

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING
JULY 28, 2020 - 8:00 A.M.

MEMBERS J. Becher, P. Boegner, C. Castiglione, D. Darbyshire,
PRESENT: L. Graham, T. Hatfield, T. Landry, A. Lord, P. Myles,
(17) P. Rosenkrands, L. Royston, B. Steeh, B. Stowe,
A. Swanger, W. Thibodeau, C. Tribuzio, and G. Wooten

MEMBERS H. Chambers, S. Fladger, A. Lockwood, L. McCall,
ABSENT and D. Zaliwski
W/NOTICE:
(5)

STAFF: J. Llewellyn, M. Kelco, and D. Lake

OTHERS: Mona DeFrancesco - Oakland County Michigan Works! Oak Park
Jill Geyman - Oakland County Michigan Works! Waterford
Jennifer Riopelle - Foundation for Behavioral Resources
Lisa Straske - Oakland County Michigan Works! Southfield

The meeting was called to order at 8:01 a.m. by Chairperson Christina Tribuzio.

1. Welcome, Call to Order, and Introductions
Christina Tribuzio welcomed those present and thanked them for participating. Ms. Tribuzio asked the guests to introduce themselves.
2. ROLL CALL - Quorum Established
3. Previous Minutes
Motion by C. Castiglione, Supported by G. Wooten

RECOMMEND APPROVAL OF THE MINUTES FROM THE 5/12/20
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

Motion Carried by Unanimous Voice Vote.

4. Manager's Report
Jennifer Llewellyn updated the Board on the activities of the MWA.

Motions from the Executive Committee Meeting of 7/24/2020:

5. The Workforce Innovation and Opportunity Act (WIOA) Four-Year Regional Plan for Program Years 2020-2023
Motion by T. Landry, Supported by B. Steeh

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD
APPROVE WIOA PLANNING REGION TEN'S WORKFORCE
INNOVATION AND OPPORTUNITY ACT (WIOA) FOUR-
YEAR REGIONAL PLAN FOR PROGRAM YEARS 2020
THROUGH 2023 (i.e., JULY 1, 2020 THROUGH
JUNE 30, 2024).

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 7/24/2020: (cont.)

6. The Workforce Innovation and Opportunity Act (WIOA) Four-Year Local Plan for Program Years 2020-2023
Motion by T. Hatfield, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FOUR-YEAR LOCAL PLAN FOR PROGRAM YEARS 2020 THROUGH 2023 (JULY 1, 2020 THROUGH JUNE 30, 2024).

Motion Carried by Unanimous Voice Vote.

7. 2020-2024 Applications for Workforce Innovation and Opportunity Act (WIOA) Title II Adult Education and Family Literacy Act (AEFLA) Funds
Motion by T. Landry, Supported by B. Steeh

THE OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD ACKNOWLEDGES THAT IT REVIEWED THE ATTACHED "LOCAL BOARD REVIEW FORMS" FOR THE FOLLOWING WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) TITLE II ADULT EDUCATION AND FAMILY LITERACY ACT (AEFLA) FUNDING APPLICATIONS FROM THE FOLLOWING ENTITIES:

Entity	Application
Farmington Schools	General Instruction
Farmington Schools	IELCE*
Huron Valley Schools	General Instruction
Novi Adult Education	General Instruction
Oakland Literacy Council	General Instruction
Rochester Schools	General Instruction
Royal Oak Schools	General Instruction
Tri-County Adult Educational Center - Ferndale Schools	General Instruction
Tri-County Adult Educational Center - Ferndale Schools	IELCE
Troy School District	General Instruction
Troy School District	IELCE
Troy School District	Institutional
Walled Lake Schools	General Instruction
West Bloomfield Schools	General Instruction

*Integrated English Literacy and Civics Education.

Motion Carried by Unanimous Voice Vote.

8. Modification #2 to Program Year 2019 Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Program Allocation
Motion by P. Rosenkrands, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE MODIFICATION #2 TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S PROGRAM YEAR 2019 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) DISLOCATED WORKER PROGRAM ALLOCATION.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 7/24/2020: (cont.)

9. Program Year 2020 Wagner-Peyser Employment Service Allocation
Motion by L. Royston, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD
APPROVE THE OAKLAND COUNTY MICHIGAN WORKS!
AGENCY'S (MWA'S) PROGRAM YEAR 2020 WAGNER-PEYSER
7(A) EMPLOYMENT SERVICE ALLOCATION OF \$1,906,018.

Motion Carried by Unanimous Voice Vote.

10. Program Year 2020 Capacity Building and Professional Development
(CBPD) Allocation
Motion by T. Hatfield, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD
APPROVE THE OAKLAND COUNTY MICHIGAN WORKS!
AGENCY'S PROGRAM YEAR 2020 CAPACITY BUILDING
AND PROFESSIONAL DEVELOPMENT (CBPD) ALLOCATION
OF \$88,567.

Motion Carried by Unanimous Voice Vote.

11. Program Year 2020 Workforce Innovation and Opportunity Act WIOA
Statewide Rapid Response Allocation for Customer Relationship
Management (CRM)
Motion by B. Steeh, Supported by L. Graham

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE
DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY
MICHIGAN WORKS! AGENCY'S (MWA'S) WORKFORCE
INNOVATION AND OPPORTUNITY ACT (WIOA) RAPID
RESPONSE ALLOCATION IN THE AMOUNT OF \$12,665
FOR CUSTOMER RELATIONSHIP MANAGEMENT (CRM)
FOR THE PERIOD OF JULY 1, 2020 THROUGH
JUNE 30, 2021.

Motion Carried by Unanimous Voice Vote.

12. Workforce Innovation and Opportunity Act (WIOA) Budget
Information Summaries for Program Year 2020
Motion by L. Graham, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT
BOARD APPROVE THE FOLLOWING BUDGET
INFORMATION SUMMARIES FOR PROGRAM YEAR
2020:

- THE WORKFORCE INNOVATION AND OPPORTUNITY
ACT (WIOA) ADULT PROGRAM;
- THE WIOA DISLOCATED WORKER PROGRAM; AND
- THE WIOA YOUTH PROGRAM.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 7/24/2020: (cont.)

13. Allocation of CARES Act Funding Towards COVID-19 Pandemic Emergency Response Measures for Oakland County Michigan Works! Centers

This agenda item was reviewed and received and filed by the Board.

14. \$100,000 Donation From Goldman/Sachs Philanthropy Fund/Ballmer Group

This agenda item was reviewed and received and filed by the Board.

New Business:

- 15&16 Nominations and Elections for Program Year 2020 (i.e., July 1, 2020 - June 30, 2021) Board Officers:

Chairperson
Vice-Chairperson
Secretary
Treasurer

Chairperson

Jack Becher nominated Paula Boegner for Chairperson. There were no other nominations.

Motion by J. Becher, Supported by A. Swanger

RECOMMEND THAT THE NOMINATIONS FOR CHAIRPERSON BE CLOSED, AND THAT A UNANIMOUS BALLOT BE CAST FOR PAULA BOEGNER.

Motion Carried by Unanimous Voice Vote.

Vice-Chairperson

Peter Rosenkrands nominated Lauren Royston for Vice-Chairperson. There were no other nominations.

Motion by P. Rosenkrands, Supported by T. Landry

RECOMMEND THAT THE NOMINATIONS FOR VICE-CHAIRPERSON BE CLOSED, AND THAT A UNANIMOUS BALLOT BE CAST FOR LAUREN ROYSTON.

Motion Carried by Unanimous Voice Vote.

Secretary

Tom Landry nominated Bob Steeh for Secretary. There were no other nominations made.

Motion by T. Landry, Supported by A. Swanger

RECOMMEND THAT NOMINATIONS FOR SECRETARY BE CLOSED, AND THAT A UNANIMOUS BALLOT BE CAST FOR BOB STEEH.

Motion Carried by Unanimous Voice Vote.

New Business: (cont.)15&16 Nominations and Elections for Program Year 2020 (i.e., July 1, 2020 - June 30, 2021) Board Officers: (cont.)

Chairperson
Vice-Chairperson
Secretary
Treasurer

Treasurer

Alice Swanger nominated Tim Hatfield for Treasurer. There were no other nominations made.

Motion by A. Swanger, Supported by J. Becher

RECOMMEND THAT NOMINATIONS FOR TREASURER BE CLOSED,
AND THAT A UNANIMOUS BALLOT BE CAST FOR TIM HATFIELD.

Motion Carried by Unanimous Voice Vote.

17. Appointments to the Oakland County Workforce Development Board's Executive Committee

Motion by C. Castiglione, Supported by P. Rosenkrands

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD
RATIFY THE APPOINTMENTS OF THE FOLLOWING INDIVIDUALS
TO THE BOARD'S PROGRAM YEAR 2020 EXECUTIVE COMMITTEE:

JACK BECHER
PAULA BOEGNER
TIM HATFIELD
THOMAS LANDRY
PETER ROSENKRANDS
LAUREN ROYSTON
BOB STEEH
ALICE SWANGER
CHRISTINA TRIBUZIO

Motion Carried by Unanimous Voice Vote.

18. Board Alternate Signatory

Motion by T. Landry, Supported by B. Steeh

RECOMMEND THAT, FOR THE REMAINDER OF CALENDAR YEAR
2020, AND FOR CALENDAR YEAR 2021, THE WORKFORCE
DEVELOPMENT BOARD DESIGNATE LAUREN ROYSTON, THE
BOARD'S VICE-CHAIRPERSON, AS THE ALTERNATE SIGNATORY
TO SIGN WORKFORCE DEVELOPMENT PLANS AND MODIFICATIONS
FOR PAULA BOEGNER, THE BOARD'S CHAIRPERSON.

Motion Carried by Unanimous Voice Vote.

COMMUNICATIONS:

1. May 6, 2020 letter from Kroger re: Theresa Anthony and Oakland County Michigan Works! Pontiac
2. May 28, 2020 letter from Temple Israel re: Jill Geyman and Oakland County Michigan Works! Waterford
3. Letter from J&M Plaster re: Amanda Oswald and Oakland County Michigan Works! Novi
4. June 6, 2020 letter from Tandy Avery re: Michelle York and Oakland County Michigan Works! Novi
5. County Executive David Coulter Oakland Together letter to employees
6. July 9, 2020 letter from Kelly VanFrankenhuyzen re: Cheryl Schubeck and Oakland County Michigan Works! Troy
7. July 15, 2020 letter from State of Michigan Department of Labor and Economic Opportunity re: Cycle II Monitoring

The above communications were received and filed by the Board.

OTHER BUSINESS:

The next Board meeting is scheduled for Tuesday, September 22nd at 8:00 a.m. The meeting may be conducted virtually.

PUBLIC COMMENT:

No comments from the public were made during the meeting.

The meeting was adjourned at 9:38 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

Debbie Lake, Recording Secretary

Bob Steeh, Secretary