

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING  
JANUARY 28, 2020 - THE IROQUOIS CLUB  
BLOOMFIELD HILLS, MICHIGAN

MEMBERS J. Becher, H. Chambers, D. Darbyshire, D. Demrose,  
PRESENT: L. Graham, T. Hatfield, L. McCall, L. Royston,  
(10) W. Thibodeau, and C. Tribuzio

MEMBERS P. Rosenkrands, B. Steeh and A. Swanger  
VOTING  
BY E-MAIL:  
(3)

MEMBERS P. Boegner, C. Castiglione, V. Cooley, S. Fladger,  
ABSENT T. Landry, A. Lockwood, A. Lord, P. Myles,  
W/NOTICE: B. Stowe, G. Wooten, and D. Zaliwski  
(11)

STAFF: J. Llewellyn and M. Kelco

OTHERS: Brooke Clancy - Oakland County Michigan Works! Pontiac  
Mona DeFrancesco - Oakland County Michigan Works! Oak Park  
Shanell Shelby - Oakland County Michigan Works! Pontiac  
Lisa Straske - Oakland County Michigan Works! Southfield

The meeting was called to order at 8:12 a.m. by Chairperson Christina Tribuzio.

1. Welcome, Call to Order, and Introductions  
Christina Tribuzio welcomed those present and thanked them for coming.  
Ms. Tribuzio asked the guests to introduce themselves.

2. ROLL CALL

3. Previous Minutes  
Motion by L. Graham, Supported by D. Demrose

RECOMMEND APPROVAL OF THE MINUTES FROM THE 11/19/19  
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

Motion Carried by Unanimous Voice Vote.

4. Manager's Report  
Jennifer Llewellyn updated the Board on the activities of the MWA.

Hilarie Chambers updated the Board on several Oakland County initiatives.

Motions from the Executive Committee Meeting of 1/24/2020:

5. The Oakland County Michigan Works! Agency's Fiscal Year 2020 Trade Adjustment Assistance (TAA) Program Plan and Allocation  
Motion by D. Demrose, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) FISCAL YEAR 2020 TRADE ADJUSTMENT ASSISTANCE (TAA) PLAN AND ALLOCATION OF \$1,127,926.

Motion Carried by Unanimous Voice Vote.

6. The Oakland County Michigan Works! Agency's Fiscal Year 2020 Healthy Michigan Program Plan and Allocation  
Motion by L. Graham, Supported by D. Demrose

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) FISCAL YEAR 2020 HEALTHY MICHIGAN PROGRAM (HMP) PLAN AND ALLOCATION OF \$235,498.

Motion Carried by Unanimous Voice Vote.

7. The Oakland County Michigan Works! Agency's Fiscal Year 2020 Healthy Michigan Program Navigator Plan and Allocation  
Motion by W. Thibodeau, Supported by J. Becher

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) FISCAL YEAR 2020 HEALTHY MICHIGAN PROGRAM NAVIGATOR (HMPN) PLAN AND ALLOCATION OF \$167,055.

Motion Carried by Unanimous Voice Vote.

8. The Oakland County Michigan Works! Agency's Fiscal Year 2020 Temporary Assistance for Needy Families (TANF) Refugee Program (TRP) Program Plan and Allocation  
Motion by L. Royston, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD A.) APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2020 TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) REFUGEE PROGRAM (TRP) PLAN, WHICH ALLOCATES THE MWA \$75,768 IN STATE GENERAL FUND/GENERAL PURPOSE TRP FUNDS AND B.) ALLOCATES THESE FUNDS TO THE MWA'S SERVICE PROVIDER, THE ARAB AMERICAN AND CHALDEAN COUNCIL.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 1/24/2020: (cont.)

9. Appointments to the Oakland County Career and Educational Advisory Council for the Period of October 1, 2019 through September 30, 2021  
Motion by J. Becher, Supported by L. Graham

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE  
DEVELOPMENT BOARD:

- A.) APPOINT, FOR THE PERIOD OF OCTOBER 1, 2019  
THROUGH SEPTEMBER 30, 2021, THE FOLLOWING  
MEMBERS TO REPRESENT THE FOLLOWING SECTORS  
ON THE BOARD'S CAREER AND EDUCATIONAL  
ADVISORY COUNCIL (CEAC):

Member	Sector
Peter Rosenkrands	Workforce Development Board (WDB) Member
Paul Agosta	Non-WDB Employer
Todd Moilanen	Non-WDB Employer
David Darbyshire	WDB Employer
To be determined	Labor
Tammy Brown	Local School District
Lisa Kujawa	Post-Secondary Institution
Jarrad Grandy	Intermediate School District
Hallie Snyder	Career and Technical Education Administrator
Kristi Arnone	Public School Parent
Hriday Prasad	Academic Educator
Al Patrick	Other: Programs that focus on veterans, youth, financial literacy, and prisoner reentry
Susan Kruger	Other: Out-of-School Youth Programs Focusing on Entrepreneurship, Work-Readiness Skills, and Financial Literacy
Joseph Petrosky	Other: Carl D. Perkins Post-Secondary Award Recipients
Nancy Finazzo	Post-Secondary Institution

- B.) DESIGNATE Paul Agosta AS THE CEAC'S CHAIRPERSON; AND  
C.) DESIGNATE JENNIFER LLEWELLYN AS THE CEAC'S LEAD  
POINT OF CONTACT.

Motion Carried by Unanimous Voice Vote.

OTHER BUSINESS:

Jennifer Llewellyn reminded the members about the EDCA Strategic Plan Workforce Development Session scheduled for January 29<sup>th</sup> and the Oakland County Michigan Works! Waterford Ribbon Cutting Ceremony scheduled for February 6<sup>th</sup>.

Lee Graham gave a brief overview of his trip to Germany to learn about how apprenticeship programs are operated in that country.

COMMUNICATIONS:

1. November 21, 2019 e-mail from U.S. Congressman Andy Levin re: the November Workforce Development Roundtable
2. November 22, 2019 e-mail from Annie Fenton, Office of Global Michigan re: Oakland County Michigan Works! Pontiac
3. December 2, 2019 Letter from Michigan Department of Labor and Economic Opportunity re: 2019 Cycle III Monitoring
4. December 7, 2019 Program from the Holiday Extravaganza Jr. Grand Marshals and Fran Anderson Scholarship Program
5. December 10, 2019 Letter from Michigan Department of Labor and Economic Opportunity re: Equal Opportunity Monitoring
6. December 12, 2019 Press Release "Oakland County Michigan Works! Honors Three for Their Contributions to Workforce Development"
7. December 13, 2019 Letter from the Greater Pontiac Community Coalition re: Shanell Shelby
8. December 13, 2019 Letter from the Greater Pontiac Community Coalition re: Jennifer Llewellyn
9. December 14, 2019 The Oakland Press article "Michigan Works! announces top honors of the year"
10. December 30, 2019 e-mail from Chris Danowski re: Oakland County Michigan Works! Troy
11. December 31, 2019 The Oakland Press article "Coulter to Pompeo: Refugees are Welcome"
12. January 2, 2020 E-mail from Jill Orcutt, re: Jack Schneider at Oakland County Michigan Works! Novi/Oak Park
13. January 5, 2020 The Oakland Press "People on the Move" featuring Paul Blatt from JVS Human Services
14. Letter from Technosoft Corporation re: Oakland County Michigan Works! Southfield
15. Letter from City of Pontiac Human Resources re: Oakland County Michigan Works! Pontiac

The above communications were received and filed by the Board.

PUBLIC COMMENT:

No comments from the public were made during the meeting.

The meeting was adjourned at 9:18 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

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Debbie Lake, Recording Secretary

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Bob Steeh, Secretary