



OAKLAND COUNTY BUILDING AUTHORITY

OAKLAND COUNTY EXECUTIVE L. BROOKS PATTERSON

JAY SHAH, Chairperson  
ANDY MEISNER, Vice-Chairperson &  
O.C. Treasurer  
DONALD SNIDER  
JAMELE HAGE  
L. BROOKS PATTERSON, O.C. Executive

MINUTES  
REGULAR MEETING  
Wednesday, January 10, 2018

The regular meeting of the Oakland County Building Authority was called to order by *Chairman Shah* at 9:00 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

**BUILDING AUTHORITY MEMBERS PRESENT**

Jay Shah – Chairperson  
Andy Meisner – Vice Chairperson and County Treasurer, designee  
Donald Snider – Secretary  
Jamele Hage – Committee Member  
Doug Williams – County Executive, designee

**BUILDING AUTHORITY MEMBERS ABSENT**

None

**OTHERS PRESENT**

Gene Ferrera – Senior Project Manager, Frank Rewold & Son  
Taryn Firoz – Accountant, Frank Rewold & Son  
Scott Oswald – Accountant, George W. Auch  
Holly Conforti – Supervisor, Fiscal Services  
Mark Williams – Accountant, Fiscal Services  
Art Holdsworth – Director, Facilities Management  
Ed Joss – Manager, Facilities Management  
Matt MacDougall – Project Manager, Facilities Management  
Carmelo Moyet – Project Manager, Facilities Management  
Nan Chenoweth – Secretary, Facilities Management

**APPROVAL OF AGENDA**

It was moved by *Mr. Williams* and seconded by *Ms. Hage* to approve the agenda dated January 10, 2018.

Mr. Shah introduced the new committee member Donald Snider who has taken over for Dennis King.

Yeas: 5 Nays: 0 Absent: 0 Motion Carried.

**APPROVAL OF MINUTES**

It was moved by *Mr. Williams* and seconded by *Mr. Meisner* to approve the minutes dated December 13, 2017.

Yeas: 5 Nays: 0 Absent: 0 Motion Carried.

**COMMENTS FROM PUBLIC**

None at this time.

**ELECTION OF OFFICERS**

It was moved by *Mr. Williams* and seconded by *Mr. Meisner* that all officers continue to hold their current offices and Mr. Snider be appointed as secretary of the committee. Mr. Snider accepted this election as secretary.

It was moved by *Mr. Williams* and seconded by *Mr. Meisner* the officers remain in the same capacity and Mr. Snider be elected to secretary be approved.

Yeas: 5 Nays: 0 Absent: 0 Motion Carried.

**ANIMAL SHELTER PROJECT – UPDATE**

Mr. MacDougall and Mr. Holdsworth gave an update on the project.  
Ms. Hage reminded Facilities Management that a project name should be referenced on all invoices.  
Mr. Ferrera reported they are very close to wrapping up the financial side of the project.

**ANIMAL SHELTER PROJECT – INVOICES**

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
Frank Rewold & Son	12/21/17	1009817-from retainage	\$216,124.64
		from project	\$ 12,736.78
		Sub-total	\$228,861.42
Thumb Communications	11/03/17	22016	\$ 160.00
Thumb Communications	12/08/17	22030	\$ 1,600.61
Thumb Communications	11/27/17	22027	\$ 1,680.00
Thumb Communications	12/22/17	22034	\$ 448.00
Thumb Communications	12/29/17	22039	\$ 404.00
Thumb Communications	12/29/17	22042	\$ 40.00
North American Video	12/04/17	0399346-IN	\$ 3,105.00
North American Video	11/22/17	0399208-IN	\$ 3,534.00
North American Video	11/21/17	0399198-IN	\$ 1,692.00
Fire Safety Displays	12/14/17	14366	\$ 3,680.65
		Total	\$245,205.68

It was moved by *Mr. Williams* and seconded by *Ms. Hage* the above invoices for the New Animal Shelter project be approved.

Yeas: 5 Nays: 0 Absent: 0 Motion carried.

**INFRASTRUCTURE – IT PROJECTS UPDATE**

Mr. Moyet gave an explanation of what the Steam Tunnel Renovation project consists of to assist Mr. Snider in understanding the project.

**INFRASTRUCTURE PROJECT – INVOICES**

<u>STEAM TUNNEL PROJECT</u>			
<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
George W. Auch	11/30/17	33520	\$351,450.98
Doublejack Electric	12/18/17	30048	\$ 562.19
SME	11/18/17	80911	\$ 514.50
SME	11/10/17	80541	\$ 3,468.25
SME	12/17/17	81924	\$ 3,335.75
Center Line Electric	12/11/17	383847	\$ 695.20
Center Line Electric	01/03/18	384193	\$ 2,714.18
		Total	\$362,741.05

It was moved by *Ms. Hage* and seconded by *Mr. Williams* the invoices for the Infrastructure portion of this project be approved.

Yeas: 5 Nays: 0 Absent: 0 Motion carried.

**OTHER BUSINESS**

Mr. Shah and Mr. Williams stated they would not be in attendance at the February 14<sup>th</sup> Building Authority meeting.

**NEXT REGULAR MEETING**

The next regularly scheduled meeting is on *Wednesday, February 14, 2018 at 9:00 a.m.*

The meeting was adjourned at 9:21 a.m.

Respectfully submitted,

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Jay Shah, Chairperson

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Donald Snider, Secretary

cc: Planning and Building (after signed)

CERTIFICATION

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OF OAKLAND )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the meeting of the Oakland County Building Authority held in the Conference Room of the Public Works Building, One Public Works Drive, Waterford, Michigan, on January 10, 2018, the original of which is on file in the Chairman's journal in the Administrative Area of the Facilities Planning & Engineering Division.

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Donald Snider, Secretary