



ERIC McPHERSON, Chairperson  
ANDY MEISNER, Vice-Chairperson &  
O.C. Treasurer  
DONALD SNIDER, Secretary  
JAMELE HAGE  
L. BROOKS PATTERSON, O.C. Executive

MINUTES  
REGULAR MEETING  
Wednesday, July 10, 2019

The regular meeting of the Oakland County Building Authority was called to order by *Chairman McPherson* at 9:00 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

**BUILDING AUTHORITY MEMBERS PRESENT**

Eric McPherson – Chairperson  
Jill Robinson – Vice Chairperson and County Treasurer, designee  
Donald Snider – Secretary  
Doug Williams – County Executive, designee

**BUILDING AUTHORITY MEMBERS ABSENT**

Jamele Hage – Committee Member

**OTHERS PRESENT**

Jodi Hall – Financial Attorney, Corporate Counsel  
Shawn Phelps – Chief, Fiscal Services  
Mark Williams – Accountant, Fiscal Services  
Michael Timm – Director, Information Technology  
Ed Joss – Manager, Facilities Management  
Matt MacDougall – Project Manager, Facilities Management  
Nan Chenoweth – Secretary, Facilities Management  
Terri Jackson – Office Assistant, Facilities Management

**APPROVAL OF AGENDA**

It was moved by *Mr. Williams* and seconded by *Mr. Snider* to approve the agenda dated July 10, 2019.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

**APPROVAL OF MINUTES**

It was moved by *Mr. Williams* and seconded by *Mr. Snider* to approve the minutes dated June 12, 2019.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

**COMMENTS FROM PUBLIC**

No comments from the public at this time.

**INFRASTRUCTURE - IT PROJECTS UPDATE**

Mr. Timm presented a Memo from John R. Axe, Bond Counsel, stating it is their opinion the proposed use of the left-over bond money is within the purpose of the Bond issue for IT network equipment.

It was moved by *Mr. Williams* and seconded by *Mr. Snider* the use of the remaining bond money to be used for IT network equipment.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

**EXCEUTION OF COVENANT DEED OF LYON OAKS PARK**

Ms. Hall explained to the members why this document was on the Building Authority agenda.

It was moved by *Mr. Robinson* and seconded by *Mr. Williams* the Covenant Deed for Lyon Oaks County Park be executed.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

**ANIMAL SHELTER PROJECT – UPDATE**

Mr. MacDougall updated the Building Authority members on the commissioning for the Animal Shelter project.

**ANIMAL SHELTER PROJECT – INVOICES**

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
JMK	06/18/2019	#712	\$2,032.50
		<b>Total</b>	<b>\$2,032.50</b>

It was moved by *Mr. Williams* and seconded by *Mr. Robinson* the invoices for the Animal Shelter project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

**OTHER BUSINESS**

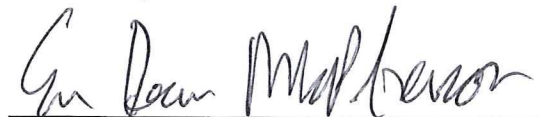
Mr. McPherson informed the group that he will not be at the August 14<sup>th</sup> meeting.

**NEXT REGULAR MEETING**

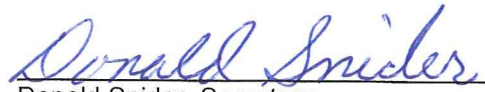
The next regularly scheduled meeting is on *Wednesday, August 14, 2019 at 9:00 a.m.*

The meeting was adjourned at 9:11 a.m.

Respectfully submitted,



Eric McPherson, Chairperson



Donald Snider, Secretary

cc: Planning and Building (after signed)

CERTIFICATION

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OF OAKLAND )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the meeting of the Oakland County Building Authority held in the Conference Room of the Public Works Building, One Public Works Drive, Waterford, Michigan, on July 10, 2019, the original of which is on file in the Chairman's journal in the Administrative Area of the Facilities Planning & Engineering Division.

  
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Donald Snider, Secretary



SIGN-IN SHEET

Oakland County Building Authority  
 Wednesday, July 10, 2019

Print Name	Job Title	Department/Organization	Signature
Eric McPherson	Chairman	Board Member	<i>Eric McPherson</i>
Andy Meisner	Vice Chairman	Board Member	
Donald Snider	Secretary	Board Member	<i>Donald Snider</i>
Jamele Hage	Committee Member	Board Member	
Doug Williams	Committee Member	Board Member	<i>Doug Williams</i>
Shawn Phelps	Chief	Fiscal Services	<i>Shawn Phelps</i>
Mark Williams	Accountant	Fiscal Services	<i>Mark Williams</i>
Art Holdsworth	Director	Facilities Management	
Ed Joss	Manager	Facilities Planning & Engineering	<i>Ed Joss</i>
Nan Chenoweth	Secretary	Facilities Planning & Engineering	<i>Nan Chenoweth</i>
<i>Mike Timm</i>	<i>DIRECTOR</i>	<i>I.T.</i>	<i>Mike Timm</i>
<i>Teresa Jackson</i>	<i>OFFICE I</i>	<i>FMO</i>	<i>Teresa Jackson</i>
<i>Jill Robinson</i>	<i>Prop. Spec. Dep. Treas.</i>	<i>OCT</i>	<i>Jill Robinson</i>
<i>MATT MAE DOUGAN</i>	<i>SR. FACILITIES PROJ. MNGR.</i>	<i>F.P.E.</i>	<i>MATT MAE DOUGAN</i>