



JAY SHAH, Chairperson  
ANDY MEISNER, Vice-Chairperson &  
O.C. Treasurer  
DONALD SNIDER, Secretary  
JAMELE HAGE  
L. BROOKS PATTERSON, O.C. Executive

MINUTES  
REGULAR MEETING  
Wednesday, June 13, 2018

The regular meeting of the Oakland County Building Authority was called to order by *Chairman* at 9:00 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

**BUILDING AUTHORITY MEMBERS PRESENT**

Jay Shah – Chairperson  
Jody DeFoe – Vice Chairperson and County Treasurer, designee  
Donald Snider – Secretary  
Doug Williams – County Executive, designee

**BUILDING AUTHORITY MEMBERS ABSENT**

Jamele Hage – Committee Member

**OTHERS PRESENT**

Jim Munchiando – George W. Auch  
Holly Conforti – Chief, Fiscal Services  
Mark Williams – Accountant, Fiscal Services  
Art Holdsworth – Director, Facilities Management  
Ed Joss – Manager, Facilities Management  
Matt MacDougall – Project Manager, Facilities Management  
Carmelo Moyet – Project Manager, Facilities Management  
Nan Chenoweth – Secretary, Facilities Management

**APPROVAL OF AGENDA**

It was moved by *Ms. DeFoe* and seconded by *Mr. Williams* to approve the agenda dated June 13, 2018.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

**APPROVAL OF MINUTES**

It was moved by *Mr. Williams* and seconded by *Ms. DeFoe* to approve the minutes dated May 9, 2018 with the following corrections.

- 1) Under IT Server Replacement Project invoices, the first group of DellEMC invoices should read \$7.05 cents not \$7.04
- 2) Under IT Server Replacement Project invoices in the fourth group of DellEMC invoices the last number for invoice #5201185406 the 6 was left off
- 3) Under Infrastructure Project invoices the date for the George W. Auch invoice should read 03/31/18 not 03/31/81

See the attachment for highlighted areas of the above changes.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

**COMMENTS FROM PUBLIC**

No comments from the public at this time.

**ANIMAL SHELTER PROJECT – UPDATE**

Mr. Williams asked when this project will be wrapping up. Mr. MacDougall stated the final invoice and a change order to adjust the GMP (Guarantee Maximum Price) should be included in the July 11<sup>th</sup> meeting packet.

Mr. Joss stated there should be approximately \$280,000 left in the budget.

Mr. Williams asked if we will be using the left-over money on another project. Mr. Joss said he's not sure that we can he believes the plan is to use the money to defease the debt. Ms. Conforti said they will have a conversation with our bond counsel to determine how the left-over money will be handled.

**ANIMAL SHELTER PROJECT – INVOICES**

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
ADI	11/20/17	W9DXF401	\$27.25
ADI	11/20/17	W9DXF402	\$72.27
<b>Total</b>			<b><u>\$99.52</u></b>

It was moved by Ms. DeFoe and seconded by Mr. Snider the invoices for the Animal Shelter project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

**INFRASTRUCTURE – IT PROJECTS UPDATE**

Mr. Moyet gave an update on the Steam Tunnel project.

**INFRASTRUCTURE PROJECT – INVOICES & CHANGE ORDER**

**STEAM TUNNEL PROJECT INVOICES**

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
George W. Auch	03/31/18	338886	\$522,144.17
SME	05/15/18	84954	\$ 6,860.13
<b>Total</b>			<b><u>\$529,004.30</u></b>

It was moved by Mr. Williams and seconded by Ms. DeFoe the invoices for the Infrastructure-Steam Tunnel portion of this project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

**STEAM TUNNEL PROJECT – CHANGE ORDER**

<u>Payable to</u>	<u>Date</u>	<u>Change Order#</u>	<u>Amount</u>
George W. Auch	05/23/18	CO#2	\$95,990.17
<b>Total</b>			<b><u>\$95,990.17</u></b>

It was moved by Mr. Williams and seconded by Ms. DeFoe the change order for the Infrastructure-Steam Tunnel portion of this project be approved.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

**OTHER BUSINESS**

Mr. Shah will not be at the July 11<sup>th</sup> meeting.

**NEXT REGULAR MEETING**

The next regularly scheduled meeting is on *Wednesday, July 11, 2018 at 9:20 a.m.*

The meeting was adjourned at 9:20 a.m.

Respectfully submitted,



---

Jay Shah, Chairperson



---

Donald Snider, Secretary

cc: Planning and Building (after signed)

**INFRASTRUCTURE – IT PROJECTS UPDATE**  
**IT SERVER REPLACEMENT PROJECT**

Nothing to report on the IT Server Replacement project.

**IT PROJECT – INVOICES**

**IT SERVER REPLACEMENT PROJECT**

Payable to	Date	Invoice#	Amount
DellEMC ✓	08/29/17 ✓	5201029020 ✓	\$ 2,254.21 ✓
DellEMC ✓	04/29/18 ✓	5201118540 ✓	\$ -7.04 ✓
			\$ 2,247.16 ✓
DellEMC ✓	10/17/17 ✓	5201047226 ✓	\$ 418,291.38 ✓
DellEMC ✓	04/29/18 ✓	5201118538 ✓	\$ -584.61 ✓
			\$ 417,706.77 ✓
DellEMC ✓	10/17/17 ✓	5201047225 ✓	\$ 168,314.27 ✓
DellEMC ✓	12/01/17 ✓	M5201063384 ✓	\$ 576,052.01 ✓
DellEMC ✓	04/29/18 ✓	5201118540 ✓	\$ -573.73 ✓
			\$ 575,478.28 ✓
DellEMC ✓	04/16/18 ✓	52011203538 ✓	\$ 256,718.00 ✓
<b>Total</b>			<b>\$1,420,464.48</b> ✓

IT  
4/4/23  
Finance

S/B  
(705)

It was moved by Mr. Meisner and seconded by Ms. Hage the invoices for the IT - Server Replacement project of this project be approved.

Yeas: 3 Nays: 0 Absent: 2 Motion carried.

**INFRASTRUCTURE – IT PROJECTS UPDATE**  
**STEAM TUNNEL PROJECT**

Mr. Moyet reported the Steam Tunnel project is 95% complete on the original scope. Mr. Moyet reported there are some miscellaneous items that need to be completed.

**INFRASTRUCTURE PROJECT – INVOICES**

**STEAM TUNNEL PROJECT**

Payable to	Date	Invoice#	Amount
George W. Auch ✓	03/31/81 ✓	33806 ✓	\$487,680.27 ✓
<b>Total</b>			<b>\$487,680.27</b> ✓

FAC  
4/4/23  
Moyet  
Date

It was moved by Mr. Meisner and seconded by Ms. Hage the invoices for the Infrastructure-Steam Tunnel portion of this project be approved.


Yeas: 4 Nays: 0 Absent: 1 Motion carried.

Mr. Snider arrived at the meeting.

CERTIFICATION

STATE OF MICHIGAN    )  
  ) ss.  
COUNTY OF OAKLAND )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the meeting of the Oakland County Building Authority held in the Conference Room of the Public Works Building, One Public Works Drive, Waterford, Michigan, on June 13, 2018, the original of which is on file in the Chairman's journal in the Administrative Area of the Facilities Planning & Engineering Division.

  
\_\_\_\_\_  
Donald Snider, Secretary