

ERIC McPHERSON, Chairperson
ANDY MEISNER, Vice-Chairperson &
O.C. Treasurer
DONALD SNIDER, Secretary
JAMELE HAGE
L. BROOKS PATTERSON, O.C. Executive

AGENDA

WEDNESDAY, MAY 8, 2019

9:00 a.m.

Public Works Building
Facilities Management Conference Room, 1st Floor
One Public Works Drive
Waterford, MI 48328

1. Roll Call
2. Approval of Agenda – **Committee Action Required**
3. Approval of Minutes – **Committee Action Required**
4. Comments from Public
5. Building Authority Process in Other Counties - **Discussion**
6. Animal Shelter Project (pages **1** thru **9**)
 - a) Project Work In Progress, Statement of Fund Balance, Balance Sheet (pages **1** thru **4**) – **Informational**
 - b) Invoice(s) Project (page **5**) – **Committee Action Required**
7. Infrastructure – IT Projects (pages **10** thru **15**)
 - a) Left Over Bond Money for the Steam Tunnel – **Further Discussion – Carried Over from the April 10th Meeting**
 - b) Project Work In Progress, Statement of Fund Balance, Balance Sheet (pages **10** thru **12**) – **Informational**
 - c) Invoice(s) Steam Tunnel Project (page **13**) – **Committee Action Required**
8. Other Business
9. Adjourn until next regular meeting on **Wednesday, May 8, 2019**



Facilities Management
PROJECT WORK IN PROGRESS
BA Animal Ctrl Pet Adoption Ct
100000002199
 (as of April 30, 2019)

	Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
BLDCO - Building Construction				
702000 - Salaries		0.00	13,079.09	
730352 - Construction		0.00	13,230,408.32	
730520 - Design Fees		0.00	7,575.00	
773535 - Info Tech CLEMIS		0.00	200.59	
777560 - Radio Communications		0.00	3,599.06	
Building Construction TOTALS				
13,429,604.00		0.00	13,254,862.06	\$174,741.94
CONT - Contingency				
730359 - Contingency		0.00	77,560.00	
730520 - Design Fees		0.00	3,660.00	
Contingency TOTALS				
94,000.00		0.00	81,220.00	\$12,780.00
FM_CONSTR_DOCS - Construction Documents				
730520 - Design Fees		0.00	847,608.85	
Construction Documents TOTALS				
820,000.00		0.00	847,608.85	(\$27,608.85)
FM_DESIGN_DEV - Design Development				
702000 - Salaries		0.00	215.25	
Design Development TOTALS				
0.00		0.00	215.25	(\$215.25)
FM_PRELIM_PLNG - Preliminary Planning				
702000 - Salaries		0.00	77.26	
Preliminary Planning TOTALS				
0.00		0.00	77.26	(\$77.26)
FRINGE_BENEFITS - Fringe Benefits				
722000 - Fringe Benefits		0.00	8,600.75	
Fringe Benefits TOTALS				
0.00		0.00	8,600.75	(\$8,600.75)
FURNISHINGS - Furnishings				
760160 - Furniture and Fixtures		0.00	112,402.83	
Furnishings TOTALS				
105,000.00		0.00	112,402.83	(\$7,402.83)
GLB - GL Balance Sheet				
730352 - Construction		0.00	214.45	
GL Balance Sheet TOTALS				
0.00		0.00	214.45	(\$214.45)
LEGAL - Legal and Financial				
731073 - Legal Services		0.00	117,337.50	
731528 - Publishing Legal Notices		0.00	1,850.75	
793938 - Discount on Bonds		0.00	23,432.54	
Legal and Financial TOTALS				
250,000.00		0.00	142,620.79	\$107,379.21
MAT - Storeroom Materials Only				



Facilities Management
PROJECT WORK IN PROGRESS
BA Animal Ctrl Pet Adoption Ct
100000002199
 (as of April 30, 2019)

	Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
775754 - Maintenance Department Charges		0.00	486.08	
Storeroom Materials Only TOTALS	0.00	0.00	486.08	(\$486.08)
OWNERS COST - OWNERS COSTS				
702000 - Salaries		0.00	832.91	
730324 - Communications		0.00	3,105.00	
730352 - Construction		2,415.00	305,133.57	
730520 - Design Fees		0.00	1,700.00	
731115 - Licenses and Permits		0.00	110,435.92	
731241 - Miscellaneous		0.00	15,438.47	
731360 - Planning		0.00	106,230.93	
OWNERS COSTS TOTALS	690,396.00	2,415.00	542,876.80	\$147,519.20
TESTING - Testing Services				
731906 - Testing Services		0.00	40,168.81	
Testing Services TOTALS	61,000.00	0.00	40,168.81	\$20,831.19

Project 100000002199 - BA Animal Ctrl Pet Adoption Ct			
Total Project Expenses			
Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
\$15,450,000.00	\$2,415.00	\$15,031,353.93	\$418,646.07
Total Project Revenue			
Account	Month-to-Date Revenue	Life-to-Date Revenue	
655077-Accrued Interest Adjustments	\$450.66	\$26,880.39	
655385-Income from Investments	\$979.50	\$218,034.91	
697551-Issuance of Bonds	\$0.00	\$15,450,000.00	
TOTAL REVENUE	\$1,430.16	\$15,694,915.30	
REVENUE OVER/(UNDER) EXPENSES		\$663,561.37	

County of Oakland
BA Animal Control Pet Adoption
Statement of Fund Balance
For The Seven Months Ended April 30, 2019
Fund 41425

Revenues:

Income from Investments	7,430.95
Accrued Interest Adjustments	1,333.75
	8,764.70

Expenditures:

Charges Against Project	(53,832.00)
Subtotal	(45,067.30)

Operating Transfers In	0.00
Operating Transfers Out	0.00

Fund Balance at Beginning of Year	708,628.67
--	-------------------

Fund Balance at April 30, 2019	\$663,561.37
---------------------------------------	---------------------

**County of Oakland
BA Animal Control Pet Adoption
Balance Sheet
April 30, 2019
Fund 41425**

ASSETS

Cash Operating	636,680.98
Accrued Interest on Investment	26,880.39
	<u>663,561.37</u>

LIABILITIES AND FUND BALANCE

Current Liabilities:

Accounts Payable	0.00
Vouchers Payable	0.00
Total Current Liabilities	<u>0.00</u>

Fund Balance	<u>663,561.37</u>
--------------	-------------------

Total Liabilities and Fund Balance	<u><u>663,561.37</u></u>
---	--------------------------

From: Shawn Phelps, Chief of Fiscal Services
Facilities Management Accounting



Date: May 8, 2019

Subject: BA Animal Control Adoption Center Fund 41425 invoices:

<u>Payable To</u>	<u>Date</u>	<u>Invoice #</u>	<u>WO</u>	<u>Project</u>	<u>Proj #</u>	<u>Activity</u>	<u>Amount</u>
JMK Consultants	4/8/2019	673	C-112	BA Animal Control Pet Adoption	1..2199	Owner's Cost	\$900.00
JMK Consultants	4/24/2019	686	C-112	BA Animal Control Pet Adoption	1..2199	Owner's Cost	\$720.00
							<u>\$1,620.00</u>

OC Building Authority

Eric McPherson, Chairperson

4544 on

2/2

jmk Consultants, Inc.
Program and Project Managers

6905 Telegraph Road, Suite 170
Bloomfield Hills, MI 48301

Invoice

Date	Invoice #
4/8/2019	673

Bill To
Oakland County Facility Planning & Engineering Building 95 West 1 Public Works Drive Waterford, MI 48328

RECEIVED
OAKLAND COUNTY

APR 08 2019

FACILITIES MANAGEMENT
PLANNING & ENGINEERING

P.O. No.	Terms	Project
004844	Net 30	

Quantity	Description	Rate	Amount
10	Commissioning Services T.Harvin 3.25.19 - 4.5.19 JMK EID# 35-2234934 Fund <u>41425</u> Dept <u>1040105</u> Program <u>148020</u> Account <u>730352</u> Oper Unit <u>24810</u> Project # <u>2199</u> Source Type <u>00001</u> Category <u>58952</u> <u>4110 RQ 328364</u> <u>CHARGE TO: PO 325212</u> CW: 315353 COMBO: 148020 CMT: 58952 OK'd 4-10-19	90.00	900.00
Please make checks payable to JMK Consultants, Inc.		Total	\$900.00

John OK to pay
4/8/19
4/23

JMK Consultants, Inc.

TIME ALLOCATION SHEET

NAME Terrence Harvin NO. _____ DATE: FROM 03-23-19 TO 04-05-19

DATE	RECOVERABLE TASKS					BUS. DEVELOPMENT		OTHER			TOTALS
	PROJECTS	OCASPAC HVAC CX				Mktg		Vac	Sick	Holiday	
3-23-19 Sa											0.00
3-24-19 Su											0.00
3-25-19 Mo											0.00
3-26-19 Tu	8.00										8.00
3-27-19 We											0.00
3-28-19 Th											0.00
3-29-19 Fr											0.00
3-30-19 Sa											0.00
3-31-19 Su											0.00
4-01-19 Mo											0.00
4-02-19 Tu											0.00
4-03-19 We	2.00										2.00
4-04-19 Th											0.00
4-05-19 Fr											0.00
TOTALS	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00

DIARY BY DATE

3-23 SAT _____

3-24 SUN _____

3-25 MON _____

3-26 TUE Witness reseal of ductwork in Main Lobby and OCASPAC Cx Meeting

3-27 WED _____

3-28 THU _____

3-29 FRI _____

3-30 SAT _____

3-31 SUN _____

4-1 MON _____

4-2 TUE _____

4-3 WED Prepare and submit OCASPAC Cx Meeting Minutes and Issues logs

4-4 THU _____

4-5 FRI _____

Signature: *Terrence Harvin*

Approved by: _____

4844
OK

BA

jmk Consultants, Inc.
Program and Project Managers

Invoice

6905 Telegraph Road, Suite 170
Bloomfield Hills, MI 48301

Date	Invoice #
4/24/2019	686

Bill To
Oakland County Facility Planning & Engineering Building 95 West 1 Public Works Drive Waterford, MI 48328

RECEIVED
OAKLAND COUNTY

APR 24 2019

FACILITIES MANAGEMENT
PLANNING & ENGINEERING

P.O. No.	Terms	Project
004844	Net 30	

Quantity	Description	Rate	Amount
8	Commissioning Services THarvin 4.6.19 - 4.19.19 JMK EID# 35-2234934 <i>Animal shelter</i> Fund <u>41425</u> Dept <u>1040105</u> Program <u>148030</u> Account <u>730352</u> Oper Unit <u>24811</u> Project # <u>2199</u> Source Type <u>00001</u> Category <u>58952</u> <u>4130 RQ 329511</u> <u>CHARGE TO:</u> CW: 315353 COMBO: 14PL112 CAT. 58952	90.00	720.00
Please make checks payable to JMK Consultants, Inc.		Total	\$720.00

OK to PA
JMK
4/26/19

JMK Consultants, Inc.

TIME ALLOCATION SHEET

NAME Terrence Harvin NO. _____ DATE: FROM 04-06-19 TO 04-19-19

DATE	RECOVERABLE TASKS					BUS. DEVELOPMENT			OTHER			TOTALS
	PROJECTS	OCASPAC HVAC CX				Mktg			Vac	Sick	Holiday	
4-06-19 Sa												0.00
4-07-19 Su												0.00
4-08-19 Mo												0.00
4-09-19 Tu	8.00											8.00
4-10-19 We												0.00
4-11-19 Th												0.00
4-12-19 Fr												0.00
4-13-19 Sa												0.00
4-14-19 Su												0.00
4-15-19 Mo												0.00
4-16-19 Tu												0.00
4-17-19 We												0.00
4-18-19 Th												0.00
4-19-19 Fr												0.00
TOTALS	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00

DIARY BY DATE

4-6 SAT _____

4-7 SUN _____

4-8 MON _____

4-9 TUE Integration testing for OCASPAC

4-10 WED _____

4-11 THU _____

4-12 FRI _____

4-13 SAT _____

4-14 SUN _____

4-15 MON _____

4-16 TUE _____

4-17 WED _____

4-18 THU _____

4-19 FRI _____

Signature: Terrence Harvin

Approved by: _____



Facilities Management
PROJECT WORK IN PROGRESS
c141 Sheriff RCCSteamTunnl Ren
100000002604
 (as of April 30, 2019)

	Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
FRINGE_BENEFITS - Fringe Benefits				
722000 - Fringe Benefits		0.00	321.34	
Fringe Benefits TOTALS				
0.00	0.00	0.00	321.34	(\$321.34)
MAT - Storeroom Materials Only				
775754 - Maintenance Department Charges		0.00	197.84	
Storeroom Materials Only TOTALS				
0.00	0.00	0.00	197.84	(\$197.84)
PROJ - Project				
702000 - Salaries		0.00	558.72	
730352 - Construction		7,290.66	2,986,813.18	
Project TOTALS				
3,046,800.00	7,290.66	2,987,371.90	\$59,428.10	

Project 100000002604 - c141 Sheriff RCCSteamTunnl Ren			
Total Project Expenses			
Budget Amount	Month-to-Date Expenses	Life-to-Date Expenses	LTD Variance
\$3,046,800.00	\$7,290.66	\$2,987,891.08	\$58,908.92
Total Project Revenue			
Account	Month-to-Date Revenue	Life-to-Date Revenue	
695500-Transfers In	\$0.00	\$1,050,000.00	
TOTAL REVENUE	\$0.00	\$1,050,000.00	
REVENUE OVER/(UNDER) EXPENSES		(\$1,937,891.08)	

County of Oakland
BA-FAC Infrastructure-IT Projects
Statement of Fund Balance
For The Seven Months Ended April 30, 2019
Fund 41423

Revenues:	
Income from Investments	7,306.52
Accrued Interest Adjustments	452.32
Refund Prior Years Expenditure	0.00
	7,758.84
Expenditures:	
Charges Against Project	(8,850.35)
Subtotal	(1,091.51)
Reimbursement General	
Operating Transfers In	
Operating Transfers Out	
Fund Balance at Beginning of Year	389,216.95
Fund Balance at April 30, 2019	\$388,125.44

**County of Oakland
BA-FAC Infrastructure-IT Projects
Balance Sheet
April 30, 2019
Fund 41423**

ASSETS

Cash Operating	\$374,375.70
Accrued Interest on Investment	13,749.74
Due from Com. Road Commission	
Total Assets	<u><u>\$388,125.44</u></u>

LIABILITIES AND FUND BALANCE

Current Liabilities:	
Vouchers Payable	0.00
Accounts Payable	<u>0.00</u>
Total Current Liabilities	0.00

Fund Balance	<u>388,125.44</u>
Total Liabilities and Fund Balance	<u><u>\$388,125.44</u></u>

From: Shawn Phelps, Chief of Fiscal Services
Facilities Management Accounting



Date: May 8, 2019

Subject: BA FAC Infrastructure-IT project fund invoices to be paid by fund 41423 (FAC portion)

<u>Payable To</u>	<u>Date</u>	<u>Invoice #</u>	<u>WO</u>	<u>Project</u>	<u>Proj #</u>	<u>Amount</u>
SME	4/8/2019	95111	C-141	Sheriff RCC Steam Tunnel Ren	1..2604	\$5,526.73
					Total	<u><u>\$5,526.73</u></u>

OC Building Authority Eric Pherson, Chairperson



4996
on

43980 Plymouth Oaks Blvd.
Plymouth, MI 48170-2584
Phone: 734-454-9900 Fax: 734-454-7685

BA

INVOICE

Remit to:
SME
P.O. Box 673166
Detroit, MI 48267-3166

Carmelo Moyet, PE
Facilities Engineer
Oakland County
1200 North Telegraph Road
Pontiac, MI 48341

18-593



April 08, 2019
Invoice No: 95111

Steam Tunnel

Project 080884.00 Oakland County Concrete Steam Tunnel Assessment and Repairs
2019 CIP Steam Tunnel Repair

Professional Services from February 25, 2019 to March 24, 2019

Personnel

	Hours	Rate	Amount
Senior Project Engineer Bogdani, Roland	2.00	147.30	294.60
Senior Engineer Bresler, Nicholas	17.25	133.90	2,309.78
Senior CAD Kurdi, Ghassan	11.25	104.05	1,170.56
Staff Engineer Damerow, Kyle	8.50	112.25	954.13
Totals	39.00		4,729.07
Total Labor			4,729.07

Fund 41423
 Dept 1040105
 Program 148020
 Amount 730352
 Amount 24811
 Project 2604
 Source Type 00002
 Category 29816
 4130 RQ 329514
 PO 326210

Subconsultants/Subcontractors

Reimbursed Subcontract 3/19/2019 FMG CONCRETE CUTTING, INC. CORE DRILL	708.00	
Total Subconsultants/Subcontractors	708.00	708.00

OK
4-30-19

Reimbursable Expenses

Reimbursed Expenses 3/11/2019 Damerow, Kyle patching equipment	89.66	
Total Reimbursables	89.66	89.66

Total this Invoice \$5,526.73

4-23-19
C.M. OK

Outstanding Invoices

Number	Date	Balance
94222	3/4/2019	7,290.66
Total		7,290.66

Fund _____
 Dept _____
 Program _____
 Account _____
 Oper Unit _____
 Project # _____
 Source Type _____
 Category _____

All Unpaid Invoices

\$12,817.39

Thank you for the opportunity to be of service.

4-23-19
 C.M. OK
 W0630109
 CC 14PC141BA

4/25/19

Terms: Invoice is due upon receipt. Amount not paid within 30 days are subject to 1.5% per month late charge. Retainers received will be applied to the final invoice.

Cat 29816

SME

Project	080884.00	Oakland County Concrete Steam Tunnel	Invoice	95111
Project Manager	Roland Bogdani			

Terms: Invoice is due upon receipt. Amount not paid within 30 days are subject to 1.5% per month late charge.
Retainers received will be applied to the final invoice.