



OAKLAND COUNTY BUILDING AUTHORITY

OAKLAND COUNTY EXECUTIVE L. BROOKS PATTERSON

JAY SHAH, Chairperson
ANDY MEISNER, Vice-Chairperson &
O.C. Treasurer
DONALD SNIDER, Secretary
JAMELE HAGE
L. BROOKS PATTERSON, O.C. Executive

AGENDA

WEDNESDAY, JANUARY 9, 2019

9:00 a.m.

Public Works Building
Facilities Management Conference Room, 1st Floor
One Public Works Drive
Waterford, MI 48328

1. Roll Call
2. Approval of Agenda – **Committee Action Required**
3. Approval of Minutes – **Committee Action Required**
4. Comments from Public
5. Election of Officers – **Committee Action Required**
6. Animal Shelter Project (pages **1** thru **7**)
 - a) Project Work In Progress, Statement of Fund Balance, Balance Sheet (pages **1** thru **4**) – **Informational**
 - b) Invoice(s) Project (page **5**) – **Committee Action Required**
7. Infrastructure – IT Projects (pages **8** thru **13**)
 - a) Project Work In Progress, Statement of Fund Balance, Balance Sheet (pages **8** thru **10**) – **Informational**
 - b) Invoice(s) Project (page **11**) – **Committee Action Required**
8. Other Business
9. Adjourn until next regular meeting on **Wednesday, February 13, 2019**



Facilities Management
PROJECT WORK IN PROGRESS
BA Animal Ctrl Pet Adoption Ct
10000002199
 (as of December 31, 2018)

	Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
BLDCO - Building Construction				
702000 - Salaries		0.00	13,079.09	
730352 - Construction		0.00	13,194,856.32	
773535 - Info Tech CLEMIS		0.00	200.59	
777560 - Radio Communications		0.00	3,599.06	
Building Construction TOTALS				
13,429,604.00	0.00	13,211,735.06	\$217,868.94	
CONT - Contingency				
730359 - Contingency		0.00	77,560.00	
730520 - Design Fees		0.00	3,660.00	
Contingency TOTALS				
94,000.00	0.00	81,220.00	\$12,780.00	
FM_CONSTR_DOCS - Construction Documents				
730520 - Design Fees		0.00	847,608.85	
Construction Documents TOTALS				
820,000.00	0.00	847,608.85	(\$27,608.85)	
FM_DESIGN_DEV - Design Development				
702000 - Salaries		0.00	215.25	
Design Development TOTALS				
0.00	0.00	215.25	(\$215.25)	
FM_PRELIM_PLNG - Preliminary Planning				
702000 - Salaries		0.00	77.26	
Preliminary Planning TOTALS				
0.00	0.00	77.26	(\$77.26)	
FRINGE_BENEFITS - Fringe Benefits				
722000 - Fringe Benefits		0.00	8,600.75	
Fringe Benefits TOTALS				
0.00	0.00	8,600.75	(\$8,600.75)	
FURNISHINGS - Furnishings				
760160 - Furniture and Fixtures		0.00	112,402.83	
Furnishings TOTALS				
105,000.00	0.00	112,402.83	(\$7,402.83)	
GLB - GL Balance Sheet				
730352 - Construction		0.00	214.45	
GL Balance Sheet TOTALS				
0.00	0.00	214.45	(\$214.45)	
LEGAL - Legal and Financial				
731073 - Legal Services		0.00	117,337.50	
731528 - Publishing Legal Notices		0.00	1,850.75	
793938 - Discount on Bids		0.00	23,432.54	
Legal and Financial TOTALS				
250,000.00	0.00	142,620.79	\$107,379.21	
MAT - Storeroom Materials Only				



Facilities Management
PROJECT WORK IN PROGRESS
BA Animal Ctrl Pet Adoption Ct
100000002199
 (as of December 31, 2018)

	Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
775754 - Maintenance Department Charges		0.00	486.08	
Storeroom Materials Only TOTALS	0.00	0.00	486.08	(\$486.08)
OWNERS_COST - OWNERS COSTS				
702000 - Salaries		0.00	832.91	
730324 - Communications		0.00	3,105.00	
730352 - Construction		0.00	302,718.57	
730520 - Design Fees		1,700.00	1,700.00	
731115 - Licenses and Permits		0.00	110,435.92	
731241 - Miscellaneous		0.00	8,848.47	
731360 - Planning		0.00	106,230.93	
OWNERS COSTS TOTALS	690,396.00	1,700.00	533,871.80	\$156,524.20
TESTING - Testing Services				
731906 - Testing Services		0.00	40,168.81	
Testing Services TOTALS	61,000.00	0.00	40,168.81	\$20,831.19

Project 100000002199 - BA Animal Ctrl Pet Adoption Ct			
Total Project Expenses			
Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
\$15,450,000.00	\$1,700.00	\$14,979,221.93	\$470,778.07
Total Project Revenue			
Account	Month-to-Date Revenue	Life-to-Date Revenue	
655077-Accrued Interest Adjustments	\$157.18	\$25,139.95	
655385-Income from Investments	\$1,129.98	\$214,593.03	
697551-Issuance of Bonds	\$0.00	\$15,450,000.00	
TOTAL REVENUE	\$1,287.16	\$15,689,732.98	
REVENUE OVER/(UNDER) EXPENSES		\$710,511.05	

County of Oakland
BA Animal Control Pet Adoption
Statement of Fund Balance
For The Three Months Ended December 31, 2018
Fund 41425

Revenues:

Income from Investments	3,989.07
Accrued Interest Adjustments	(406.69)
	3,582.38

Expenditures:

Charges Against Project	(1,700.00)
	1,882.38
Subtotal	1,882.38
Operating Transfers In	0.00
Operating Transfers Out	0.00

Fund Balance at Beginning of Year	708,628.67
Fund Balance at December 31, 2018	\$710,511.05

**County of Oakland
BA Animal Control Pet Adoption
Balance Sheet
December 31, 2018
Fund 41425**

ASSETS

Cash Operating	685,371.10
Accrued Interest on Investment	25,139.95
	<u>710,511.05</u>

LIABILITIES AND FUND BALANCE

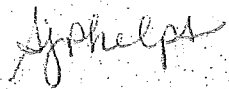
Current Liabilities:

Accounts Payable	0.00
Vouchers Payable	0.00
Total Current Liabilities	<u>0.00</u>

Fund Balance	<u>710,511.05</u>
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Total Liabilities and Fund Balance	<u><u>710,511.05</u></u>
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From: Shawn Phelps, Chief of Fiscal Services
Facilities Management Accounting



Date: January 9, 2019

Subject: BA Animal Control Adoption Center Fund 41425 Invoices:

Payable To	Date	Invoice #	WO	Project	Proj #	Activity	Amount
JMK Consultants	12/6/2018	599	C-112	BA Animal Control Adoption	1,2199	Owner's Cost	\$2,360.00
JMK Consultants	12/24/2018	608	C-112	BA Animal Control Adoption	1,2199	Owner's Cost	4,230.00
					Total		<u>\$6,590.00</u>

OC Building Authority, Jay Shah, Chairperson

BA

Invoice

jmk Consultants, Inc.
Program and Project Managers

6905 Telegraph Road, Suite 170
Bloomfield Hills, MI 48301

4844
OK

RECEIVED
OAKLAND COUNTY
DEC 07 2018
FACILITIES MANAGEMENT
PLANNING & ENGINEERING

Date	Invoice #
12/6/2018	599

Bill-To
Oakland County Facility Planning & Engineering Building 95 West 1 Public Works Drive Waterford, MI 48328

P.O. No.	Terms	Project
004844	Net 30	

Quantity	Description	Rate	Amount
19	Commissioning Services Tharvin, OCACPAC 11.17.18 - 11.30.18	90.00	1,710.00
5	Commissioning Services Jkause, OCACPAC 11.17.18 - 11.30.18 JMK EID# 35-2234934	130.00	650.00
Owner's Cost			
Fund <u>41425</u> Dept <u>1040105</u> Program <u>148020</u> Account <u>731241</u> Oper Unit <u>24811</u> Project <u>2199</u> Source <u>00001</u> Category <u>58952</u>			
<u>CHARGE TO:</u>		<u>Skidell</u>	
<u>CW: 766397</u>		<u>12.11.18</u>	
<u>COMBO: 1416112</u>			
<u>ATT: 56983</u>			
Please make checks payable to JMK Consultants, Inc.		Total	<u>\$2,360.00</u>

OK TO PAY
11/30/18

JMK Consultants, Inc.
 Program and Project Managers

6905 Telegraph Road, Suite 170
 Bloomfield Hills, MI 48301

BA

Matt
Invoice

Date	Invoice #
12/24/2018	608

Bill To
Oakland County Facility Planning & Engineering Building 95 West 1 Public Works Drive Waterford, MI 48328

RECEIVED
 OAKLAND COUNTY

DEC 26 2018

 FACILITIES MANAGEMENT
 PLANNING & ENGINEERING

P.O. No.	Terms	Project
004844	Net 30	

Quantity	Description	Rate	Amount
9	Commissioning Services - OCACPAC	130.00	1,170.00
34	Commissioning Services - OCACPAC	90.00	3,060.00
	JMK EID# 35-2234934		
	<i>Owner's Cost</i>		
	Fund <u>41425</u>		
	Dept <u>1040105</u>		
	Program <u>148020</u>		
	Account <u>731241</u>		
	Oper Unit <u>24811</u>		
	Project # <u>2199</u>		
	Source Type <u>00001</u>		
	Category <u>58952</u>		
Please make checks payable to JMK Consultants, Inc.		Total	\$4,230.00

Facilities Management
PROJECT WORK IN PROGRESS
c141 Sheriff RCCSteamTunnl Ren
10000002604
 (as of December 31, 2018)

	Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
FRINGE_BENEFITS - Fringe Benefits				
722000 - Fringe Benefits		0.00	321.34	
Fringe Benefits TOTALS	0.00	0.00	321.34	(\$321.34)
MAT - Storeroom Materials Only				
775754 - Maintenance Department Charges		0.00	181.78	
Storeroom Materials Only TOTALS	0.00	0.00	181.78	(\$181.78)
PROJ - Project				
702000 - Salaries		0.00	558.72	
730352 - Construction		0.00	2,978,774.50	
Project TOTALS	3,046,800.00	0.00	2,979,333.22	\$67,466.78

Project 10000002604 - c141 Sheriff RCCSteamTunnl Ren				
Total Project Expenses				
Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance	
\$3,046,800.00	\$0.00	\$2,979,836.34	\$66,963.66	
Total Project Revenue				
Account	Month-to-Date Revenue	Life-to-Date Revenue		
695500-Transfers In	\$0.00	\$1,050,000.00		
TOTAL REVENUE	\$0.00	\$1,050,000.00		
REVENUE OVER/(UNDER) EXPENSES			(\$1,929,836.34)	

County of Oakland
BA-FAC Infrastructure-IT Projects
Statement of Fund Balance
For The Three Months Ended December 31, 2018
Fund 41423

Revenues:	
Income from Investments	5,331.84
Accrued Interest Adjustments	(538.91)
Refund Prior Years Expenditure	0.00
	4,792.93
Expenditures:	
Charges Against Project	(166.98)
Subtotal	4,625.95
Reimbursement General	
Operating Transfers In	
Operating Transfers Out	
Fund Balance at Beginning of Year	389,216.95
Fund Balance at December 31, 2018	\$393,842.90

**County of Oakland
BA-FAC Infrastructure-IT Projects
Balance Sheet
December 31, 2018
Fund 41423**

ASSETS

Cash Operating	\$381,084.39
Accrued Interest on Investment	12,758.51
Due from Com. Road Commission	0.00
Total Assets	<u><u>\$393,842.90</u></u>

LIABILITIES AND FUND BALANCE

Current Liabilities:	
Vouchers Payable	0.00
Accounts Payable	0.00
Total Current Liabilities	<u>0.00</u>
Fund Balance	<u>393,842.90</u>
Total Liabilities and Fund Balance	<u><u>\$393,842.90</u></u>

From: Shawn Phelps, Chief of Fiscal Services
Facilities Management Accounting *Sj Phelps*
Date: January 9, 2019
Subject: BA FAC Infrastructure-IT project fund invoices to be paid by fund 41423 (FAC portion)

<u>Payable To</u>	<u>Date</u>	<u>Invoice #</u>	<u>WO</u>	<u>Project</u>	<u>Proj #</u>	<u>Amount</u>
The Home Depot	12/6/2018	P-card	C-141	Steam Tunnel Project	1..2604	\$36.82
Center Line Electric	12/17/2018	389383	C-141	Steam Tunnel Project	1..2604	\$711.20
					Total	<u>\$748.02</u>

OC Building Authority Jay Shah, Chairperson

12-086 BA

sets 14PC141BA
12-6-18 cat # 29816
Source #2



Steam Tunnel Repairs
More saving.
More doing.™

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OAKLAND COUNTY
DEC 07 2018
FACILITIES MANAGEMENT
PLANNING & ENGINEERING

545 S. TELEGRAPH
PONTIAC, MI 48341 (248)253-8900

2701 00058 03077 12/06/18 09:46 AM
SELF CHECK OUT

078477466957 SWITCH <A> 4.99N
20A WHT 3W TOGGLE SWITCH PREFERRED
078477709245 GFCE <A> 24.58N
20A WEATHER/TAMPER GFCE, WHITE
034481050971 FSC BOX <A> 5.84N
FSC 3/4" BOX 2 GANG 32CU GRAY
078477488263 2G DEC TOG <A> 1.41N
2G-WHT DECORA/TOGGLE WALLPLT

SUBTOTAL 36.82
SALES TAX 0.00

TAX EXEMPT TOTAL \$36.82

XXXXXXXXXXXX7160 MASTERCARD
AUTH CODE 083269/8582600 TA
AID A0000000041010 MasterCard

Fund 41423
Dept 1090105
Program 148020
Account 730352
Oper Unit 24811
Project # 2604
Source Type 00002
Category 29816

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-5484 SUMMARY
THIS RECEIPT PO/JOB NAME: STEAM TUNNEL
PRO XTRA SPEND THIS VISIT: \$36.82
2018 PRO XTRA SPEND 12/05: \$290,378.13

As of 12/06/2018 your Paint Rewards level is Silver; Spend 736.12 more in qualifying paint purchases to earn Gold (20.0% off) on select paint items.

This purchase qualifies for FUEL DISCOUNTS and 60 DAYS TO PAY on The Home Depot Commercial Credit Card. Ask an Associate to learn more or go to homedepot.com/financeoptions.



2701 58 03077 12/06/2018 8665

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 03/06/2019

12-11-18
CM OK
wo 630109
CC 14PC141BA
Cat 29816

okd
12-1-18

BA

Center Line Electric, Inc.
26554 Lawrence
Center Line, MI 48015
(586)757-5505

Invoice ID: 389383

Invoice Date: 12-17-2018

Draw ID: 117488

Customer ID: 3652

Job Number: 18-70-0500

Purchase Order: PC141BA-29816

To: Oakland County
Facilities Accounts Payable
One Public Works Drive
Waterford, MI 48328

Job Name: Steam Tunnel Repair Project

12-083

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DEC 17 2018

12-17-18

Oakland County FM&O

Ship Via: N/A

Item	Description	Units	Unit of Measure	Unit Price	Amount
	Electrical work rendered as described on the attached Daily Job Ticket(s) #117488				
Labor		8.00	ST	88.90	711.20

12-18-18
CM OK

WO 630109
CL 14PC141BA
Cat 29816

Fund 41423
Dept 1090105
Program 148020
Account 730352
Oper Unit 24811
Project # 2604
Source Type 00002
Category 29816

OK'd
12/20/18

Amount Billed: \$711.20

Retainage Held

Terms: Net 30

Amount Due

\$711.20
12-18-18
CM OK



SIGN-IN SHEET

Oakland County Building Authority
Wednesday, January 9, 2019

Print Name	Job Title	Department/Organization	Signature
Jay Shah		Board Member	
Andy Meisner		Board Member	
Donald Snider		Board Member	
Jamele Hage		Board Member	
Doug Williams		Board Member	
Shawn Phelps	Chief	Fiscal Services	
Mark Williams	Accountant	Fiscal Services	
Art Holdsworth	Director	Facilities Management	
Ed Joss	Manager	Facilities Planning & Engineering	
MATT MAZDOWIAK	SENIOR FACILITIES PROJECT MANAGER	F.P.E.	