

ERIC McPHERSON, Chairperson
ANDY MEISNER, Vice-Chairperson &
O.C. Treasurer
DONALD SNIDER, Secretary
JAMELE HAGE
DAVID COULTER, O.C. Executive

MINUTES
REGULAR MEETING
Wednesday, January 8, 2020

The regular meeting of the Oakland County Building Authority was called to order by *Chairman McPherson* at 9:00 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

BUILDING AUTHORITY MEMBERS PRESENT

Eric McPherson - Chairperson
Jody Defoe - Vice Chairperson and County Treasurer, designee
Donald Snider - Secretary
Jamele Hage - Committee Member

BUILDING AUTHORITY MEMBERS ABSENT

Doug Williams - County Executive, designee

OTHERS PRESENT

Jeff Aronoff - Attorney, Bond Counsel
Brian Lefler - Director, Robert W. Baird & Co.
David Coulter - County Executive
Hilarie Chambers - Deputy County Executive
Jody Hall - Attorney, Corporation Counsel
Lynn Sonkiss - Manager, Fiscal Services
Shawn Phelps - Chief, Fiscal Services
Mark Williams - Accountant, Fiscal Services
Michael Timm - Director, Information Technology
Jeff Nesmith - Manager, Information Technology
Art Holdsworth - Director, Facilities Management
Ed Joss - Manager, Facilities Management
Jason Warner - Supervisor, Facilities Management
Matt MacDougall - Project Manager, Facilities Management
Carmelo Moyet - Project Manager, Facilities Management
Nan Chenoweth - Secretary, Facilities Management
Terri Jackson - Office Assistant, Facilities Management

APPROVAL OF AGENDA

It was moved by *Ms. Hage* and seconded by *Ms. Defoe* to approve the agenda dated January 8, 2020.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

APPROVAL OF MINUTES

It was moved by *Ms. Hage* and seconded by *Mr. Snider* to approve the minutes dated December 11, 2019.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

COMMENTS FROM PUBLIC

No comments from the public at this time

ELECTION OF OFFICERS

It was moved by *Ms. Defoe* and seconded by *Ms. Hage* that all officers continue to hold their current positions.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

INTRODUCTION OF NEW BOND COUNSEL AND MUNICIPAL ADVISOR

Ms. Chambers gave an introduction of the new Bond Counsel. Ms. Hage asked about the RFP process and how often it occurs. Ms. Chambers responded with it occurring every so often and on the direction of the Board of Commissioners.

DISCUSSION OF 2020 FINANCING OF NEW COUNTY OWNED RADIO SYSTEM & REFUNDING OPPORTUNITIES

Mr. Lefler explained the opportunities for savings in looking into the Oakland County Building Authority debt. The Building Authority currently have eleven issues outstanding. Identifying six that could be possible candidates for saving opportunities.

Ms. Hage asked the Bond Counsel about the use of excess funds. Mr. Aronoff explained the need for the funds to be spent within a way that is consistent with the notice of intent that was published.

NEW COUNTY OWNED RADIO SYSTEM

Mr. Timm explained the new county owned radio system project and its integration process.

ANIMAL SHELTER - CHANGE ORDERS REVISED

Ms. Chenoweth explained the changed orders from the December 11, 2019 meeting have been revised, per the members request and are included in the agenda packet.

Ms. Chenoweth stated per the members request a memo is included in the agenda packet to show the actual project budget.

ANIMAL SHELTER PROJECT – UPDATE

Mr. MacDougall updated the Building Authority members on the commissioning for the Animal Shelter project. Ms. Chambers spoke of the attack on Shelly Gray at the Animal Shelter on December 12th. Ms. Chambers spoke of enhancements and changes that will take place in hopes to prevent future issues.

STEAM TUNNEL PROJECT - UPDATE

No update currently.

STEAM TUNNEL PROJECT – INVOICES

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
Soil and Material Engineers	12/02/2019	# 102990	\$3,337.10
		Total	\$3,337.10

It was moved by *Ms. Defoe* and seconded by *Ms. Hage* the invoices for the Steam Tunnel project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

OTHER BUSINESS

Mr. McPherson welcomed David Coulter the new Oakland County Executive to the meeting. Mr. McPherson requested all in attendance to introduce themselves and state their job title and department.

NEXT REGULAR MEETING

The next regularly scheduled meeting is on *Wednesday, February 12, 2020 at 9:00 a.m.*

The meeting was adjourned at 9:56 a.m.

Respectfully submitted,



Eric McPherson, Chairperson



Donald Snider, Secretary



cc: Economic Growth & Infrastructure (after signed)

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the meeting of the Oakland County Building Authority held in the Conference Room of the Public Works Building, One Public Works Drive, Waterford, Michigan, on January 8, 2020, the original of which is on file in the Chairman's journal in the Administrative Area of the Facilities Planning & Engineering Division.



Donald Snider, Secretary

ANDY MEISNER



SIGN-IN SHEET

Oakland County Building Authority
 Wednesday, January 8, 2020

Print Name	Job Title	Department/Organization	Signature
Eric McPherson	Chairman	Board Member	<i>Eric McPherson</i>
Andy Meisner	Vice Chairman	Board Member	<i>Jody D'Arce</i>
Donald Snider	Secretary	Board Member	<i>Donald Snider</i>
Jamele Hage	Committee Member	Board Member	<i>Smile HJ</i>
Doug Williams	Committee Member	Board Member	X
Shawn Phelps	Chief	Fiscal Services	<i>S. Phelps</i>
Mark Williams	Accountant	Fiscal Services	<i>Mark Williams</i>
Art Holdsworth	Director	Facilities Management	<i>see 2nd page</i>
Ed Joss	Manager	Facilities Planning & Engineering	<i>Ed Joss</i>
Nan Chenoweth	Secretary	Facilities Planning & Engineering	<i>Nan Chenoweth</i>
Terri Jackson	Office Assistant	Facilities Maintenance & Operations	<i>Terri Jackson</i>
Hilarie Chambers	Chief Deputy	EC	<i>Hilarie Chambers</i>
Jeff Aronoff	Bond Counsel	MILLER CANFIELD	<i>Jeff Aronoff</i>
LYNN SONIKUSS	FISCAL SVCS OPERATOR	OC MGMT PARTNER	<i>Lynn Sonikuss</i>
Jody Hall	Corp. Counsel	OC Corp. Counsel	<i>Jody Hall</i>

