

**STEAM TUNNEL PROJECT – INVOICES**

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
Soil and Material Engineers	11/05/19	101897	\$2,915.73
		<b>Total</b>	<b>\$2,915.73</b>

It was moved by *Mr. Snider* and seconded by *Ms. Hage* the invoice for the for the Steam Tunnel project be approved.

Yeas: **4** Nays: **0** Absent: **1** Motion carried

**OTHER BUSINESS**

Ms. Chenoweth handed out the Building Authority meeting schedule for 2020.

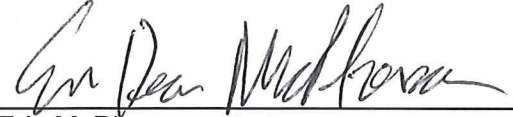
Mr. McPherson announced to the members that Ms. Hage is up for reappointment.

**NEXT REGULAR MEETING**

The next regularly scheduled meeting is on *Wednesday, January 8, 2020 at 9:00 a.m.*

The meeting was adjourned at 9:41 a.m.

Respectfully submitted,



Eric McPherson, Chairperson



Donald Snider, Secretary

cc: Economic Growth & Infrastructure (after signed)

CERTIFICATION

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OF OAKLAND )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the meeting of the Oakland County Building Authority held in the Conference Room of the Public Works Building, One Public Works Drive, Waterford, Michigan, on December 11, 2019, the original of which is on file in the Chairman's journal in the Administrative Area of the Facilities Planning & Engineering Division.

  
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Donald Snider, Secretary