



OAKLAND  
COUNTY MICHIGAN

OAKLAND COUNTY BUILDING AUTHORITY

OAKLAND COUNTY EXECUTIVE L. BROOKS PATTERSON

JAY SHAH, Chairperson  
ANDY MEISNER, Vice-Chairperson &  
O.C. Treasurer  
DONALD SNIDER, Secretary  
JAMELE HAGE  
L. BROOKS PATTERSON, O.C. Executive

MINUTES  
REGULAR MEETING  
Wednesday, January 9, 2019

The regular meeting of the Oakland County Building Authority was called to order by *Chairman Shah* at 9:00 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

**BUILDING AUTHORITY MEMBERS PRESENT**

Jay Shah – Chairperson  
Jody DeFoe – Vice Chairperson and County Treasurer, designee  
Jamele Hage – Committee Member

**BUILDING AUTHORITY MEMBERS ABSENT**

Donald Snider – Secretary  
Doug Williams – County Executive, designee

**OTHERS PRESENT**

Shawn Phelps – Chief, Fiscal Services  
Mark Williams – Accountant, Fiscal Services  
Ed Joss – Manager, Facilities Management  
Matt MacDougall – Project Manager, Facilities Management  
Nan Chenoweth – Secretary, Facilities Management

**APPROVAL OF AGENDA**

It was moved by *Ms. DeFoe* and seconded by *Ms. Hage* to approve the agenda dated January 9, 2019.

Yeas: 3 Nays: 0 Absent: 2 Motion Carried.

**APPROVAL OF MINUTES**

It was moved by *Ms. DeFoe* and seconded by *Ms. Hage* to approve the minutes dated December 12, 2018.

Yeas: 3 Nays: 0 Absent: 2 Motion Carried.

**COMMENTS FROM PUBLIC**

No comments from the public at this time.

**ELECTION OF OFFICERS**

It was moved by *Ms. Hage* and seconded by *Ms. DeFoe* that all officers continue to hold their current offices.

Yeas: 3 Nays: 0 Absent: 2 Motion Carried.

**ANIMAL SHELTER PROJECT – UPDATE**

Mr. MacDougall gave the members an update on the commissioning for the Animal Shelter project.

**ANIMAL SHELTER PROJECT – INVOICES**

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
JMK Consultants	12/06/18	599	\$2,350.00
JMK Consultants	12/24/18	608	\$4,230.00
<b>Total</b>			<b>\$6,590.00</b>

It was moved by *Ms. DeFoe* and seconded by *Ms. Hage* the invoices for the Animal Shelter project be approved.

Yeas: 3 Nays: 0 Absent: 2 Motion carried.

**INFRASTRUCTURE/IT PROJECT UPDATE**

Nothing new to report on the Infrastructure/IT project.

**INFRASTRUCTURE PROJECT – INVOICES**

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
The Home Depot	12/06/18	P-card	\$ 36.82
Center Line Electric	12/17/18	389383	\$711.20
<b>Total</b>			<b>\$748.02</b>

It was moved by *Ms. DeFoe* and seconded by *Ms. Hage* the invoices for the Infrastructure-Steam Tunnel portion of this project be approved.

Yeas: 3 Nays: 0 Absent: 2 Motion carried.

**OTHER BUSINESS**

The members had a discussion regarding the left-over bond money from the Animal Shelter project and the Infrastructure/IT project.


**NEXT REGULAR MEETING**

The next regularly scheduled meeting is on *Wednesday, February 13, 2019 at 9:00 a.m.*

The meeting was adjourned at 9:12 a.m.

Respectfully submitted,

  
\_\_\_\_\_  
Jay Shah, Chairperson

  
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Donald Snider, Secretary

cc: Planning and Building (after signed)

CERTIFICATION

STATE OF MICHIGAN    )  
  ) ss.  
COUNTY OF OAKLAND )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the meeting of the Oakland County Building Authority held in the Conference Room of the Public Works Building, One Public Works Drive, Waterford, Michigan, on January 9, 2019, the original of which is on file in the Chairman's journal in the Administrative Area of the Facilities Planning & Engineering Division.

  
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Donald Snider, Secretary