

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING  
JULY 19, 2022 - 8:00 A.M.

MEMBERS J. Becher, P. Boegner, C. Castiglione, L. Graham,  
PRESENT: A. Lord, L. McCall, P. Myles, J. Petroskey,  
(12) P. Rosenkrands, L. Royston, W. Thibodeau and G. Wooten

MEMBERS B. Arborgast, H. Chambers, D. Darbyshire, S. Fladger,  
ABSENT T. Hatfield, T. Landry, A. Lockwood, B. Steeh, B. Stowe,  
W/NOTICE: C. Tribuzio and D. Zaliwski  
(11)

STAFF: J. Llewellyn, R. Al-Igoe, K. Arnone, D. Bachman,  
D. Lake, J. St. Henry and S. Wills

OTHERS: Brooke Clancy - Oakland County Michigan Works! Waterford  
Felicia Hunter - Goodwill Industries of Greater Detroit  
Sherry Kless - Oakland County Michigan Works! Oak Park  
Jennifer Riopelle - Foundation for Behavioral Resources  
Lisa Straske - Oakland County Michigan Works! Southfield  
Ingrid Tighe - Oakland County Economic Development Department  
Denise Van Hee - Oakland County Michigan Works! Troy

The meeting was called to order at 8:05 a.m. by Chairperson Paula Boegner.

1. Welcome, Call to Order, and Introductions  
Paula Boegner welcomed those present and thanked them for attending.  
Ms. Boegner asked the guests to introduce themselves.
2. ROLL CALL - Quorum Established
3. Previous Minutes  
Motion by C. Castiglione, Supported by P. Myles  
  
RECOMMEND APPROVAL OF THE MINUTES FROM THE 5/17/22  
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.  
  
Motion Carried by Unanimous Voice Vote.
4. Manager's Report  
Ms. Llewellyn updated the Board on the activities of the MWA.

Motions from the Executive Committee Meeting of 7/15/2022:

5. Program Year 2022 Workforce Innovation and Opportunity Act (WIOA) One Stop Operator Recommendations and Fiscal Year 2023 Service Provider Recommendations for the Partnership. Accountability. Training. Hope. (PATH) Program; the Temporary Assistance for Needy Families (TANF) Act Refugee Program (TRP); the Food Assistance Employment and Training (FAE & T) Program; and Specialized and Innovative Education and Training Support Services  
Motion by P. Boegner, Supported by L. Royston

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD:

- A.) SELECT AND CERTIFY, AS WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ONE-STOP OPERATORS, THE ENTITIES THAT ARE IDENTIFIED IN ATTACHMENT B TO THIS MOTION; AND
- B.) AUTHORIZE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) ADMINISTRATIVE STAFF TO NEGOTIATE, WITH THE ENTITIES THAT ARE IDENTIFIED IN ATTACHMENT B TO THIS MOTION, CONTRACTS TO OPERATE MICHIGAN WORKS! (WIOA ONE-STOP) SERVICE CENTERS, AND TO DELIVER AT THE CENTERS, THE WIOA ADULT, DISLOCATED WORKER, AND YOUTH PROGRAMS; THE WAGNER-PEYSER EMPLOYMENT SERVICE (ES); THE TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) ACT'S PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) PROGRAM; THE STATE APPRENTICESHIP EXPANSION (SAE) PROGRAM; THE TRADE ADJUSTMENT ASSISTANCE (TAA) PROGRAM; AND RELATED PROGRAMS AND SERVICES; AND
- C.) IF THESE NEGOTIATIONS ARE SUCCESSFUL, AUTHORIZE THE MWA'S ADMINISTRATIVE STAFF TO EXECUTE THE FOREGOING CONTRACTS FOR AMOUNTS THAT WILL BE SUBSEQUENTLY DETERMINED; AND
- D.) AUTHORIZE THE MWA'S ADMINISTRATIVE STAFF TO NEGOTIATE CONTRACTS WITH THE FISCAL YEAR 2023 A.) PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) SPECIALIZED SERVICE PROVIDERS IDENTIFIED IN ATTACHMENT B TO THIS MOTION; B.) THE TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) ACT REFUGEE PROGRAM (TRP) SPECIALIZED SERVICE PROVIDER IDENTIFIED IN ATTACHMENT C TO THIS MOTION; C.) THE FOOD ASSISTANCE EMPLOYMENT AND TRAINING (FAE & T) SERVICE PROVIDER AND, AS APPROPRIATE, THE STRATEGIC PARTNER IDENTIFIED IN ATTACHMENT C TO THIS MOTION; AND D.) THE SPECIALIZED AND INNOVATIVE EDUCATION AND TRAINING SUPPORT SERVICES (ETSS) PROVIDER IDENTIFIED IN ATTACHMENT C TO THIS MOTION; AND

Motions from the Executive Committee Meeting of 7/15/2022: (cont.)

5. Program Year 2022 Workforce Innovation and Opportunity Act (WIOA) One Stop Operator Recommendations and Fiscal Year 2023 Service Provider Recommendations for the Partnership. Accountability. Training. Hope. (PATH) Program; the Temporary Assistance for Needy Families (TANF) Act Refugee Program (TRP); the Food Assistance Employment and Training (FAE & T) Program; and Specialized and Innovative Education and Training Support Services (cont.)

E.) IF THESE NEGOTIATIONS ARE SUCCESSFUL, AUTHORIZE THE MWA'S ADMINISTRATIVE STAFF TO EXECUTE THE FOREGOING CONTRACTS FOR AMOUNTS THAT WILL BE SUBSEQUENTLY DETERMINED.

Motion Carried by Majority Voice Vote, 1 abstention.

6. The Mid-Cycle Modification to the Workforce Innovation and Opportunity Act (WIOA) Local Plan for the Time Period of July 1, 2020 through June 30, 2024

Motion by L. Graham, Supported by C. Castiglione

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD APPROVE THE MID-CYCLE MODIFICATION TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FOUR-YEAR LOCAL PLAN FOR PROGRAM YEARS 2020 THROUGH 2023 (i.e., JULY 1, 2020 THROUGH JUNE 30, 2024).

Motion Carried by Unanimous Voice Vote.

7. The Mid-Cycle Modification to Planning Region Ten's WIOA Regional Plan for the Time Period of July 1, 2020 through June 30, 2024

Motion by P. Myles, Supported by W. Thibodeau

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD APPROVE THE MID-CYCLE MODIFICATION TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FOUR-YEAR REGIONAL PLAN FOR WIOA PLANNING REGION 10 FOR PROGRAM YEARS 2020 THROUGH 2023 (i.e., JULY 1, 2020 THROUGH JUNE 30, 2024).

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 7/15/2022: (cont.)

8. The Jobs for Michigan Graduates (JMG) Affiliation Agreement between Youth Solutions, Incorporated, and Oakland County  
Motion by L. Royston, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE JOBS FOR MICHIGAN'S GRADUATES (JMG) AFFILIATION AGREEMENT BETWEEN YOUTH SOLUTIONS, INCORPORATED, AND OAKLAND COUNTY, FOR THE PERIOD OF OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022, AND FOR THE AMOUNT OF \$45,000; AND
- THE AGREEMENT'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

9. Workforce Innovation and Opportunity Act (WIOA) Budget Information Summaries for Program Year 2022  
Motion by W. Thibodeau, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE ATTACHED BUDGET INFORMATION SUMMARIES FOR PROGRAM YEAR 2022 (i.e., JULY 1, 2022 THROUGH JUNE 30, 2023):

- THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ADULT PROGRAM;
- THE WIOA DISLOCATED WORKER PROGRAM; AND
- THE WIOA YOUTH PROGRAM.

Motion Carried by Unanimous Voice Vote.

10. The Program Year 2022 Employment Service Allocation  
Motion by L. Royston, Supported by J. Becher

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) PROGRAM YEAR 2022 (i.e., JULY 1, 2022 THROUGH JUNE 30, 2023) EMPLOYMENT SERVICE ALLOCATION OF \$1,879,474, WHICH CONSISTS OF THE FOLLOWING AMOUNTS FROM THE FOLLOWING SOURCES:

- \$1,476,740 IN WAGNER-PEYSER 7(a) FUNDS, AS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARY; AND
- \$402,734 IN WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STATEWIDE ACTIVITIES FUNDS, AS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARY.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 7/15/2022: (cont.)11. The Program Year 2022 WIOA Capacity Building and Professional Development Allocation

Motion by P. Boegner, Supported by W. Thibodeau

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S PROGRAM YEAR 2022 (i.e., JULY 1, 2022 THROUGH JUNE 30, 2023) CAPACITY BUILDING AND PROFESSIONAL DEVELOPMENT (CBPD) ALLOCATION OF \$86,918, WHICH IS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

12. The Program Year 2022 WIOA Statewide Activities Allocation for Customer Relationship Management

Motion by L. Graham, Supported by L. Royston

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) PROGRAM YEAR 2022 (i.e., JULY 1, 2022 THROUGH JUNE 30, 2023) WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) CUSTOMER RELATIONSHIP MANAGEMENT (CRM) ALLOCATION OF \$12,665.

Motion Carried by Unanimous Voice Vote.

13. The Integrated Education and Training (IET) WIOA Statewide Activities Allocation for the Period of July 1, 2022 through June 30, 2024

Motion by J. Becher, Supported by C. Castiglione

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STATEWIDE ACTIVITIES ALLOCATION OF \$43,236, WHICH WILL SUPPORT INTEGRATED EDUCATION AND TRAINING (IET) PROGRAMS FOR THE TIME PERIOD OF JULY 1, 2022 THROUGH JUNE 30, 2024, AND WHICH IS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARY.

Motion Carried by Unanimous Voice Vote.

14. The Program Year 2022 WIOA Career Exploration and Experience Event (CEEE) Allocation

Motion by L. Royston, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) CAREER EXPLORATION AND EXPERIENCE EVENTS (CEEE) ALLOCATION OF \$30,000, AS DELINEATED IN THE ATTACHED NARRATIVE, FOR THE PERIOD OF JULY 1, 2022 THROUGH JUNE 30, 2023.

Motion Carried by Unanimous Voice Vote.

New Business:

- 15.& Nominations and Elections for Program Year 2022 (July 1, 2022 -  
16. June 30, 2023) Board Officers  
    Chairperson  
    Vice-Chairperson  
    Secretary  
    Treasurer

At the Board's May 17, 2022 meeting, Lauren Royston was nominated as Chairperson. At the Board's July 19, 2022 meeting, no other nominations were made.

Motion by P. Rosenkrands, Supported by L. Graham

RECOMMEND THAT NOMINATIONS FOR CHAIRPERSON BE CLOSED,  
AND THAT A UNANIMOUS BALLOT BE CAST FOR LAUREN ROYSTON.

Motion Carried by Unanimous Voice Vote.

At the Board's May 17, 2022 meeting, Paula Boegner was nominated as Vice-Chairperson. At the Board's July 19, 2022 meeting, no other nominations were made.

Motion by P. Rosenkrands, Supported by P. Myles

RECOMMEND THAT NOMINATIONS FOR VICE-CHAIRPERSON BE CLOSED,  
AND THAT A UNANIMOUS BALLOT BE CAST FOR PAULA BOEGNER.

Motion Carried by Unanimous Voice Vote.

At the Board's May 17, 2022 meeting, Tim Hatfield was nominated as Secretary. At the Board's July 19, 2022 meeting, no other nominations were made.

Motion by P. Rosenkrands, Supported by C. Castiglione

RECOMMEND THAT NOMINATIONS FOR SECRETARY BE CLOSED,  
AND THAT A UNANIMOUS BALLOT BE CAST FOR TIM HATFIELD.

Motion Carried by Unanimous Voice Vote.

At the Board's May 17, 2022 meeting, Bob Steeh was nominated as Treasurer. At the Board's July 19, 2022 meeting, no other nominations were made.

Motion by P. Rosenkrands, Supported by W. Thibodeau

RECOMMEND THAT NOMINATIONS FOR TREASURER BE CLOSED,  
AND THAT A UNANIMOUS BALLOT BE CAST FOR BOB STEEH.

Motion Carried by Unanimous Voice Vote.

New Business: (cont.)17. Appointments to the Oakland County Workforce Development Board's Executive Committee

Motion by P. Boegner, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD  
RATIFY THE APPOINTMENTS OF THE FOLLOWING  
INDIVIDUALS TO THE BOARD'S PROGRAM YEAR 2022  
EXECUTIVE COMMITTEE:

JACK BECHER  
PAULA BOEGNER  
DAVID DARBYSHIRE  
TIM HATFIELD  
PETER ROSENKRANDS  
LAUREN ROYSTON  
BOB STEEH  
CHRISTINA TRIBUZIO

Motion Carried by Unanimous Voice Vote.

18. Board Alternate Signatory

Motion by P. Myles, Supported by P. Boegner

RECOMMEND THAT, FOR THE REMAINDER OF CALENDAR  
YEAR 2022, AND FOR CALENDAR YEAR 2023, THE  
WORKFORCE DEVELOPMENT BOARD DESIGNATE PAULA  
BOEGNER, THE BOARD'S VICE-CHAIRPERSON, AS THE  
ALTERNATE SIGNATORY TO SIGN WORKFORCE  
DEVELOPMENT PLANS AND MODIFICATIONS FOR  
LAUREN ROYSTON, THE BOARD'S CHAIRPERSON.

Motion Carried by Unanimous Voice Vote.

OTHER BUSINESS:

Jennifer Llewellyn notified the members that the Conflict of Interest, EEO, and Grievance forms will be e-mailed to them for their signature soon. The signed forms should be returned to Kristi Arnone.

COMMUNICATIONS:

1. May 5, 2022 Letter from AtomTech Controls re: Oakland County Michigan Works!
2. May 26, 2022 Letter from Lakes Area Chamber re: Oakland County Michigan Works! Novi
3. June 14, 2022 OpEd "Washington Must Not Disrupt What's Working in Michigan's Workforce Development System"
4. June 17, 2022 Letter from EVOSYS re: Oakland County Michigan Works! Oak Park
5. June 22, 2022 Letter from the Townsend Hotel re: Oakland County Michigan Works! Troy
6. June 24, 2022 Letter from Bee Beauty Bar and Spa re: Oakland County Michigan Works! Pontiac

COMMUNICATIONS: (cont.)

7. June 27, 2022 Note from Ms. Linda DeMeyer re: Oakland County Michigan Works! Oak Park
8. July 14, 2022 Letter from Michigan Congressional Delegation to U.S. Secretary of Labor Marty Walsh
9. The White House Talent Pipeline Challenge

The above communications were reviewed and received and filed by the Board.

PUBLIC COMMENT - There was no comment made by the public.

The meeting was adjourned at 9:35 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

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Debbie Lake, Recording Secretary

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Tim Hatfield, Secretary