

ERIC McPHERSON, Chairperson
ANDY MEISNER, Vice-Chairperson &
O.C. Treasurer
DONALD SNIDER, Secretary
JAMELE HAGE
DAVID COULTER, O.C. Executive

MINUTES
REGULAR MEETING
Wednesday, November 13, 2019

The regular meeting of the Oakland County Building Authority was called to order by *Chairman McPherson* at 9:02 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

BUILDING AUTHORITY MEMBERS PRESENT

Ross Gavin - Vice Chairperson and County Treasurer, designee
Donald Snider - Secretary
Doug Williams - County Executive, designee
Eric McPherson - Chairperson
Jamele Hage - Committee Member

BUILDING AUTHORITY MEMBERS ABSENT

None

OTHERS PRESENT

Shawn Phelps - Chief, Fiscal Services
Mark Williams - Accountant, Fiscal Services
Jeffrey Quinn - Chief, Information Technology
Art Holdsworth - Director, Facilities Management
Ed Joss - Manager, Facilities Management
Jason Warner - Supervisor, Facilities Management
Matt MacDougall - Project Manager, Facilities Management
Carmelo Moyet - Project Manager, Facilities Management
Paul Zachos - Property Specialist, Facilities Management
Nan Chenoweth - Secretary, Facilities Management
Terri Jackson - Office Assistant, Facilities Management

APPROVAL OF AGENDA

It was moved by *Mr. Williams* and seconded by *Ms. Hage* to approve the agenda dated November 13, 2019.

Yeas: 5 Nays: 0 Absent: 0 Motion Carried.

APPROVAL OF MINUTES

It was moved by *Mr. Williams* and seconded by *Ms. Hage* to approve the minutes dated October 9, 2019.

Yeas: 5 Nays: 0 Absent: 0 Motion Carried.

COMMENTS FROM PUBLIC

No comments from the public at this time.

PETITION TO ABANDON COUNTY ROADWAY – ALL OF VILLAGE DRIVE AND ALL OF PUBLIC WORKS DRIVE

Mr. Zachos explained to the members the reason the petition to abandon Village Drive and Public Works Drive roadways.

It was moved by *Mr. Williams* and seconded by *Ms. Hage* to approve the petition to abandon county roadway.

Yeas: 5 Nays: 0 Absent: 1 Motion Carried.

PETITION TO ABANDON COUNTY ROADWAY – MORGUE DRIVE

Mr. Zachos explained to the members Morgue Drive will have security fencing and gates installed therefore the road would need to be abandon because it would no longer be a public road.

It was moved by *Mr. Gavin* and seconded by *Ms. Hage* to approve the petition to abandon county roadway.

Yeas: 5 Nays: 0 Absent: 1 Motion Carried.

ANIMAL SHELTER PROJECT – UPDATE

Mr. MacDougall and Mr. Joss updated the members on the Animal Shelter project. Mr. McPherson asked for a list of the annual contractors for the next meeting.

INFRASTRUCTURE - IT PROJECTS UPDATE

Ms. Phelps updated the members on the IT Network Replacement Project which is now completed.

INFRASTRUCTURE – STEAM TUNNEL

Mr. Moyet gave an update on the Steam Tunnel project.

OTHER BUSINESS

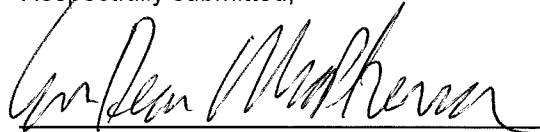
Mr. McPherson reported speaking with Tom Kelly from Wayne County about hosting a meeting with members from other counties Building Authority. Mr. Kelly agreed to meet with Oakland County Board Members. Mr. McPherson would like to have Lapeer, Macomb, or Washtenaw County's to also attend.

NEXT REGULAR MEETING

The next regularly scheduled meeting is on *Wednesday, December 11, 2019 at 9:00 a.m.*

The meeting was adjourned at 9:31a.m.

Respectfully submitted,



Eric McPherson, Chairperson



Donald Snider, Secretary

cc: Economic Growth & Infrastructure (after signed)



SIGN-IN SHEET

Oakland County Building Authority

Wednesday, November 13, 2019

Print Name	Job Title	Department/Organization	Signature
Eric McPherson	Chairman	Board Member	<i>Eric McPherson</i>
Andy Meisner	Vice Chairman	Board Member	<i>Andy Meisner</i>
Donald Snider	Secretary	Board Member	<i>Donald Snider</i>
Jamele Hage	Committee Member	Board Member	<i>Jamele Hage</i>
Doug Williams	Committee Member	Board Member	<i>Doug Williams</i>
Shawn Phelps	Chief	Fiscal Services	<i>Shawn Phelps</i>
Mark Williams	Accountant	Fiscal Services	<i>Mark Williams</i>
Art Holdsworth	Director	Facilities Management	<i>Art Holdsworth</i>
Ed Joss	Manager	Facilities Planning & Engineering	<i>Ed Joss</i>
Nan Chenoweth	Secretary	Facilities Planning & Engineering	<i>Nan Chenoweth</i>
Terri Jackson	Office Assistant	Facilities Maintenance & Operations	<i>Terri Jackson</i>
JEFF SUINN	CHIEF	INFORMATION TECHNOLOGY	<i>Jeff Suinn</i>
Jason Warner	Supervisor	FPE	<i>Jason Warner</i>
P Zachos	Property mgr	Fmo	<i>P Zachos</i>