



ERIC McPHERSON, Chairperson
ANDY MEISNER, Vice-Chairperson &
O.C. Treasurer
JAMAL HAGE, Secretary
EMERSON JACKSON
DAVID COULTER, O.C. Executive

MINUTES
REGULAR MEETING
Wednesday, July 8, 2020

The regular meeting of the Oakland County Building Authority was called to order by *Chairman McPherson* at 9:00 a.m. held remotely via Skype due to COVID19 Pandemic.

BUILDING AUTHORITY MEMBERS PRESENT

Eric McPherson - Chairperson
Ross Gavin - Vice Chairperson and County Treasurer, designee
Emerson Jackson - Committee Member
Doug Williams - County Executive, designee

BUILDING AUTHORITY MEMBERS ABSENT

Jamel Hage - Secretary

OTHERS PRESENT

Shawn Phelps - Chief, Fiscal Services
Mark Williams - Accountant, Fiscal Services
Michael Timm - Director, Information Technology
Art Holdsworth - Director, Facilities Management
Ed Joss - Manager, Facilities Management
Jason Warner - Supervisor, Facilities Management
Georgie Atkins - Office Assistant, Facilities Management
Carmelo Moyet - Project Manager, Facilities Management
Matt MacDougall - Project Manager, Facilities Management

APPROVAL OF AGENDA

It was moved by *Mr. Williams* and seconded by *Mr. Jackson* to approve the agenda dated July 8, 2020.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

APPROVAL OF MINUTES -N/A

Yeas: 0 Nays: 0 Absent: 0 Motion Carried.

COMMENTS FROM PUBLIC

No comments from the public currently.

ANIMAL SHELTER PROJECT – UPDATE

No updates currently.

ANIMAL SHELTER PROJECT – INVOICES

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
Limbach	May 31,2020	1318015-6-05	\$6,018.27
Limbach	April 30,2020	1318015-6-04	\$10,663.01
Doublejack	April 8,2020	31182	\$1,611.00
			Total \$18,292.28

It was moved by *Mr. Williams* and seconded by *Mr. Jackson* the invoices for the Animal Shelter project be approved.

Yeas: 4 Nays: 0 Absent: 01 Motion carried.

STEAM TUNNEL PROJECT – ROOFING UPDATE

No updates currently.

STEAM TUNNEL PROJECT – ROOFING INVOICES

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
Spalding DeDecker	March 19,2020	00082528	\$3,420.00
Spalding DeDecker	April 24,2020	00082840	\$380.00
			Total \$3,800.00

It was moved by *Mr. Williams* and seconded by *Mr. Jackson* the invoices for the Steam Tunnel project be approved.

Yeas: 4 Nays: 0 Absent: 01 Motion carried.

OTHER BUSINESS

Would like to meet in person in August if possible. Holdsworth instructed to hold meetings in person we would need to implement social distancing of six feet, wear personal protection equipment, and 10 or less people can attend in person, anyone else attending will be on skype.

NEXT REGULAR MEETING

The next regularly scheduled meeting is on *Wednesday, August 12, 2020 at 9:00 a.m.*

The meeting was adjourned at 9:39 a.m.

Respectfully submitted,


Eric McPherson, Chairperson


Jamele Hage, Secretary



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SIGN-IN SHEET
A1- SKYPE MEETING

Oakland County Building Authority
Wednesday, July 8, 2020

Print Name	Job Title	Department/Organization	Signature
Eric McPherson	Chairman	Board Member	PRESENT
Andy Meisner	Vice Chairman	Board Member	Ross Gavin-Treasurer sitting in
Jamel Hage	Secretary	Board Member	ABSENT
Emerson Jackson	Committee Member	Board Member	PRESENT
Doug Williams	Committee Member	Board Member	PRESENT
Shawn Phelps	Chief	Fiscal Services	PRESENT
Mark Williams	Accountant	Fiscal Services	ABSENT
Art Holdsworth	Director	Facilities Management	PRESENT
Ed Joss	Manager	Facilities Planning & Engineering	PRESENT
Jason Warner	Supervisor	Facilities Planning & Engineering	PRESENT
Georgie Atkins	Office Assistant	Facilities Maintenance & Operations	PRESENT
Carmelo Moyet	Project Manager	Facilities Maintenance & Operations	PRESENT
Georgie Atkins	Project Manager	Facilities Maintenance & Operations	PRESENT