

ERIC McPHERSON, Chairperson
ANDY MEISNER, Vice-Chairperson &
O.C. Treasurer
JAMAL HAGE, Secretary
EMERSON JACKSON
DAVID COULTER, O.C. Executive

MINUTES
REGULAR MEETING

Wednesday, March 11, 2020

McPherson at 9:09 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

BUILDING AUTHORITY MEMBERS PRESENT

Eric McPherson - Chairperson
Andy Meisner - Vice Chairperson and County Treasurer, designee
Emerson Jackson - Committee Member

BUILDING AUTHORITY MEMBERS ABSENT

Jamele Hage - Secretary
Doug Williams - County Executive, designee

OTHERS PRESENT

Shawn Phelps - Chief, Fiscal Services
Jennifer Adcock - Supervisor, Fiscal Services
Mark Williams - Accountant, Fiscal Services
Art Holdsworth - Director, Facilities Management
Ed Joss - Manager, Facilities Management
Matt MacDougall - Project Manager, Facilities Management
Nan Chenoweth - Secretary, Facilities Management
Georgie Atkins - Office Assistant, Facilities Management

APPROVAL OF AGENDA

It was moved by *Mr. Meisner* and seconded by *Mr. Jackson* to approve the agenda dated March 11, 2020.

Yeas: 3 Nays: 0 Absent: 2 Motion Carried.

APPROVAL OF MINUTES

It was moved by *Mr. Jackson* and seconded by *Mr. Meisner* to approve the minutes dated February 12, 2020.

Yeas: 3 Nays: 0 Absent: 2 Motion Carried.

COMMENTS FROM PUBLIC

No comments from the public at this time.

ANIMAL SHELTER PROJECT – UPDATE

Mr. McPherson requested vendors include which trade the journeyman work is for on the invoice.
Ms. Phelps gave a financial update on the project.

ANIMAL SHELTER PROJECT – INVOICES

<u>Payable to</u>	<u>Date</u>	<u>Invoice#</u>	<u>Amount</u>
Johnson Controls	01/21/20	86490214	\$3,214.22
Limbach	01/31/20	1318015-6-01	\$1,820.00
Center Line Electric	02/24/20	395275	\$ 727.20
		Total	<u>\$5,761.42</u>

It was moved by *Mr. Meisner* and seconded by *Mr. Jackson* the invoices for the Animal Shelter project be approved.

Yeas: 3 Nays: 0 Absent: 2 Motion carried.

STEAM TUNNEL PROJECT - UPDATE

Ms. Phelps gave a financial update on the project.

Mr. Joss gave an update on the Steam Tunnel project.

OTHER BUSINESS

- 1) Mr. Jackson inquired about how many projects Building Authority is currently over seeing. Mr. Holdsworth stated he would put together a list of current and possible future Building Authority projects for the next meeting.
- 2) Ms. Chenoweth introduced Georgianne Atkins to the committee stating she is in training.
- 3)
- 4) Ms. Phelps introduced Jennifer Adcock stating she is a new supervisor for Fiscal Services.

NEXT REGULAR MEETING

The next regularly scheduled meeting is on *Wednesday, April 8, 2020 at 9:00 a.m.*

The meeting was adjourned at 9:24 a.m.

Respectfully submitted,

Eric McPherson, Chairperson

Jamele Hage, Secretary

cc: Economic Growth & Infrastructure (after signed)