

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING
SEPTEMBER 21, 2021 - THE IROQUOIS CLUB
BLOOMFIELD HILLS, MICHIGAN

MEMBERS J. Becher, P. Boegner, C. Castiglione, H. Chambers,
PRESENT: D. Darbyshire, T. Hatfield, A. Lord, L. McCall,
(13) P. Rosenkrands, L. Royston, B. Steeh, W. Thibodeau,
and C. Tribuzio,

MEMBERS S. Fladger, L. Graham, T. Landry, A. Lockwood, P. Myles,
ABSENT B. Stowe, G. Wooten and D. Zaliwski
W/NOTICE:
(8)

STAFF: J. Llewellyn, D. Bachman, D. Lake, and L. Rivard-Weston

OTHERS: Mona DeFrancesco - Oakland County Michigan Works! Oak Park
Jill Geyman - Oakland County Michigan Works! Waterford
Kerstin Kacmarek - Foundation for Behavioral Resources
Jennifer Riopelle - Foundation for Behavioral Resources
Shanell Shelby - Oakland County Michigan Works! Pontiac
Lisa Straske - Oakland County Michigan Works! Southfield
Denise Van Hee - Oakland County Michigan Works! Troy

The meeting was called to order at 8:10 a.m. by Chairperson Paula Boegner.

1. Welcome, Call to Order, and Introductions
Paula Boegner welcomed those present and thanked them for coming.

2. ROLL CALL - Quorum Established

3. Previous Minutes
Motion by C. Castiglione, Supported by J. Becher

RECOMMEND APPROVAL OF THE MINUTES FROM THE 7/20/21
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

Motion Carried by Unanimous Voice Vote.

4. Manager's Report
Jennifer Llewellyn updated the Board on the activities of the MWA.

Motions from the Executive Committee Meeting of 9/17/2021:

5. The Program Year 2021 Barrier Removal Employment Success (BRES) Program Plan
Motion by P. Boegner, Supported by B. Steeh

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) PROGRAM YEAR 2021 (i.e., JULY 1, 2021 THROUGH JUNE 30, 2022) BARRIER REMOVAL EMPLOYMENT SUCCESS (BRES) PROGRAM PLAN AND ALLOCATION, WHICH IS DELINEATED IN THE PLAN'S BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

6. Grant Number MiLEAP Program OCMW023
Motion by J. Becher, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- GRANT NUMBER MiLEAP PROGRAM_OCMW023, FOR WHICH OAKLAND COUNTY WORKFORCE DEVELOPMENT IS THE GRANTEE AND THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY (LEO)-WORKFORCE DEVELOPMENT (WD) IS THE GRANTOR, AND WHICH IS FOR THE PERIOD OF JULY 1, 2021 THROUGH JUNE 30, 2023, AND FOR THE AMOUNT OF \$2,000,000 IN FEDERAL FUNDS UNDER THE EDUCATION STABILIZATION FUND (ESF), THROUGH THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT; AND
- THE GRANT'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

7. The Going Pro Apprenticeship Plan and Allocation
Motion by T. Hatfield, Supported by B. Steeh

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) GOING PRO APPRENTICESHIPS (GPA) PLAN AND ALLOCATION, WHICH IS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARY (BIS) FOR THE PERIOD OF JULY 1, 2019 THROUGH MARCH 31, 2022.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 9/17/2021: (cont.)

8. Grant Number SAE 2020 MIOCWD
Motion by P. Rosenkrands, Supported by C. Tribuzio

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- GRANT NUMBER SAE_2020_MI OCWD, FOR WHICH OAKLAND COUNTY IS THE GRANTEE AND THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY (LEO)-WORKFORCE DEVELOPMENT (WD) IS THE GRANTOR, AND WHICH IS FUNDED FOR THE PERIOD OF APRIL 1, 2021 THROUGH MARCH 31, 2023, AND FOR THE AMOUNT OF \$625,000 IN FEDERAL FUNDS FROM THE BUILDING STATE APPRENTICESHIP INNOVATION (BSCAI) GRANT AND THE YOUTH APPRENTICESHIP READINESS GRANT (YARG); AND
- THE GRANT'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Majority Voice Vote, 1 abstention.

9. The MI-Apprenticeship Partner Memorandum of Understanding
Motion by W. Thibodeau, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE MI-APPRENTICESHIP PARTNER MEMORANDUM OF UNDERSTANDING (MOU), FOR WHICH THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY (MWA) IS THE PARTNER AND OAKLAND COMMUNITY COLLEGE IS THE GRANTEE, AND WHICH IS FOR THE PERIOD OF MARCH 1, 2020 THROUGH FEBRUARY 29, 2024, AND FOR THE AMOUNT OF \$100,000 IN H-1B JOB TRAINING GRANT FUNDS; AND
- THE MOU'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 9/17/2021: (cont.)

10. Modification #1 to the Fiscal Year 2021 Partnership. Accountability. Training. Hope. (PATH) Allocation
Motion by L. Royston, Supported by B. Steeh

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE MODIFICATION #1 TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2021 PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) ALLOCATION, WHICH IS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARIES.

Motion Carried by Unanimous Voice Vote.

11. Modification #1 to the Fiscal Year 2021 Food Assistance Employment & Training Program Allocation
Motion by P. Boegner, Supported by L. Royston

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE MODIFICATION #1 TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2021 FOOD ASSISTANCE EMPLOYMENT AND TRAINING (FAE & T) PROGRAM ALLOCATION, WHICH IS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARY.

Motion Carried by Unanimous Voice Vote.

New Business:

12. The Oakland County Michigan Works! Agency's (MWA's) Independent Monitoring, Audit Review, and Technical Assistance Services Entity
Motion by P. Boegner, Supported by B. Steeh

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD:

- A.) APPROVE GAFFNEY AND ASSOCIATES LLC TO PROVIDE INDEPENDENT MONITORING, SERVICE PROVIDER AUDIT REVIEW, AND TECHNICAL ASSISTANCE SERVICES FOR THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY (MWA); AND
- B.) AUTHORIZE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S ADMINISTRATIVE STAFF TO NEGOTIATE AND EXECUTE A CONTRACT WITH GAFFNEY AND ASSOCIATES LLC IN THE AMOUNT OF \$123,750 FOR FISCAL YEAR 2022 (i.e., OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022).

Motion Carried by Unanimous Voice Vote.

New Business:

13. The Oakland County MWA's Consultant for Interpreting, Implementing, and Administering Various Workforce Development Statutes, Rules, and Policies

Motion by L. Royston, C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD:

- A.) APPROVE JOHN CHAMBERLIN TO PROVIDE CONSULTATION ON INTERPRETING, IMPLEMENTING, AND ADMINISTERING VARIOUS WORKFORCE DEVELOPMENT-RELATED STATUTES, REGULATIONS, RESOLUTIONS, CIRCULARS AND POLICIES FOR THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY (MWA); AND
- B.) AUTHORIZE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S ADMINISTRATIVE STAFF TO NEGOTIATE AND EXECUTE A CONTRACT WITH JOHN CHAMBERLIN IN THE AMOUNT OF \$24,075 FOR FISCAL YEAR 2022 (i.e., OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022).

Motion Carried by Unanimous Voice Vote.

COMMUNICATIONS:

1. June 28, 2021 Letter from United Wholesale Mortgage re: Nikki Pearson at Oakland County Michigan Works! Pontiac
2. July 22, 2021 Letter from Casemer re: Cheryl Schubeck at Oakland County Michigan Works! Troy
3. July 27, 2021 E-mail from AM General, LLC regarding Athena Dumas and Jeff Granat at Oakland County Michigan Works! Pontiac and Southfield
4. August 10, 2021 Letter from State of Michigan Labor and Economic Opportunity re: Business Services and Going PRO Talent Fund Monitoring
5. August 23, 2021 E-mail from Scott Jedele at State of Michigan re: Liz Rivard-Weston and Danielle Bachman at Oakland County Michigan Works!
6. August 25, 2021 E-mail from Katie Reiter at Senator Rosemary Bayer's Office re: Leena Zachariah at Oakland County Michigan Works! Southfield
7. August 25, 2021 Letter from Global Detroit re: Jeff Granat and Mona Diegel at Oakland County Michigan Works! Southfield and Novi
8. August 26, 2021 Back-to-School Event flyer sponsored by Oakland County Michigan Works! Southfield
9. September 10, 2021 E-mail from Anahita Lord at Michigan Rehabilitation Services re: Laura Robb, Sarah Hug, Holly Bergstrom, and Leena Zachariah from Oakland County Michigan Works! Oak Park, Waterford, and Southfield
10. September 15, 2021 Letter from Vicky re: Kaylie Reynolds at Oakland County Michigan Works! Waterford

COMMUNICATIONS (cont.)

- 11. Letter from Novi Community School District re: Oakland County Michigan Works! Novi
- 12. Letter from Orion Measurement Solutions re: Laura Robb at Oakland County Michigan Works! Oak Park

Paula Boegner stated that the next Board meeting is scheduled for Tuesday, November 23rd at 8:00 a.m.

PUBLIC COMMENT - There was no comment made by the public.

The meeting was adjourned at 9:35 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

Debbie Lake, Recording Secretary

Bob Steeh, Secretary