

JAY SHAH, Chairperson
ANDY MEISNER, Vice-Chairperson &
O.C. Treasurer
DONALD SNIDER, Secretary
JAMELE HAGE
L. BROOKS PATTERSON, O.C. Executive

MINUTES
REGULAR MEETING
Wednesday, February 13, 2019

The regular meeting of the Oakland County Building Authority was called to order by *Chairman Shah* at 9:05 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

BUILDING AUTHORITY MEMBERS PRESENT

Jay Shah – Chairperson
Jody DeFoe – Vice Chairperson and County Treasurer, designee
Donald Snider – Secretary

BUILDING AUTHORITY MEMBERS ABSENT

Doug Williams – County Executive, designee
Jamele Hage – Committee Member

OTHERS PRESENT

Shawn Phelps – Chief, Fiscal Services
Mark Williams – Accountant, Fiscal Services
Ed Joss – Manager, Facilities Management
Matt MacDougall – Project Manager, Facilities Management
Nan Chenoweth – Secretary, Facilities Management

APPROVAL OF AGENDA

It was moved by *Ms. DeFoe* and seconded by *Mr. Snider* to approve the agenda dated February 13, 2019.

Yeas: 3 Nays: 0 Absent: 2 Motion Carried.

APPROVAL OF MINUTES

It was moved by *Ms. DeFoe* and seconded by *Mr. Snider* to approve the minutes dated January 9, 2019.

Yeas: 3 Nays: 0 Absent: 2 Motion Carried.

COMMENTS FROM PUBLIC

No comments from the public at this time.

ANIMAL SHELTER PROJECT – UPDATE

Mr. MacDougall and Mr. Joss gave the members an update on the Animal Shelter project.

ANIMAL SHELTER PROJECT – INVOICES

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
JMK Consultants	01/07/19	#619	\$ 2,685.00
JMK Consultants	01/15/19	#622	\$ 1,420.00
JMK Consultants	01/29/19	#623	\$ 1,880.00
Frank Rewold & sons	01/31/19	#10779-01	\$35,552.00
		Total	<u>\$41,537.00</u>

It was moved by *Mr. Snider* and seconded by *Ms. DeFoe* the invoices for the Animal Shelter project be approved.

Yeas: 3 Nays: 0 Absent: 2 Motion carried.

INFRASTRUCTURE – STEAM TUNNEL PROJECT UPDATE

Nothing new to report on the Steam Tunnel project.

OTHER BUSINESS

No other business at this time.

NEXT REGULAR MEETING

The next regularly scheduled meeting is on *Wednesday, March 13, 2019 at 9:00 a.m.*

The meeting was adjourned at 9:15 a.m.

Respectfully submitted,



Jay Shah, Chairperson



Donald Snider, Secretary

cc: Planning and Building (after signed)

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the meeting of the Oakland County Building Authority held in the Conference Room of the Public Works Building, One Public Works Drive, Waterford, Michigan, on February 13, 2019, the original of which is on file in the Chairman's journal in the Administrative Area of the Facilities Planning & Engineering Division.



Donald Snider, Secretary



SIGN-IN SHEET

Oakland County Building Authority
 Wednesday, February 13, 2019

Print Name	Job Title	Department/Organization	Signature
Jay Shah		Board Member	
Andy Meisner		Board Member	
Donald Snider		Board Member	
Jamele Hage		Board Member	
Doug Williams		Board Member	
Shawn Phelps	Chief	Fiscal Services	
Mark Williams	Accountant	Fiscal Services	
Art Holdsworth	Director	Facilities Management	
Ed Joss	Manager	Facilities Planning & Engineering	
MAT MAZDANIAN	SENIOR FACILITIES PROJECT MANAGER.	FPE.	