

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING
JULY 20, 2021 - THE IROQUOIS CLUB
BLOOMFIELD HILLS, MICHIGAN

MEMBERS J. Becher, P. Boegner, C. Castiglione, H. Chambers,
PRESENT: D. Darbyshire, L. Graham, T. Hatfield, T. Landry,
(13) A. Lord, P. Rosenkrands, L. Royston, C. Tribuzio, and
D. Zaliwski

MEMBERS S. Fladger, A. Lockwood, L. McCall, P. Myles, B. Steeh,
ABSENT B. Stowe, W. Thibodeau, and Garth Wooten
W/NOTICE:
(8)

STAFF: J. Llewellyn, D. Bachman, D. Lake, and J. St. Henry

OTHERS: Mona DeFrancesco - Oakland County Michigan Works! Oak Park
Athena Dumas-Lawrence - Oakland County Michigan Works! Pontiac
Sarah Hug - Oakland County Michigan Works! Waterford
Dan Hunter
Lisa Straske - Oakland County Michigan Works! Southfield
Alice Swanger

The meeting was called to order at 8:15 a.m. by Chairperson Paula Boegner.

1. Welcome, Call to Order, and Introductions
Paula Boegner welcomed those present and thanked them for attending.

2. ROLL CALL - Quorum Established

3. Previous Minutes
Motion by T. Landry, Supported by C. Castiglione

RECOMMEND APPROVAL OF THE MINUTES FROM THE 5/18/21
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

Motion Carried by Unanimous Voice Vote.

4. Manager's Report
Hilarie Chambers gave the members a brief update on several Oakland
County initiatives.

Jennifer Llewellyn updated the Board on the activities of the MWA.

Motions from the Executive Committee Meeting of 7/16/2021:5. Workforce Innovation and Opportunity Act (WIOA) Budget Information Summaries for Program Year 2021

Motion by J. Becher, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE ATTACHED BUDGET INFORMATION SUMMARIES FOR PROGRAM YEAR 2021 (i.e., JULY 1, 2021 THROUGH JUNE 30, 2022):

- THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ADULT PROGRAM;
- THE WIOA DISLOCATED WORKER PROGRAM; AND
- THE WIOA YOUTH PROGRAM.

Motion Carried by Unanimous Voice Vote.

6. Program Year 2021 Wagner-Peyser Employment Service Allocation

Motion by T. Landry, Supported by J. Becher

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) PROGRAM YEAR 2021 (i.e., JULY 1, 2021 THROUGH JUNE 30, 2022) WAGNER-PEYSER 7(A) EMPLOYMENT SERVICE ALLOCATION OF \$1,933,632, WHICH IS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

7. Reemployment Services and Eligibility Assessment (RESEA) Program Allocation for Calendar Year 2021

Motion by P. Rosenkrands, Supported by C. Tribuzio

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S CALENDAR YEAR 2021 (i.e., JANUARY 1, 2021 THROUGH DECEMBER 31, 2021) REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) PROGRAM ALLOCATION OF \$350,437, WHICH IS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 7/16/2021: (cont.)

8. Program Year 2021 Workforce Innovation and Opportunity Act (WIOA) Statewide Rapid Response Allocation for Customer Relationship Management (CRM)

Motion by L. Graham, Supported by T. Landry

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S PROGRAM YEAR 2021 (i.e., JULY 1, 2021 THROUGH JUNE 30, 2022) CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT (CBPD) ALLOCATION OF \$90,477, WHICH IS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

9. Program Year 2021 Workforce Innovation and Opportunity Act (WIOA) Statewide Rapid Response Allocation for Customer Relationship Management (CRM)

Motion by C. Castiglione, Supported by D. Darbyshire

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) PROGRAM YEAR 2021 (i.e., JULY 1, 2021 THROUGH JUNE 30, 2022) WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) CUSTOMER RELATIONSHIP MANAGEMENT (CRM) ALLOCATION OF \$12,665, WHICH IS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

10. Appropriation of Local Fiscal Recovery Funds from the American Rescue Plan Act of 2021 for the Oakland Together Skilled and Educated Workforce Program

This agenda item was reviewed and received and filed by the Board.

New Business:

- 11.& Nominations and Elections of Program Year 2021 (July 1, 2021 -
12. June 30, 2022) Board Officers

Chairperson
Vice-Chairperson
Secretary
Treasurer

At the Board's May 18, 2021 meeting, Paula Boegner was nominated as Chairperson. At the Board's July 20, 2021 meeting, no other nominations were made.

Motion by C. Tribuzio, Supported by J. Becher

RECOMMEND THAT NOMINATIONS FOR CHAIRPERSON BE CLOSED, AND THAT A UNANIMOUS BALLOT BE CAST FOR PAULA BOEGNER.

Motion Carried by Unanimous Voice Vote.

New Business: (cont.)

11. & Nominations and Elections of Program Year 2021 (July 1, 2021 -
12. June 30, 2022) Board Officers (cont.)

At the Board's May 18, 2021 meeting, Lauren Royston was nominated as Vice-Chairperson. At the Board's July 20, 2021 meeting, no other nominations were made.

Motion by T. Landry, Supported by P. Rosenkrands

RECOMMEND THAT NOMINATIONS FOR VICE-CHAIRPERSON BE CLOSED,
AND THAT A UNANIMOUS BALLOT BE CAST FOR LAUREN ROYSTON.

Motion Carried by Unanimous Voice Vote.

At the Board's May 18, 2021 meeting, Bob Steeh was nominated as Secretary. At the Board's July 20, 2021 meeting, no other nominations were made.

Motion by J. Becher, Supported by C. Tribuzio

RECOMMEND THAT NOMINATIONS FOR SECRETARY BE CLOSED,
AND THAT A UNANIMOUS BALLOT BE CAST FOR BOB STEEH.

Motion Carried by Unanimous Voice Vote.

At the Board's May 18, 2021 meeting, Tim Hatfield was nominated as Treasurer. At the Board's July 20, 2021 meeting, no other nominations were made.

Motion by P. Rosenkrands, Supported by T. Landry

RECOMMEND THAT NOMINATIONS FOR TREASURER BE CLOSED,
AND THAT A UNANIMOUS BALLOT BE CAST FOR TIM HATFIELD.

Motion Carried by Unanimous Voice Vote.

13. Appointments to the Oakland County Workforce Development Board's
Executive Committee

Motion by C. Tribuzio, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD
RATIFY THE APPOINTMENTS OF THE FOLLOWING
INDIVIDUALS TO THE BOARD'S PROGRAM YEAR 2021
EXECUTIVE COMMITTEE:

JACK BECHER
PAULA BOEGNER
TIM HATFIELD
PETER ROSENKRANDS
LAUREN ROYSTON
BOB STEEH
CHRISTINA TRIBUZIO

Motion Carried by Unanimous Voice Vote.

New Business: (cont.)14. Board Alternate Signatory

Motion by P. Boegner, Supported by L. Graham

RECOMMEND THAT, FOR THE REMAINDER OF CALENDAR YEAR 2021, AND FOR CALENDAR YEAR 2022, THE WORKFORCE DEVELOPMENT BOARD DESIGNATE LAUREN ROYSTON, THE BOARD'S VICE-CHAIRPERSON, AS THE ALTERNATE SIGNATORY TO SIGN WORKFORCE DEVELOPMENT PLANS AND MODIFICATIONS FOR PAULA BOEGNER, THE BOARD'S CHAIRPERSON.

Motion Carried by Unanimous Voice Vote.

OTHER BUSINESS:

Jennifer Llewellyn presented Achievement Awards to Dan Hunter, former Deputy Director of the Oakland County Economic Development Department and to Alice Swanger a long time Workforce Development Board member. Ms. Llewellyn thanked them both for their years of service and dedication to workforce development programs.

COMMUNICATIONS:

1. April 27, 2021 Press Release: "Oakland County and its Michigan Works! Agency Launch Program to Help Residents Expunge Certain Criminal Records, Expand Opportunities"
2. April 27, 2021 Letter from Cheyenne Burgess at PACE Southeast Michigan re: Mona Diegel at Oakland County Michigan Works! Novi
3. May 4, 2021 Letter from Laura Bolyard at Lakes Area Chamber re: Mona Diegel at Oakland County Michigan Works! Novi
4. May 13, 2021 Press Release: Oakland County Michigan Works! Launches Oakland NEXT: Summer Young Professionals Program to Build Future Workforce
5. May 25, 2021 Letter from Juli Elkin at GableTek re: Michigan Works!
6. May 28, 2021 Letter from Marcia Black-Watson re: MiLEAP Award
7. June 9, 2021 E-mail from Paula Wilson re: Carolyn Miranda at Oakland County Michigan Works! Troy
8. June 11, 2021 E-mail from Ashley Iovieno re: Denise VanHee at Oakland County Michigan Works! Troy
9. June 24, 2021 Press Release from Governor Whitmer re: Reemployment Services and Eligibility Assessment Program
10. July 8, 2021 Press Release: "Oakland County Michigan Works! PLC and Robotics Technician Training Program Provides New Career Opportunities

The above communications were reviewed and received and filed by the Board.

Paula Boegner stated that the next Board meeting is scheduled for Tuesday, September 21 at 8:00 a.m. The meeting may be conducted in-person.

PUBLIC COMMENT - There was no comment made by the public.

The meeting was adjourned at 9:40 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

Debbie Lake, Recording Secretary

Bob Steeh, Secretary